



सत्यमेव जयते

ANNUAL REPORT 2014-15



STAFF SELECTION COMMISSION

Government of India

Ministry of Personnel, Public Grievances & Pension



ANNUAL REPORT

2014-15



STAFF SELECTION COMMISSION

Government of India

Ministry of Personnel, Public Grievances & Pensions

STAFF SELECTION COMMISSION

HEADQUARTERS OFFICE

a)	CHAIRMAN	SHRI A. BHATTACHARYYA*
	MEMBER	SHRI SANJAY VIKRAM SINGH
	MEMBER	SHRI C.P. JAIN
b)	REGIONAL OFFICES	(REGIONAL DIRECTORS)
	CENTRAL REGION	SHRI JAI PRAKASH GARG
	EASTERN REGION	SHRI B BANDYOPADHYAY
	KERALA KARNATAKA REGION	SMT. VIJAYALAKSHMI P. BIDARI
	NORTHERN REGION	SHRI VILAS BURDE
	NORTH EASTERN REGION	SHRI NAGACHAN ZIMIK
	SOUTHERN REGION	SHRI A. MURUGAIYAN
	WESTERN REGION	SHRI K.B. JAGTAP
	<u>SUB-REGIONAL OFFICES</u>	<u>(DEPUTY DIRECTORS)</u>
	MADHYA PRADESH REGION	SHRI V. M. PATWA
	NORTH-WESTERN REGION	SHRI WREN MISHRA

* w.e.f. 20.03.2013

**LIST OF CHAIRPERSONS OF THE STAFF
SELECTION COMMISSION**
(SINCE 01.07.1976)

Sl.No.	NAME	FROM	TO
1.	Shri Saiyid Hamid	01.07.1976	16.06.1980
2.	Smt. Inderjit Kaur	10.07.1980	10.07.1985
3.	Shri S.C. Mittal	23.07.1985	23.07.1990
4.	Shri S.N. Bajpe	23.07.1990	12.07.1994
5.	Shri B. Sankaran	28.11.1994	09.11.1998
6.	Shri K.M. Lal	11.01.1999	21.06.2002
7.	Shri B.K. Misra	24.06.2002	19.10.2004
8.	Shri Prakash Chander*	20.12.2004	23.11.2005
9.	Shri I.M.G. Khan**	28.11.2005	12.01.2006
10.	Shri Brahm Dutt**	13.01.2006	30.10.2006
11.	Dr. (Smt.) C T Misra	30.10.2006	27.10.2008
12.	Smt. Vibha Puri Das**	29.10.2008	23.04.2009
13.	Shri N.K. Raghupathy	24.04.2009	02.03.2013
14.	Shri A. Bhattacharyya	20.03.2013	continuing

* Acting Chairman

** Additional Charge

**LIST OF MEMBERS OF THE
STAFF SELECTION COMMISSION**
(Since 01.07.1976)

Sl. No.	NAME	FROM	TO
1.	SHRI H.N. TRIVEDI	01.11.1976	31.12.1979
2.	SHRI AMAR SINGH	07.01.1980	19.12.1982
3.	SHRI B.R.R. IYENGER	08.03.1983	07.03.1988
4.	SHRI N.K. AGGARWAL	17.07.1986	16.07.1991
5.	SHRI S.N. BAJPE	11.01.1989	22.07.1990
6.	SHRI A. JAYARAMAN	10.10.1990	09.10.1995
7.	SHRI A.K. SINGHAL	01.12.1991	11.01.1993
8.	SHRI GURBACHAN SINGH	05.01.1996	04.01.2001
9.	SHRI S.S. ROY	16.03.1998	04.08.1998
10.	SHRI D.S. MUKHOPADHYAY	25.02.1999	15.11.2000
11.	SHRI R.K. TANDON	30.03.2001	24.01.2004
12.	SHRI PRAKASH CHANDER	16.08.2001	15.08.2006
13.	SMT PRATIBHA MOHAN	08.10.2004	07.10.2009
14.	SHRI V. KANNAN	05.05.2008	20.07.2011
15.	SHRI S.K.LOHANI	12.10.2009	11.10.2010
16.	DR. DEO DUTT SHARMA	25.01.2012	06.03.2014
17.	SHRI SANJAY VIKRAM SINGH	20.06.2011	Continuing
18.	SHRI C.P. JAIN	07.03.2014	Continuing

CONTENTS

NO.	CHAPTER	PAGES
	Executive summary	1-2
I.	New Initiatives and Reforms proposed	3-6
II.	Functions and organizational structure of Staff Selection Commission	7-9
III.	The Year 2014-2015 in Retrospect	10-16
IV.	Recruitment examinations conducted and selections made during the year 2014-2015	17-28
V.	Recruitment to Isolated Posts through selection method	29-30
VI.	Examination Centres	31-36
VII.	Performance of Women candidates in Examinations	37-38
VIII	Other important activities of the Commission	39-40
IX.	Progressive use of Hindi in Staff Selection Commission	41-42

APPENDICES

A.	Text of Resolutions constituting the Staff Selection Commission and Amendments	43-58
B.	Organizational Chart of Staff Selection Commission	59
C.	Regional Offices/Sub-Regional offices and their operative jurisdiction	60-61
D.	Name of the post / Pay scale / strength of various posts	62-65
E.	Recruitment to Group 'B' and 'C' Selection Posts	66-67

ABBREVIATIONS USED

AC	Admission Certificate/Acknowledgement Card
AFHQ	Armed Forces Headquarters
ARC	Administrative Reforms Commission
ASSTT	Assistant
BSF	Border Security Force
CAG	Comptroller & Auditor General
CBI	Central Bureau of Investigation
CE	Central Excise
CGL	Combined Graduate Level
CISF	Central Industrial Security Force
CONF	Confidential
CPOs	Central Police Organizations
CR	Central Region
CRFS	Central Recruitment Fee Stamp
CRPF	Central Reserve Police Force
CSCS	Central Secretariat Clerical Service
CSSS	Central Secretariat Stenographers Service
C-I/1	Confidential-I/1
C-I/2	Confidential-I/2
C-II	Confidential-II
DAVP	Directorate of Advertising & Visual Publicity
DD	Deputy Director
DOPT	Department of Personnel & Training
DS	Deputy Secretary
EDP	Electronic Data Processing
ER	Eastern Region / Examination Reform
EXS	Ex-Servicemen
E-I	Establishment-I

E-II	Establishment-II
EWA	Examination Work Attendant
FC	Facilitation Counter
HH	Hearing Handicapped
HQs	Headquarters
IFS	Indian Foreign Service
INV	Investigator
IPOs	Indian Postal Orders
ISTM	Institute of Secretariat Training & Management
IT	Income Tax
ITBP	Indo-Tibetan Border Police
JD	Joint Director
JE	Junior Engineer
JT	Junior Translator
KKR	Kerala Karnataka Region
LDC	Lower Division Clerk
MC	Medical Certificate
MPR	Madhya Pradesh Region
NER	North Eastern Region
NOC	No Objection Certificate
NQ	Not Qualified
NR	Northern Region
NWR	North Western Region
OBC	Other Backward Classes
OH	Orthopedically Handicapped
OMR	Optical Marks Reader
OL	Official Language
PET	Physical Endurance / Efficiency Test
PH	Physically Handicapped

P&P	Policy & Planning
PG	Public Grievance
QB	Question Bank
R&A	Research & Analysis
RD	Regional Director
RHQ	Recruitment Headquarters
R&I	Receipt & Issue
RTI	Right to Information
SC	Scheduled Caste
SO	Section Officer
SR	Southern Region
ST	Scheduled Tribe
UDC	Upper Division Clerk
UR	Unreserved
US	Under Secretary
VH	Visually Handicapped
VIG	Vigilance
WR	Western Region

EXECUTIVE SUMMARY

1. The Staff Selection Commission is one of the largest recruiting agency in the world in the Govt. sector in terms of number of applicants. The Commission is entrusted with the task of making recruitment to all Group 'B' non-gazetted and Group 'C' non-technical posts in various Ministries/ Departments of Government of India and their attached and subordinate offices except those posts exempted from the purview of the Commission.

(Chapter II)

2. The Commission also conducts Departmental Examinations for promotion from (i) MTS to LDC Grade, (ii) LDC to UDC Grade and (iii) Stenographer grade 'D' to Stenographer grade 'C'. The Commission also holds yearly typewriting tests in English and Hindi.

(Chapter-II)

3. The Staff Selection Commission has its Headquarters in New Delhi. It has a nationwide network of nine Regional / Sub-Regional Offices located at Allahabad, Bengaluru, Chennai, Guwahati, Kolkata, Mumbai, New Delhi, and Sub-Regional Offices located at Chandigarh and Raipur. The Regional /Sub-Regional Offices implement the policies and programmes of the Staff Selection Commission which include holding of examinations at various centres all over the country with the help of the State Governments.

(Chapter-II)

4. For smooth conduct of the examinations and to fully achieve the objectives of Impartiality, Objectivity and Suitability, the Commission constantly reviews the examination procedure and brings in reforms. As a result of such review and to bring about maximum efficiency and credibility in the examination process, several new initiatives were taken which include installation of jammers in examination halls to check possible incidence of use of mobile phones and accessories, introduction of videography to check impersonation in written examinations and typing test and utilisation of services of Central Paramilitary Forces personnel in the examination centres for frisking of candidates to check malpractices, etc. Besides, the Commission also introduced the system of online vacancy collection and online data verification.

(Chapter-III)

5. In order to streamline the examination system and bringing it upto date to address the challenges being faced in recruitment of such a large number of applicants, an Expert Group was setup to review the existing examination system of the Commission. The Group submitted its report in October, 2014.

The report was deliberated in an all India Workshop with stakeholders and conclusions of the Workshop along with Commission's recommendations submitted to Government on 7.11.2014. The report along with recommendations of the Commission are under consideration of the Government.

(Chapter-III)

6. Supervisors' Manual as well as Handbook of Procedures followed in SSC have been revised to specifically address the various challenges faced by the Commission.

(Chapter-III)

7. The Commission selected 57542 candidates for appointment to various posts through All India Open Examinations and 524 candidates against Selection Posts during the year 2014-15.
(Chapter-III & IV)
8. Nine all India Open Examinations and three Departmental Examinations were conducted by the Commission during the year 2014-15 besides completing the process in respect of 4 examinations notified in the previous years. In addition selections were made through interview only for certain categories of posts, the details of which are given in Chapter V.
(Chapter – IV)
9. A total of 17790619 candidates applied for the nine All India Open Examinations advertised during the year. The number of candidates applied for various Selection Posts was 263316 and the number of applicants for Departmental Examination during the year 2014-15 was 658.
(Chapter-IV& V)
10. During the year 2014-15, the Commission conducted its major examinations in 6165 venues spread over 133 examination centres throughout the country.
(Chapter-VI)
11. Implementation of the provisions of the Official Language Act, 1963 and Official Language Rules, 1976 is a priority area for the Commission. Various initiatives were taken for increasing the use of Hindi in official work during the year under report.
(Chapter-VIII)

CHAPTER -I

INITIATIVES TAKEN AND REFORMS PROPOSED

In order to enhance the Commission's operational efficiency and to further strengthen its policy of impartiality, objectivity and suitability, many new initiatives were taken during this year.

A. INITIATIVES IN THE YEAR OF DIGITAL INDIA**1. Online Application System**

The first step taken by the Commission towards digitalization was the introduction of online application. The online application system was first introduced in the year 2010. The system has been reviewed and updated from time to time and about 91.61% applications were received online during the year 2014-15. In the Constables (GD) Examination, 2015, there was 100% online application except in Jammu & Kashmir, North-Eastern States and Border and Naxal affected districts where both online and offline application facility was provided. In the Constables (GD) Examination, 2015 out of a total of 63,39,163 applications, 56,75,413 applications were received online. In some other specialized examinations like Junior Engineers (Civil & Electrical), the Commission successfully introduced 100% online application which was wholeheartedly accepted by the candidates.

2. On-line Vacancy Collection

Manual collection and compilation of vacancies was a tedious and time consuming process, often leading to double and incorrect reporting of vacancies by the user department. The Commission took a major initiative in this area and introduced online collection of vacancies for open examinations making it hassle free and fool-proof.

3. On-Line Data Verification

Another major initiative taken by the Commission in the area of digitalization was introduction of online data verification. Accuracy of data is a pre-requisite for accurate result. One of the major challenges faced by the Commission was to eliminate inaccuracies in the data base caused by wrong filling up of forms by the candidates and some times incorrect data entry by the outsourced data processors. A major initiative in this regard has been taken by the Commission by introducing online data verification. This has resulted in error-free data besides affording an opportunity to the candidates to have a second look at the details filled in by them and correct the inadvertent mistakes, if any, committed by them at the time of filling up the form.

4. On-Line Finger Print Collection

The Commission has started capturing online the finger prints of candidates called for document verification. The finger prints enable the Commission to detect possible attempts at impersonation. The finger prints so collected are shared with user departments for identification of the candidates by them after nomination of the candidates.

5. Extension of CC TV Camera coverage

Activities relating to examinations are sensitive in nature and require close monitoring. Accordingly,

surveillance through CCTV Cameras is being done to keep a watch on visitors and also to monitor the handling of sensitive examination materials. CCTV coverage was further extended during the year 2014-15.

6. Online RTI Portal

The Commission's Headquarters and its Regional Offices have been successfully aligned to the Online RTI Portal of DoPT for receiving and handling of RTI applications and appeals. RTI applications / appeals are now being received and processed online also. This has resulted in more efficient handling of RTI applications besides reducing paper work and considerable saving of time.

7. Video Conferencing with RDs/DDs

Larger policy issues and modalities for conduct of examinations, etc. are discussed by the Commission with the Regional Directors / Deputy Directors before arriving at decision. Earlier the Regional Directors / Deputy Directors were required to be called to the Commission's Headquarters for such consultation. The Commission introduced Video Conferencing with the Regional Directors during the year. After introduction of Video conferencing, the Regional Directors / Deputy Directors are not required to visit the Commission's Headquarters frequently resulting in considerable savings in time and expenditure.

B. OTHER INITIATIVES

1. In order to make the examination system user friendly, the Commission periodically reviews the same and introduces reforms. An Expert Group was constituted with the approval of the Government for reviewing the existing examination system and making recommendations. The Expert Group submitted the report in October, 2014. The report was deliberated in an all India Workshop with stakeholders and conclusion of the Workshop alongwith Commission's recommendations submitted to Government on 7.11.2014. The report alongwith recommendations of the Commission are under consideration of the Government.

2. Videography of opening of examination materials and conduct of Examinations

In order to ensure free and fair conduct of examinations and to ensure that the examination is conducted as per the guidelines / instructions of the Commission and also with a view to detect suspected impersonation cases, the Commission introduced videography of the opening of examination materials and conduct of examinations.

3. Modernisation of Facilitation Centre

In pursuance of Government policy of quick and effective redressal of public grievances, the Commission took the initiative of setting up a full-fledged Facilitation Centre by improving its ambience and posting trained manpower to cater to the different needs of the candidates. In addition to attending to public grievances, the Facilitation Centre also receives applications for SSC, Northern Region, accepts RTI Applications, issues duplicate Admit Cards and attend to complaints, etc. the facilitation centre has been provided with seating arrangements and drinking water facility for the convenience of visiting candidates.

4. Chairman's Public Grievances Cell

In addition to the normal grievances redressal mechanism at the Facilitation Centre, a Special Chairman's Public Grievances Redressal System has also been put in place where the candidates can directly e-mail their grievances to the Chairman who attends to them personally and redress the same and send suitable replies to the candidates. The Commission has also appointed a suitable Counsellor to interact with the candidates, listen to their grievances and advise them on issues bothering them.

5. Bringing out Hindi Publication "Jharokha"

With a view to promote the use of Hindi in official work and to provide channel for employees to express their hidden creativity, the Commission, started an in-house library quarterly publication in Hindi named Jharokha. The publication has been well received not only in SSC but in other Ministries as well. The publication is circulated among all Ministries of the Government of India and Commission welcomes entries not only from employees and the members of their family but from employees of other Ministries as well.

6. Updation of Hand Book of Procedure & Supervisor's Manual

The Hand Book of Procedure and the Supervisor's Manual have been revised and updated incorporating all the changes introduced during the last one year in methods and procedure to enhance efficiency and integrity of the examination system.

7. Facility to use Credit/Debit Cards for payment of Examination Fee

The Commission has introduced the system of payment of examination fee through Debit Cards/Credit Cards for online applications in addition to payment through SBI Challan and online payment. Earlier payment could be possible only through Challan and online payment only through SBI. The new initiative has offered more choices to the candidates which will ultimately result in more candidates switching on to online mode of application.

C. REFORMS PROPOSED

1. Online Examination

In order to address the problem of some malpractices associated with objective type examination common with all recruitment agencies and as recommended by the Expert Group set up by Government, the Commission proposed to the Government to introduce online examination for all its recruitment. Government has approved the proposal of the Commission to conduct online examination on trial basis for recruitment of Constables in Delhi Police and LDCs for the Government of NCT of Delhi. The online examination will be conducted for Constables (GD) in Central Armed Police Force and Rifleman in Assam Rifles Examination 2016.

2. On-line Receipt of Applications and Shortlisting of candidates for Selection Posts

The Commission has initiated action to develop a software for computerized receipt of applications and shortlisting of candidates for Selection Posts. Scrutiny of applications is the most time consuming aspect of recruitment to Selection Posts and the Commission proposes to computerize this area to reduce the time taken in processing of applications.

3. Computerisation of Question Bank

The Commission in the previous year had to conduct examination for over 164 lakh candidates, which was a stupendous task. A sound Question Bank is a pre-requisite for smooth conduct of examinations of such magnitude at short notice. The Commission therefore conducts Question Bank Workshops from time to time to ensure a well stocked Question Bank. This is, however, a very expensive way. A proposal therefore has been mooted to digitize the Question Bank. Modalities in this regard are being worked out.

4. Voice Recorded Dictation for Stenography Test

With a view to bring about uniformity in the administration of skill test for stenography, the Commission proposes to introduce audio-recorded stenography passages for Stenography skill tests. This will also considerably reduce the cost of conduct of Stenography Test.

CHAPTER-II
FUNCTIONS AND ORGANISATIONAL STRUCTURE OF
STAFF SELECTION COMMISSION

2.1 HISTORICAL BACKGROUND

As per Article 320 of the Constitution, the examinations for recruitment to all posts and services of the Central Government are required to be conducted by the UPSC. The Estimates Committee of Parliament in its 47th Report (1967-68) recommended setting up of a Service Selection Commission for taking over examinations for recruitment to lower categories of posts from UPSC. Pursuant to this, and as an interim measure, an Examination Wing was added to the Institute of Secretariat Training and Management of Government of India.

- 2.1(A) The Administrative Reforms Commission (ARC), in their Report on Personnel Administration, drew attention to the fact that the bulk of the staff of the Government at the Centre and in the States belonged to Class III and Class IV categories. Referring to the identical nature of qualifications stipulated for entry into such posts in various offices, the ARC advocated pooling of the requirements of the non-technical posts by different departments and selection of personnel either by joint recruitment or through a recruitment board. After a careful consideration of this recommendation, the Government of India decided to constitute the Subordinate Services Commission vide Resolution No. 46/1/(B)/74-Estt. 'B', dated the 4th November, 1975 (Appendix-A) of Department of Personnel and Administrative Reforms.
- 2.1(B) The Subordinate Services Commission was subsequently re-designated as Staff Selection Commission (SSC) on 26th September, 1977 to make recruitment to Class III (now Group 'C') non-technical posts in the various Ministries/Departments of the Government of India and their subordinate / attached offices. The functions of the Staff Selection Commission have been enlarged from time to time. From May, 1999, the Commission was entrusted recruitment to all Group 'B' posts (non-gazetted) in pay scales the maximum of which was less than Rs.9300-34800 (Grade Pay Rs.4600) earlier done by the Union Public Service Commission. From November 2003, the Central Government further authorized the Commission to make recruitment upto all Group 'B' non-gazetted posts carrying scale of pay of Rs. 9300-34800 (Grade Pay Rs.4600).
- 2.1(C) The functions of the Staff Selection Commission as per Resolution No. 39018/1/98-Estt (B) dated 21.05.1999 and its subsequent amendments vide Resolution No. 24012/8-A/2003-Estt (B) dated 13.11.2003, 29.09.2005, 14th January 2011 and 24th July, 2012 are given as under:-
- (a) (i) To make recruitment to Group 'B' (non-gazetted) posts and Group 'C' (non-technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of Staff Selection Commission in Pay Band-2 and Pay Band-1 carrying Grade Pay of Rs.4800/- through conduct of competitive examinations.
- (ii) To make recruitment to such posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs.4800/- which may, at the discretion of the Commission, be preceded by short listing or skill test.

- (iii) To conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical/Stenographers Services and such other Services as have been or may be entrusted to the Commission.
 - (iv) To conduct periodical skill tests in English/Hindi and such other skill tests as may be assigned by the Government from time to time.
 - (v) To perform such other functions as may be entrusted to it by the Central Government from time to time.
- (b) To conduct examinations and/or interviews, whenever required, for recruitment to the posts within its purview.

2.2 ORGANISATIONAL STRUCTURE OF STAFF SELECTION COMMISSION

The Staff Selection Commission is headed by a Chairman of the rank and status of Secretary to the Government of India. He is assisted by two Members and other officers and supporting staff. The sanctioned staff strength of the Commission in its Headquarters at New Delhi and Regional and Sub-Regional offices as on 31.03.2015 was 503. The sanctioned strength consists of 43 Group 'A' posts, 192 Group 'B' posts and 268 Group 'C' and erstwhile Group 'D' posts. Out of the total strength of 503 employees, 218 (43.33 percent) are at the Headquarters.

Distribution of sanctioned posts amongst Regional/Sub-Regional offices is 39 in Central Region, 43 in Eastern Region, 24 in Karnataka and Kerala Region, 43 in Northern Region, 24 in North Eastern Region, 37 in Southern Region, 36 in Western Region, 19 in Madhya Pradesh Region and 19 in North Western Sub-Region.

Details regarding the posts and their scale of pay, and staff strength in Headquarters and Regional offices are at Appendix-D. The Organisational Chart of the Commission is given at Appendix-B

2.3 REGIONAL NETWORK

2.3(A) The Staff Selection Commission has a regional network of its own. This is a unique feature aimed at providing effective link between the Commission, State Governments and Central Government Offices located in the states. The regional network has enabled the Commission to have effective control over the conduct of examination. The Regional Offices also provide a local contact point to the candidates.

2.3 (B) The Staff Selection Commission has nine Regional / Sub-Regional Offices in different parts of the country. These Regional / Sub-Regional Offices are primarily responsible for smooth and efficient conduct of the examinations, skill tests and interviews. Various activities involved in conduct of examinations, like receipt of applications from the candidates, Electronic Data processing of applications, issue of Admit Cards (ACs) to the candidates, booking of examination venues at various centres within their jurisdiction in consultation with the District Authorities, sending non-confidential examination material to the Centre Supervisors and appointment of Invigilators and Inspecting Officers at various examination centres are done by the Regional Offices. They are also associated with the conduct of Physical Endurance / Physical Efficiency Test (PET) / Medical Examination, wherever required.

After declaration of the result by the Headquarters, the Regional Offices are required to send the dossiers of the candidates to the user departments. In order to reduce the time taken between declaration of results and candidates physically joining their designated departments, the Commission introduced system of online verification of data at the time of skill tests/interviews. This has resulted in significant reduction in time taken and has been very well received by the candidates and the user departments.

Policy issues and operational problems are referred to the Commission by the Regional / Sub-Regional Offices. Prompt, smooth and continuous communication between Regional / Sub-Regional Offices and Headquarters has been ensured to facilitate timely resolution of the problems and issues.

Details of Regional Offices, their location / address and jurisdiction are available at Appendices C and C-I.

2.4 BUDGET AND EXAMINATION FEE.

Budgetary support for the Commission's functioning is given by the Government of India from the Annual Budget through Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training. In respect of examinations conducted by the Commission as an agency function which are not in its purview, the expenditure is borne by the concerned indenting department. The Commission, in consultation with the Government, determines the fee structure. The examination fee for the various examinations conducted by the Commission goes directly to the Consolidated Fund of India. Candidates belonging to SC, ST, PH, Ex-S and all women candidates are exempted from payment of the fee. The mode of collection of fee is through credit and debit card etc., online payment through SBI portal and Central Recruitment Fee Stamps (CRFs) for the benefit of rural candidates.

The Commission introduced online applications in January, 2010 with provision for payment of the fee through challan in branches of State Bank of India or online payment through the SBI portal. In the case of off-line applicants, collection of fee continues to be through CRFS. The Commission has also allowed payment through credit cards/debit cards in the case of online applications.

The Commission started its working with an expenditure of Rs. 1823000/- and 'Zero' income. The Commission's expenditure during the year 2014-15 was Rs. 125,42,17,000/- and the income from examination fees during the corresponding period was Rs. 69,76,22,000/-. The details of income and expenditure of the Staff Selection Commission during the last three years is as under:

Year	Income (Rs.`000')	Expenditure (Rs.`000')
2012-13	659773	915886
2013-14	623322	1036011
2014-15	697628	1254217

CHAPTER-III

THE YEAR 2014-2015 IN RETROSPECT

- 3.1 The Commission maintained high level of achievements during the year 2014-15 also. The total number of applications received during the year for various examinations was 1,77,90,619. About 58,066 candidates were selected through various Open Competitive Examinations and recruitment through Selection Method.
- 3.2 During the year 2014-15 results of 13 All India Open Competitive Examinations, held in the previous year and during 2014-15, were declared. While a total of 57542 candidates were recommended for appointment through open examinations, the number of candidates recommended for appointments against Selection Posts during the corresponding period was 524. During the year the Commission laid emphasis on timely conduct of examinations as per the calendar of examinations and prompt declaration of results. It is a matter of pride for the Commission that despite phenomenal increase in the number of applicants, the Commission has been able to complete the recruitments within schedule.
- 3.3 The purpose of timely declaration of result is achieved only if the selected candidates are nominated to the user departments in time. The Commission constantly monitored the sending of dossiers of selected candidates to the user departments and ensured that dossiers were sent within one month from the date of declaration of final result.
- 3.4 The system of online applications was further strengthened with a view to simplify the procedures, eliminating mistakes in data entry and to save the time taken for data entry of application received manually. During the year approximately 80% of the total applications were received online. In some of the examinations like Junior Engineers (Civil & Electrical), the Commission successfully received 100% applications online. This has led to considerable saving in time and expenditure besides providing a more accurate data base.
- 3.5 As a part of the Commission's policy of opening examination centres in areas as near to the place of residence of the candidates as possible, new examination centres were opened during the year 2014-15. The examination centres are located at places that have large concentration of candidates and are well connected through Rail / Road so that candidates from far off rural areas have no problems in appearing for the examinations. During 2014-15, 13 new Examination Centres were opened in different States including Satna, Ratlam, Sagar in Madhya Pradesh, Durg in Chhattisgarh, Bhavnagar and Kutch in Gujarat, Bhandara, Chandrapur, Akola, Jalgaon, Nanded and Thane in Maharashtra and Mysore in Karnataka States. With this the network of examination centres increased to 133 consisting of 6165 examination venues spread throughout the length and breadth of the Country.
- 3.6 Considering the credibility and promptness with which the Commission made recruitment to the post of Constable (GD) in Central Armed Police Forces and Rifleman (GD) in Assam Rifles in the previous years, the Ministry of Home Affairs once again approached the Commission for conducting recruitment for Constable (GD) in Central Armed Police Forces and Rifleman (GD) in Assam Rifles during 2014-2015 also. Despite huge workload already in hand, the Commission accepted the responsibility in national interest. About 63.39 lakh candidates applied for the examination. This is a three-tier recruitment. The first stage being the Physical Standards/Physical Endurance Test (PST/PET), followed by written examination and Medical Examination of candidates shortlisted on

the basis of performance in the written examination. The first stage of the recruitment i.e. Physical Standards and Physical Endurance Test has already been completed.

- 3.7 The Commission makes significant contribution towards national security. The Commission makes recruitment to the post of Constables (GD) and Sub-Inspectors for the Paramilitary Forces. During the period 2010-11 to 2014-15, the Commission recruited 1,44,691 Constables (GD) / Rifleman for CAPFs and 14,363 Sub-Inspectors / Assistant Sub-Inspectors for CAPFs and Delhi Police.
- 3.8 The Commission has its role in the national integration of the country. The Commission conducts All India Open Competitive Examinations in which candidates from every nook and corner of the country participate. The personnel selected for any particular post belong to different States having different language, customs and culture, which promotes national integration. The Pan-India representation is particularly useful in posts like Constables, Sub-Inspectors, etc.
- 3.9 In view of the Commission's efficiency, credibility and objectivity in selection process, the Delhi Police has approached the Commission to undertake recruitment to the post of Constables (GD) in Delhi Police. The Commission has accepted the responsibility and an MOU will be signed with Delhi Police in this regard.
- 3.10 In keeping with the Commission's policy of total transparency in the conduct of examinations, the practice of placing the Answer Keys of all examinations on the Commission's website, affording the candidates opportunity to make representations against any possible discrepancies in Question Paper/Answer Keys, was continued during the year. The candidates were able to judge their performance in the examinations by comparing the answers recorded by them in the OMR Sheet vis-a-vis the answer keys. Marks secured by all candidates in examination in PDF form are also placed on the Commission's website.
- 3.11 The details of Region-wise and Category-wise candidates recommended for appointment through All India Open Examinations and for Selection posts during the year 2014-15 are given here as under:

OPEN RECRUITMENT

Table - 1

REGIONS	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	1517	551	136	706	81	18	3009
NR	8843	2942	1859	5115	422	245	19426
CR	4485	1840	209	5316	206	213	12269
ER	2321	1422	1309	1903	134	46	7135
NER	429	221	589	497	9	2	1747
MPR	826	399	629	771	16	17	2658
WR	1834	470	502	1474	99	25	4404
SR	1148	733	552	2258	182	59	4932
KKR	663	279	147	764	98	11	1962
TOTAL	22066	8857	5932	18804	1247	636	57542

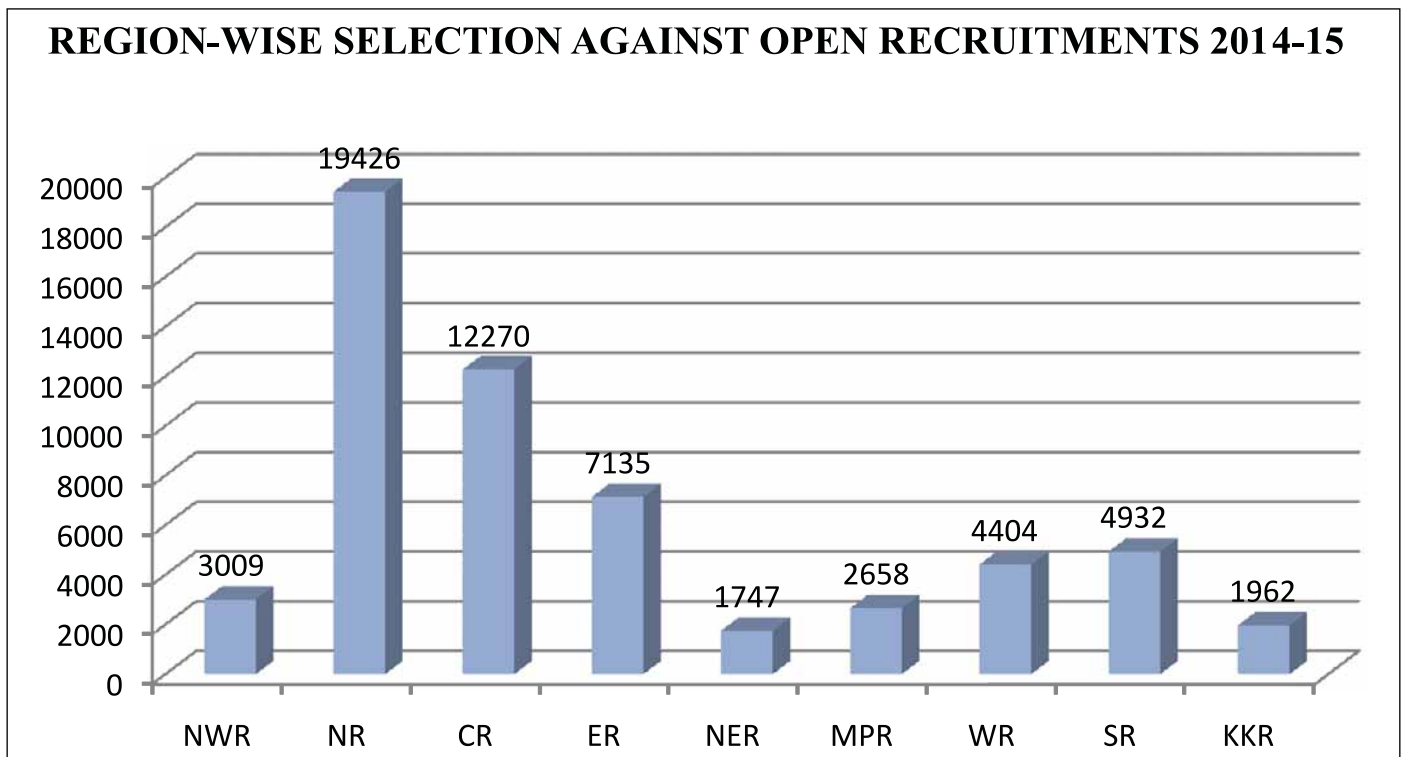
Note: UR category candidates also include SC/ST/OBC candidates who qualified at general category standard.

SELECTION POSTS

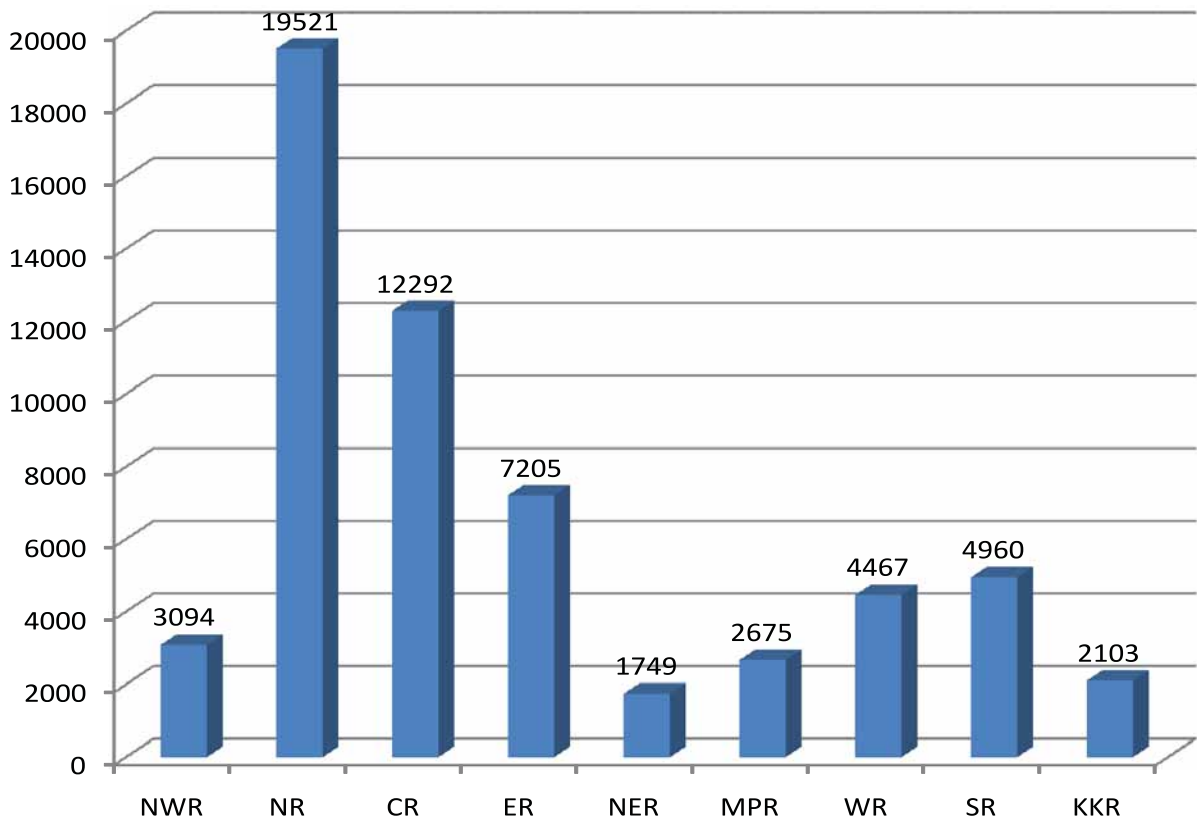
Table - 2

Region	UR	SC	ST	OBC	EXS	PH	Total
CR	14	1	1	7	0	0	23
ER	19	8	10	33	1	2	70
KKR	79	16	8	38	0	0	141
MPR	12	1	1	3	0	0	17
NR	61	12	6	16	0	0	95
NER	1	0	0	1	0	0	2
NWR	49	10	5	21	0	0	85
SR	17	3	1	7	0	0	28
WR	42	5	1	15	0	0	63
Total	294	56	33	141	(1)*	(2)*	524

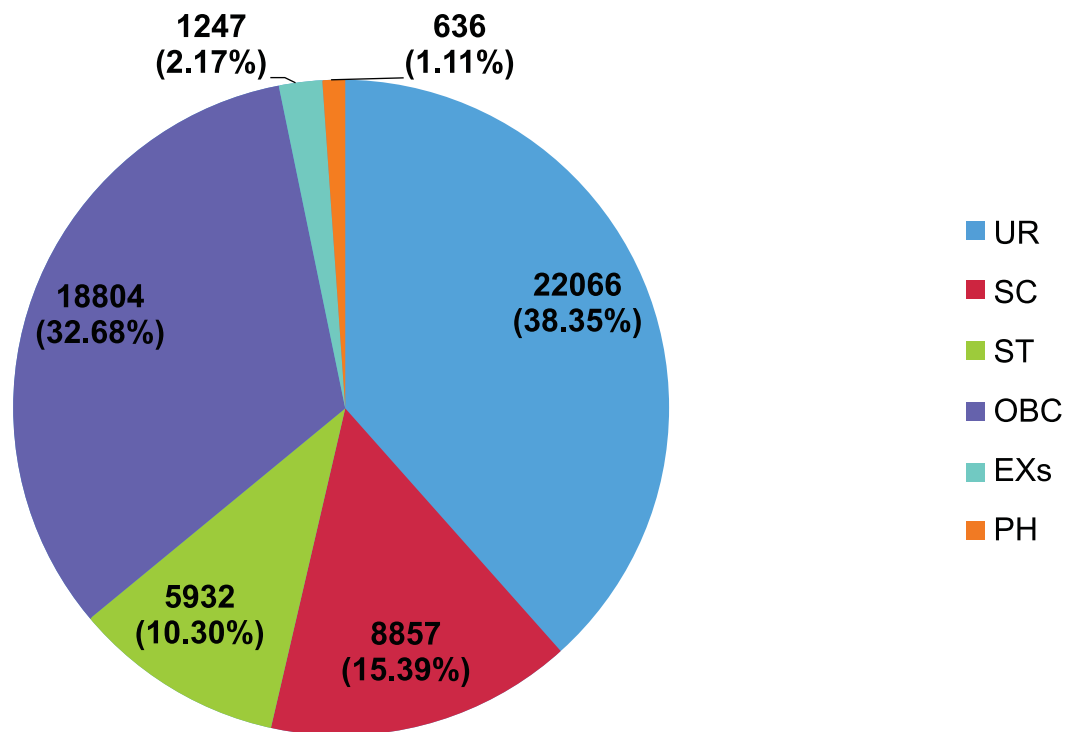
* included in the main category, hence not reflected in total.



REGION-WISE SELECTION AGAINST OPEN EXAMINATIONS AND SELECTION POSTS 2014-15



SC, ST, OBC AND OTHER CANDIDATES SELECTION IN OPEN EXAMINATIONS IN 2014-15



3.12. The Commission holds regular consultations with the indenting departments to get their feedback on the quality of candidates recruited by the Commission, eliciting suggestions for improvement in the existing system of examinations and syllabus keeping in view the changes required for good governance. It has always been the endeavour of the Commission to ensure that:

- i) The tools adopted for selection have high degree of reliability and validity;
- ii) The method of recruitment is in conformity with current national policies and objectives and meeting the organizational needs;
- iii) The selection system is speedy and cost effective; and
- iv) To provide level playing field to different sections of candidates.

SPECIAL STEPS TO PROMOTE REPRESENTATION OF SC/ST/OBC CANDIDATES IN GOVT. JOBS

3.13. The Commission takes the reservation policy of the Government seriously and ensures that vacancies reserved for SC/ST/OBC and differently enabled candidates are fully filled up. The following are some of the steps taken to encourage reserved category candidates to appear for SSC Examinations:

- i) Wide publicity is given to the Examination Notices issued by the Commission. Examination Notices are published in the Employment News in Hindi, English and Urdu languages. Short Notices relating to such Examinations are published in leading Newspapers in English, Hindi and Regional languages. All Examination Notices are also uploaded on the Commission's website.
- ii) For the benefit of candidates belonging to SC/ST Community, examination centres are opened in areas having concentration of SC/ST population. A Sub-Regional office of the Commission is also located at Raipur, to encourage the tribal population to participate in the recruitment. The details of SC, ST and OBC candidates nominated in the open competitive examinations during the year are available in Chapter IV.
- iii) During 2014-15, 8857, 5932 and 18804 (total 33593) candidates belonging to SC, ST and OBC categories respectively were recommended for appointment against open recruitment, which works out to 58.38 % of the total candidates recommended for appointment. Similarly, against selection posts 56, 33 and 141 (total 230) candidates belonging to SC, ST and OBC categories respectively were recommended for appointment out of a total of 524 candidates selected. This works out to 43.89% of the total candidates recommended for appointment.

FACILITIES PROVIDED TO PHYSICALLY HANDICAPPED CANDIDATES

3.14 The Commission pays full attention to ensure that Persons with Disability get their due share of government jobs and that vacancies earmarked for them do not go unfilled. The indenting Departments are required to indicate the number of vacancies reserved for physically handicapped (OH/HH/VH) persons as per the provisions of the Persons with Disabilities, Equal Opportunities, Protection of Rights and Full Participation Act 1995. The format of Requisition is devised in such a way that the user departments are compelled to indicate suitability of the post for persons with disability and also to

indicate the vacancies reserved for PH candidates. Special arrangements are made in the examination venues for persons with disabilities. Separate Question papers are devised for VH candidates. Facility of scribe is also provided to VH candidates and candidates suffering from cerebral palsy.

PARTICIPATION OF WOMEN CANDIDATES IN THE COMMISSION'S EXAMINATIONS

- 3.15. The commission is committed to encourage women candidates to participate in the Commission's Examinations. A Caption is prominently incorporated in the first page of every advertisement that "the Government strives to have a work force which reflect gender balance and women candidates are encouraged to apply". The Commission allows fee exemption to women candidates cutting across all the categories to encourage them to participate in examinations conducted by it. During the year 2014-15, a total of 43,67,803 women candidates applied for the Commission's Examinations as against previous year's figure of 39,98,585. The percentage of women candidates, who applied, has decreased from 27.31% in 2013-14 to 24.55% in 2014-15.

MEASURES TAKEN TO ENSURE INTEGRITY OF EXAMINATIONS CONDUCTED

- 3.16. With phenomenal increase in the number of candidates applying for various examinations, the Commission's task of conducting free and fair examination has become a major challenge. The Commission took all possible precautions to ensure free and fair conduct of the examinations. The measures taken, inter alia, include :
- i) Strengthening of invigilation and inspection of the conduct of examinations.
 - ii) Deploying of Flying Squads from the Commission's Headquarters to the Examination Venues.
 - iii) Taking finger print of candidates at the time of document verification which is used for identifying candidates in skill tests, etc. and also after nomination .
 - iv) Installation of Jammers to prevent use of mobile phones and accessories in examination venues.
 - v) Videography of opening of examination materials and conduct of examinations in selected sensitive venues
 - vi) Use of personnel from CISF/Delhi Police to frisk candidates at examination venues.
 - vii) Opening of Question Paper packets in the Examination Hall in the presence of the candidates.
 - viii) Stringent action against candidates found resorting to malpractices.
 - ix) Complaints regarding use of unfair means/impersonation are investigated and action taken against candidates found guilty.

The above measures have considerably reduced incidence of malpractices/ impersonations.

PERSONALITY TEST/INTERVIEW

- 3.17. Interviews/Personality test forms a vital tool for assessing the personality traits of the candidates appearing for some of the recruitments where the incumbents to the posts are likely to come into contact with public or are required to display special characteristics. The Commission has been constantly reviewing the structure of interview and procedures followed in this regard with a view to

have a real and holistic assessment of the interviewee and to make the assessment objective. The Commission conducts interviews in a well-structured manner. In order to ensure that the interview is conducted in a free and fair manner, in interviews with multiple boards, the Boards are allotted to nominated board presidents through draw of lots. Advisors are also shuffled. The performance of interview boards is monitored at the level of the Chairman and the Board Presidents are briefed suitably.

3.18. QUESTION BANK

One major factor in the success of the Commission in conducting examinations is a well-developed Question Bank. The Staff Selection Commission conducts examination for about 1.8 crores candidates a year. Smooth conduct of examinations of such a magnitude in short period requires a well stocked Question Bank containing questions on different subjects in adequate number. The Commission conducts Question Bank Workshops periodically to replenish the Question Bank with questions on different subjects. In these workshops, organized in different parts of the country, large number of academicians, scholars, professors, & experts on objective testing techniques participate and contribute questions on the specific subject on which the workshop is organised. Commission also nominates eminent specialists in the respective fields as resource faculty for such workshops. The questions are validated by experts and those found fit are added to the Question Bank.

During the year under report three Question Bank workshops were organized by the Commission at Shillong, Chennai and Bangalore thereby adding 38564 pre-validated objective type question items to its Question Bank.

REGIONAL DIRECTORS' CONFERENCE

- 3.19 The Commission convenes Conference of all Regional Directors /Deputy Regional Directors twice every year to review of policies and procedures followed by the Commission and to discuss and sort out operational problems. It is an effective forum for an indepth review of the Commission's policies and procedures and to suggest ways and means of improving the Commission's functioning. The Regional Directors get an opportunity to interact among themselves and with the Commission. Follow up action is taken on the decisions taken during the meeting. During the period under report, the Regional Directors' Conference was held on 10th January, 2015 at New Delhi.

CHAPTER-IV

RECRUITMENT EXAMINATIONS CONDUCTED

AND SELECTIONS MADE DURING THE YEAR 2014-15

- 4.1 Conduct of Examinations as per schedule, timely declaration of results and prompt nomination of selected candidates are the most important areas of the Commission's work. The process requires meticulous planning and fool-proof execution.
- 4.2 The Commission held/notified 09 open examinations and 03 departmental examinations during the year and received 1,77,90,619 applications for open examinations and 658 applications for departmental examinations. Details of Examination conducted during the year are given in the table below:

ALL INDIA OPEN EXAMINATIONS 2014-15

Sr. No.	Name of Examination	Date of Advt.	Closing Date	Date of Examination	Total No. of Candidates registered for examination
1	Combined Graduate Level Re-Examination, 2013	19.01.2013	15.02.2015	27.04.2014, 20.07.2014, 27.07.2014 & 16.08.2014	1473492
2	Junior Engineer (Civil & Electrical) Examination, 2014	01.03.2014	28.03.2014	25.05.2014	464705
3	Junior Hindi Translator Examination, 2014	22.03.2014	18.04.2014	08.06.2014	8957
4	Sub Inspector in CPOs Examination, 2014	15.03.2014	11.04.2014	22.06.2014	637836
5	Stenographer Grade "C"& "D" Examination, 2014	31.05.2014	27.06.2014	14.09.2014	638393
6	Multi Tasking Staff (Paper-II) Examination, 2014	16.11.2013	13.12.2013	17.08.2014	17514
7	Combined Graduate Level Examination, 2014	18.01.2014	24.02.2014	19.10.2014, 26.10.2014 & 16.11.2014	3084707
8	Combined Higher Secondary (10+2) Level Examination, 2014	19.07.2014	19.08.2014	02.11.2014, 09.11.2014 & 16.11.2014	5125852
9	Constables(GD) in CAPFs, NIA & SSF and Rifleman (GD) in Assam Rifles Examination, 2015	24.01.2015	23.02.2015	04.10.2015	6339163
			Total		17790619

RESULTS DECLARED DURING THE PERIOD 1.4.2014 TO 31.3.2015.

4.3 During the year 2014-15, results in respect of following 13 examinations were declared:-

1. Combined Graduate Level Re-Examination, 2013
2. Prasar Bharti (Engineering Asst. & Technician) Examination, 2013
3. Prasar Bharti (Programme Executive & Transmission Executive Examination, 2013
4. Sub Inspectors in CPOs Examination, 2014
5. Stenographer Grade "C" & "D" Examination, 2014
6. Multi Tasking Staff (Paper-II) Examination, 2014
7. Stenographers Grade "C" & "D" Examination, 2013
8. Junior Hindi Translator Examination, 2014
9. Constable (GD) Examination, 2013
10. Junior Translators (CSOLS) Examination, 2013
11. Sub Inspector in CPOs Examination, 2013
12. Combined Higher Secondary (10+2) Level Examination, 2013
13. Constable (GD) Examination, 2011 -Revised Result

4.4 The Commission also declared results of three departmental examinations:

1. Lower Division Grade Ltd. Departmental Competitive Exam, 2014
2. Upper Division Grade Ltd. Departmental Competitive Exam, 2013
3. Grade 'C' Stenographers Ltd. Departmental Competitive Exam, 013

Details of applicants, numbers finally recommended, etc. are provided in the following Tables:

1. Combined Graduate Level Re-Examination, 2013

Date of declaration of result : 25.03.2015

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	803467	353996	129642	725408	15248	23734	2051495
NO. OF CANDIDATES CALLED FOR SKILL TEST/ INTERVIEW	8987	3848	1875	9225	2187	721	26843
FINALLY RECOMMENDED	6795	2363	1052	3676	855	405	15146

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	412	110	12	104	57	11	706
NR	3976	1365	878	1687	299	142	8347
CR	1012	320	23	1024	124	155	2658

STAFF SELECTION COMMISSION

ER	556	256	38	312	90	32	1284
NER	26	13	20	18	8	1	86
MPR	125	42	13	76	9	8	273
WR	203	102	29	128	67	14	543
SR	311	119	29	247	130	36	872
KKR	174	36	10	80	71	6	377
TOTAL	6795	2363	1052	3676	855	405	15146

2. Prasar Bharti (Engineering Asst. & Technician) Examination, 2013

Date of declaration of result : Declared by PB

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	158986	72580	20144	115851	1554	4188	373303
NO. OF CANDIDATES CALLED FOR INTERVIEW	681	519	316	1011	3	95	2625
FINALLY RECOMMENDED	789	251	169	341	35	44	1629

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	19	4	0	6	2	1	32
NR	492	158	118	217	8	23	1016
CR	81	39	2	40	8	7	177
ER	34	12	12	8	7	5	78
NER	1	0	3	1	0	0	5
MPR	67	19	11	28	0	4	129
WR	22	5	5	6	6	2	46
SR	40	4	16	22	4	2	88
KKR	33	10	2	13	0	0	58
TOTAL	789	251	169	341	35	44	1629

STAFF SELECTION COMMISSION**3. Prasar Bharti (Programme Executive & Transmission Executive) Examination, 2013**

Date of declaration of result : Declared by PB

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	53537	32390	10748	36458	639	2088	135860
NO. OF CANDIDATES CALLED FOR INTERVIEW	740	692	314	1862	38	70	3716
FINALLY RECOMMENDED	368	80	33	253	0	4	738

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	8	4	2	5	0	0	19
NR	177	29	15	68	0	3	292
CR	60	10	3	60	0	0	133
ER	34	7	6	12	0	0	59
NER	1	1	1	8	0	0	11
MPR	23	6	1	13	0	0	43
WR	4	11	5	26	0	1	47
SR	47	10	0	40	0	0	97
KKR	14	2	0	21	0	0	37
TOTAL	368	80	33	253	0	4	738

4. Sub Inspector in CPOs Examination, 2014

Date of declaration of result : 31.03.2015

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	184532	150389	62726	224261	6342	51	628301
NO. OF CANDIDATES CALLED FOR INTERVIEW	1794	482	413	2853	379	0	5921
FINALLY RECOMMENDED	1334	465	238	1137	0	0	3174

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	181	48	21	76	0	0	326
NR	759	246	137	679	0	0	1821
CR	282	113	15	266	0	0	676
ER	15	18	7	25	0	0	65
NER	2	3	46	7	0	0	58
MPR	32	14	1	28	0	0	75
WR	20	5	1	12	0	0	38
SR	31	16	6	32	0	0	85
KKR	12	2	4	12	0	0	30
TOTAL	1334	465	238	1137	0	0	3174

5. Stenographer Grade "C" & "D" Examination, 2014

Date of declaration of result : 11.02.2015

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	168478	180441	55633	233280	1306	12242	651380
NO. OF CANDIDATES CALLED FOR SKILL TEST	6446	5492	2253	12028	381	877	27477
FINALLY RECOMMENDED	344	75	52	85	3	18	577

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	13	1	0	2	0	1	17
NR	223	67	48	41	1	10	390
CR	75	7	2	33	1	5	123
ER	14	0	1	4	1	0	20
NER	0	0	1	0	0	0	1
MPR	6	0	0	2	0	2	10

STAFF SELECTION COMMISSION

WR	7	0	0	1	0	0	8
SR	5	0	0	0	0	0	5
KKR	1	0	0	2	0	0	3
TOTAL	344	75	52	85	3	18	577

6. Multi Tasking Staff (Paper-II) Examination, 2014

Date of declaration of result : Declared by Regional Offices

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	68255	73291	48118	128525	749	5031	323969
NO. OF CANDIDATES CALLED FOR PAPER - II	959	905	477	3145	147	314	5947
FINALLY RECOMMENDED	752	136	109	576	60	39	1672

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	17	6	3	15	1	1	43
NR	204	3	48	166	21	15	457
CR	67	5	8	21	11	0	112
ER	9	3	3	55	0	2	72
NER	16	6	4	18	0	0	44
MPR	5	4	0	12	0	0	21
WR	288	45	23	177	4	3	540
SR	121	53	14	107	21	17	333
KKR	25	11	6	5	2	1	50
TOTAL	752	136	109	576	60	39	1672

7. Stenographers (Gr. C & D) Examination, 2013

Date of declaration of result : 26.09.2014

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	138030	150341	43620	176929	872	11969	521761
NO. OF CANDIDATES CALLED FOR SKILL TEST	7387	4122	3390	11604	333	1434	28270
FINALLY RECOMMENDED	468	153	99	394	0	39	1153

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	8	6	0	9	0	1	24
NR	269	111	92	207	0	22	701
CR	148	26	2	152	0	13	341
ER	9	5	1	9	0	1	25
NER	1	0	1	0	0	0	2
MPR	30	4	3	5	0	1	43
WR	1	0	0	6	0	0	7
SR	1	0	0	3	0	0	4
KKR	1	1	0	3	0	1	6
TOTAL	468	153	99	394	0	39	1153

8. Junior Hindi Translator Examination, 2014

Date of declaration of result : 26.09.2014

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	3295	1648	471	2369	213	184	8180
NO. OF CANDIDATES CALLED FOR INTERVIEW	141	143	57	287	4	35	667
FINALLY RECOMMENDED	80	21	13	41	0	3	158

STAFF SELECTION COMMISSION**REGION WISE DETAILS**

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	5	1	0	1	0	1	8
NR	47	10	5	19	0	1	82
CR	2	1	0	2	0	0	5
ER	22	9	7	14	0	0	52
NER	0	0	1	2	0	0	3
MPR	2	0	0	0	0	0	2
WR	1	0	0	1	0	1	3
SR	1	0	0	1	0	0	2
KKR	0	0	0	1	0	0	1
TOTAL	80	21	13	41	0	3	158

9. Constable (GD) Examination, 2013

Date of declaration of result : 30.05.2014

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	672936	498807	294134	534094	1168	1	2001140
NO. OF CANDIDATES CALLED FOR MEDICAL	17255	14666	13598	36790	174	0	82483
FINALLY RECOMMENDED	7031	4387	3437	9788	40	0	24683

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	489	301	73	379	2	0	1244
NR	932	506	188	1130	12	0	2768
CR	1678	1027	78	2658	16	0	5457
ER	1471	1063	1163	1384	3	0	5084
NER	369	188	438	425	0	0	1420
MPR	392	289	549	496	4	0	1730

WR	745	277	361	974	0	0	2357
SR	565	523	472	1738	1	0	3299
KKR	390	213	115	604	2	0	1324
TOTAL	7031	4387	3437	9788	40	0	24683

10. Junior Translators (CSOLS) Examination, 2013

Date of declaration of result : 04.03.2015

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	1787	1154	365	1503	169	108	5086
NO. OF CANDIDATES CALLED FOR INTERVIEW	24	18	9	57	0	7	115
FINALLY RECOMMENDED	16	7	1	14	0	2	40

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	1	0	0	0	0	0	1
NR	4	6	0	4	0	1	15
CR	5	0	0	1	0	0	6
ER	2	1	1	3	0	0	7
NER	0	0	0	2	0	0	2
MPR	0	0	0	2	0	0	2
WR	3	0	0	1	0	0	4
SR	1	0	0	1	0	1	3
KKR	0	0	0	0	0	0	0
TOTAL	16	7	1	14	0	2	40

STAFF SELECTION COMMISSION

11. Sub Inspector in CPOs Examination, 2013

Date of declaration of result : 15.04.2014

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	167520	131611	59380	191320	6078	0	555909
NO. OF CANDIDATES CALLED FOR INTERVIEW	1905	501	416	2606	576	0	6004
FINALLY RECOMMENDED	1170	411	206	950	119	0	2856

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	105	43	17	37	12	0	214
NR	752	239	115	585	54	0	1745
CR	235	77	9	225	26	0	572
ER	30	19	8	31	5	0	93
NER	6	7	44	12	0	0	69
MPR	18	8	0	19	1	0	46
WR	6	9	3	11	9	0	38
SR	10	6	5	18	9	0	48
KKR	8	3	5	12	3	0	31
TOTAL	1170	411	206	950	119	0	2856

12. Combined Higher Secondary (10+2) Level Examination, 2013

Date of declaration of result : 20.05.2014

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	1389244	945753	286478	1403613	9140	58558	4092786
NO. OF CANDIDATES CALLED FOR SKILL TEST	7612	3274	1821	8992	1477	1158	24334
FINALLY RECOMMENDED	1283	401	264	870	134	82	3034

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	114	16	3	53	7	2	195
NR	886	183	195	267	26	28	1585
CR	204	150	22	430	20	33	859
ER	13	26	7	34	28	6	114
NER	0	3	28	2	1	1	35
MPR	49	9	1	13	2	2	76
WR	10	11	1	47	13	4	86
SR	4	2	5	17	17	3	48
KKR	3	1	2	7	20	3	36
TOTAL	1283	401	264	870	134	82	3034

13. Constable (GD) Examination, 2011 -Revised Result

Date of declaration of result : 04.02.2015 & 27.02.2015

Details of results are tabulated below:

	UR	SC	ST	OBC	EXS	PH	TOTAL
TOTAL NUMBER OF CANDIDATES APPLIED	699526	449714	241565	499351	7831	0	1897987
NO. OF CANDIDATES CALLED FOR MEDICAL	12385	3752	2799	8524	489	0	27949
FINALLY RECOMMENDED	1636	107	259	679	1	0	2682

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	EXS	PH	TOTAL
NWR	145	11	5	19	0	0	180
NR	122	19	20	45	1	0	207
CR	636	65	45	404	0	0	1151
ER	112	3	55	12	0	0	182
NER	7	0	2	2	0	0	11
MPR	77	4	50	77	0	0	208

STAFF SELECTION COMMISSION

WR	524	5	74	84	0	0	687
SR	11	0	5	32	0	0	48
KKR	2	0	3	4	0	0	9
TOTAL	1636	107	259	679	1	0	2682

Note: UR category candidates also include SC/ST/OBC candidates who qualified at general category standard.

DEPARTMENTAL EXAMINATIONS, 2014

S. No.	Name of Examination	Date of Advertisement	Closing Date	Date of Examination	No. of Candidates Applied
1	Lower Division Grade Ltd. Departmental Competitive Examination for MTS, 2015	17.01.2015	16.02.2015	19.04.2015	388
2	Upper Division Grade Ltd. Departmental Competitive Examination, 2014	13.09.2014	10.10.2014	21.12.2014	100
3	Grade 'C' Stenographers Ltd. Departmental Competitive Examination, 2014	08.03.2014	04.04.2014	11.05.2014	170
	Total				658

ANNUAL TYPING TEST

4.5. The Commission is also conducting Annual Typing Test on Computer in respect of Assistants / Lower Division Clerks (except direct recruit Lower Division Clerks) etc. working in Ministries, attached and subordinate offices of Government of India for the purpose of drawl of increments and confirmation in the grade. Earlier the Commission used to conduct bi-monthly computer skill tests and that system has been discontinued by the Commission from 17.4.2014. The Annual Typing Test on computer is held at Delhi centre only. During the year 2014-15, a total number of 420 candidates registered for Annual Typing Test on computer and 40 candidates were declared qualified.

4.6 ANNUAL STENOGRAPHY TEST

The Annual Stenography Test in respect of Stenographers Grade 'D' Departmental Examinations were held during the year and a total number of 203 candidates applied and only 14 candidates were declared successful.

4.7 COMMON SCREENING TEST

In view of large number of candidates applying for selection posts, the Commission held a Common Screening Test (CST) for selecting/short listing candidates for interview. One such CST was held on 12.7.2015. During the year, Common Screening Tests were held for 99538 candidates.

CHAPTER -V

Recruitment to Isolated Posts through Selection Method

5.1. The Commission makes recruitment to a large number of Group `C' Non-Technical and Group `B' Non-gazetted isolated posts in different Ministries, Departments and Attached and Subordinate Offices of the Government of India through selection method. Recruitment to such posts cannot be done through open examinations as the number of vacancies is small and the qualifications also vary from department to department. Such posts are filled by the Commission following a different method of recruitment, which, in the Commission's parlance, is called Selection Method.

5.2. Recruitment through Selection Method involves the following steps:

- i) Receipt of Requisitions from the user Departments by the concerned Regional Office through Single Window System.
- ii) Notification of the vacancies in Employment News/website by the Regional Offices.
- iii) Receipt and processing of the applications.
- iv) Shortlisting of eligible candidates for interview on the basis of percentage of marks in Essential Qualification or
- v) Short-listing of candidates for interview on the basis of a Common Screening Test (CST).
- vi) Placing of list of rejected candidates on the Region's website to enable candidates to make representation, if any against their rejection.
- vii) Conduct of interview of shortlisted candidates and selection of candidates on the basis of merit as per marks secured in interview.
- viii) In respect of posts with Grade Pay upto Rs. 1900/-, interview is not held and selection is on the basis of marks secured in CST.
- ix) Selection through short-listing on the basis of percentage of marks obtained in the Essential Qualification/CST followed by Skill Test.
- x) Interview for Selection Posts where there are sufficient candidates from different Region are conducted at different Regional Headquarters for the convenience of candidates.

5.3. The Commission's aim is to select the right candidates for the right job keeping in view the requirements of indenting departments. The interview process is well-structured to make it effective, objective and scientific. During the interview, besides the knowledge of the candidates on the subjects studied by them, their personality traits and other attributes are also assessed. The interview procedure is reviewed periodically and further streamlined with a view to make it more objective. To rule out any bias in interviews, the Commission does not disclose the category of the candidates to the Interview Board.

5.4. The results of recruitment to Selection Posts are placed on the Region's website by the concerned Regional Director.

STAFF SELECTION COMMISSION

5.5. In all 524 candidates were recommended against Selection posts during the year. Details are as under:

GROUP 'B' SELECTION POST

Category	Vacancies advertised during the year	No. of candidates Applied*	No. of vacancies for which interview/skill test conducted during the year *	No. of candidates Called for			No. of candidates recommended		
				Interview	Skill Test	CST	Male	Female	Total
NWR	48	12911	84	520	-	4298	48	12	60
NER	03	274	01	24		-	01	-	01
NR	338	65565	85	933		14900	64	17	81
MPR	13	26992	19	183		26225	07	03	10
SR	28	4824	24	290		-	17	07	24
KKR	133	22108	285	1605		-	90	34	124
CR	37	9765	26	298		6749	12	02	14
ER	20	2256	27	244		-	18	13	31
WR	106	12112	28	281		-	22	06	28
Total	726	156807	579	4378		52172	279	94	373

*Includes vacancies advertised in previous years.

GROUP 'C' SELECTION POST

Category	Vacancies advertised during the year	No. of candidates Applied*	No. of vacancies for which interview/skill test conducted during the year *	No. of candidates Called for			No. of candidates recommended		
				Interview	Skill Test	CST	Male	Female	Total
NWR	05	5230	25	275			20	05	25
NER	01	25	01	09			01	-	01
NR	18	18881	14	137		34953	09	05	14
MPR	08	5749	07	159			06	01	07
SR	10	7258	04	62			01	03	04
KKR	18	17270	19	115	271		12	05	17
CR	16	31978	13	171		2053	05	04	09
ER	14	949	44	286	51	12	29	10	39
WR	12	19169	41	376		10348	27	08	35
Total	102	106509	168	1590	322	47366	110	41	151

*Includes vacancies advertised in previous years.
Region-wise details are given in Appendices E and E-I.

CHAPTER-VI

EXAMINATION CENTRES

6.1 With rapid increase in the number of candidates, the Commission adds more and more cities to the list of examination centres. In July, 1976, there were only 09 Examination Centres when the Commission started functioning. Since then, the number of examination centres has increased considerably. During the year under report 133 Examination Centres and 6165 examination venues were utilized. The Commission has an impressive network of centres throughout the length and breadth of the country. Location of these examination centres is guided by a variety of considerations, such as:

- i) Accessibility to examination centres in remote and difficult areas.
- ii) Proximity of offices of sister recruiting agencies and organisations in general and assurance of facilities by State Governments and Public Service Commissions in particular, for the orderly and smooth conduct of Commission's examinations.
- iii) Socio-Economic background of the majority of candidates appearing in the Commission's examination

6.2 It has become increasingly necessary to divert large number of candidates from Centres other than those for which candidates opted, sometimes to other States due to increasing number of applicants and inability of the State Governments to provide adequate venues.

6.3 The number of region and shift-wise venues of examinations is given below:

**REGION-WISE/SUB-REGION-WISE NUMBER OF EXAMINATION
CENTRES/ VENUES**
{Based on CHSL Examination, 2014}

Regional/Sub Region	No. of Venues		
	No. of Centres	Morning Shift	Evening Shift
1. CENTRAL REGION			
Agra		108	108
Aligarh		52	52
Allahabad		204	204
Bareilly		76	76
Gorakhpur		81	81
Kanpur		99	99
Lucknow		289	289
Meerut		92	92
Varansi		152	152
Bhagalpur		87	87
Gaya		45	45
Katihar		51	51
Patna		150	150
Muzzaffarpur		26	26
Sub Total	14	1512	1512
2. EASTERN REGION			
Kolkata		176	176
Gangtok		2	2
Port Blair		2	2
Bankura		24	24
Berhampore		28	28
Burdwan		56	56
Chinsurah		32	32
Jalpaiguri		28	28
Malda		34	34
Medinipur		34	34
Siliguri		36	36
Barrackpore		26	26
Howrah		36	36

Berhampur		22	22
Balasore		17	17
Bhubneshwar		15	15
Kendujhar		10	10
Sambalpur		20	20
Koraput		10	10
Raurkela		26	26
Dhenkanal		18	18
Ranchi		182	182
Alipurduar		22	22
Sub Total	23	856	856

3. KARNATAKA & KERALA REGION

Banglore		28	28
Dharwad		32	32
Trivendrum		38	38
Manglore		7	7
Kozhikode		30	30
Kollam		20	20
Kochi		32	32
Trissur		24	24
Gulburg		14	14
Sub Total	9	225	225

4. MADHYA PRADESH REGION

Jagdalpur		6	6
Bilaspur		62	62
Rewa		30	30
Khandwa		11	11
Jhabua		4	4
Jabalpur		54	54
Indore		55	55
Gwalior		62	62
Guna		8	8
Ambikapur		6	6
Mandsaur		14	14
Chindwara		33	33
Chattarpur		12	12

STAFF SELECTION COMMISSION

Raipur		67	67
Bhopal		110	110
Sub Total	15	534	534

5. NORTHERN REGION

Delhi		401	401
Jaipur		178	178
Jodhpur		99	99
Kota		47	47
Sriganganagar		60	60
Almora		21	21
Dehradun		37	37
Haldwani		37	37
Haridwar		69	69
Alwar		126	126
Bharatpur		114	114
Bikaner		45	45
Uaipur		84	84
Dausa		135	135
Sub Total	14	1453	1453

6. NORTH-EASTERN REGION

Imphal		14	14
Dibrugarh		10	10
Shillong		8	8
Silchar		12	12
Agartala		9	9
Kohima		2	2
Guwahati		32	32
Aizwal		1	1
Tura		1	1
Jorhat		6	6
Tejpur		6	6
North Lakhimpur		6	6
Golpara		8	8
Churachandpur		2	2
Itanagar		2	2
Sub Total	15	119	119

7. NORTH-WESTERN REGION

Leh	1	1
Chandigarh	145	145
Jammu	27	27
Shimla	26	26
Hamirpur	23	23
Anantnag	4	4
Baramula	1	1
Kargil	1	1
Doda	1	1
Jalandhar	38	38
Srinagar	3	3
Bhatinda	57	57
Rajouri	1	1
Amristar	54	54
Patiala	52	52
Sub Total	15	434

8. SOUTHERN REGION

Guntur	42	42
Hyderabad	103	103
Kurnool	34	34
Rajamundry	42	42
Tirupati	34	34
Chennai	36	36
Coimbtore	18	18
Trichirapalli	10	10
Tirunelveli	26	26
Puduchery	6	6
Vishakhapatnam	69	69
Madurai	24	24
Sub Total	12	444

9. WESTERN REGION

Amravati	50	50
Aurangabad	46	46

STAFF SELECTION COMMISSION

Kolhapur		14	14
Mumbai		48	48
Nagpur		65	65
Nanded		34	34
Nashik		38	38
Pune		32	32
Chandrapur		35	35
Jalgaon		20	20
Bhandra		18	18
Panaji-Goa		1	1
Ahmedabad		103	103
Rajkot		44	44
Surat		20	20
Vadodara		20	20
Sub Total	16	588	588
All India Total	133	6165	6165

CHAPTER VII

PERFORMANCE OF WOMEN CANDIDATES IN EXAMINATIONS

7.1 Special efforts are made by the Commission to ensure more and more participation of women candidates in the Commission's examination. As per the Government's policy, the Commission does not charge any examination fees from female candidates. During the year under report, 43,67,803 women candidates applied for Commission's various examinations as may be seen from the table below. Success rate of women candidates in various results declared during the year is also shown in the table presented below.

NUMBER OF WOMEN CANDIDATES WHO APPLIED IN THE EXAMINATIONS CONDUCTED DURING THE PERIOD 1-4-2014 TO 31-3-2015

S. No.	Name of Examination	TOTAL		
		Applied		%age
		Female	Total	Female
1	Combined Graduate Level (Re-Exam), 2013	435489	1473492	29.55
2	Junior Engineer (Civil & Electrical) Exam. 2014	70047	464705	15.07
3	Junior Hindi Translator Exam. 2014	4543	8957	50.72
4	S.I. in CPOs Exam. 2014	123374	637836	19.34
5	Stenographer Grade "C" & "D" Exam. 2014	229315	638393	35.92
6	Multi Tasking Staff (Paper-II) Exam. 2014	3480	17514	19.87
7	Combined Graduate Level Exam. 2014	991060	3084707	32.13
8	Combined Higher Secondary (10+2) Level Exam. 2014	1669067	5125852	32.56
9	Constables(GD) in CAPFs, NIA & SSF and Rifleman (GD) in Assam Rifles Examination, 2015	841428	6339163	13.27
	TOTAL	4367803	17790619	24.55

7.2 As may be seen from the above statistics, during the year 2014-15 in all India open competitive examinations conducted by the Staff Selection Commission, a total of 1,77,90,619 candidates had applied, out of which 43,67,803 were women candidates, which accounted for 24.55 percent.

7.3 In the examinations like Junior Hindi Translators, there was maximum participation by women candidates. Out of the total number of candidates who applied for this examination, 50.72% were women. This was followed by Steno Grade 'C' & 'D' Examination, 2014 there was maximum participation by women candidates where their percentage was 35.92. The lowest participation of women candidates was noticed in the case of Constables (GD) in CAPFs, NIA & SSF and Rifleman (GD) in Assam Rifles Examination, 2015 where the figure was 13.27% only due to restricted number of vacancies earmarked for women.

SUCCESS RATE OF WOMEN CANDIDATES IN THE FINAL RESULTS DECLARED DURING THE PERIOD 1.4.2014 TO 31.3.2015

Sl. NO.	Name of Examination	Total		
		No. of Candidates finally selected		
		Total	Women	Percentage
1	Combined Graduate Level (Tier-I) Re-Exam. 2013	15146	1420	9.38
2	Prasar Bharti (Engineering Asst. & Technician) 2013	1629	228	14.00
3	Prasar Bharti (Programme Executive & Transmission Executive) Exam, 2013	738	160	21.68
4	Sub Inspector in CPOs Exam. 2014	3174	249	7.84
5	Stenographer Grade "C"& "D" Exam. 2014	577	183	31.72
6	Multi Tasking Staff (Paper-II) Exam. 2014	1672	163	9.75
7	Stenographers Grade "C"& "D" Exam, 2013	1153	233	20.21
8	Junior Hindi Translator Exam. 2014	158	76	48.10
9	Constable 2013	24683	2931	11.87
10	Junior Translators (CSOLS) Exam, 2013	40	14	35.00
11	Sub Inspector in CPOs Exam. 2013	2856	334	11.69
12	Combined Higher Secondary (10+2) Level Exam. 2013	3034	235	7.75
13	Constable (GD) Examination - 2011 Revised Result	2682	112	4.18
	Total	57542	6338	11.01

7.4 The success rate of women candidates in different open examinations conducted by the Staff Selection Commission was, however, lower as compared to their male counterpart. In Junior Hindi Translator, 2014, the success rate of women candidates was the highest at 48.10% followed by Junior Translators (CSOLS) Examination, 2013, where it was 35.00%. Success rate of women candidates was lowest in the case of Recruitment of Constable (GD) Exam, 2011 (Revised/Additional list) at 4.18%, as there were fewer seats earmarked for women.

CHAPTER VIII

OTHER IMPORTANT ACTIVITIES OF THE COMMISSION

8.1 INTERVIEWS

A major step in the selection process is Interviews / Skill Tests. For various categories of recruitment, the Commission holds interview / conducts Skill Test in a decentralized manner in different regions for convenience of candidates. During the year 957 Interview Boards were constituted and 21291 candidates interviewed. The Region-wise details are given in the Statement below:-

REGION	CANDIDATES CALLED FOR INTERVIEW	NO. OF INTERVIEW BOARDS CONSTITUTED
CR	5344	267
ER	1896	95
KKR	2666	89
MPR	799	41
NR	5119	303
NER	304	19
NWR	2768	17
SR	1611	82
WR	784	44
TOTAL	21291	957

8.2 SKILL TESTS

The Commission conducts skill tests for various examinations on computers. From 1.4.2010, the Commission made administration of skill tests on computers mandatory. A total of 81377 candidates took the skill test on computers during 2014-15. The statement below gives region-wise number of candidates who appeared in Skill Test:-

REGION	NUMBER OF CANDIDATES APPEARED IN SKILL TEST
CR	28257
ER	3693
KKR	1469
MPR	1170
NR	41743
NER	566
NWR	1787
SR	2189
WR	503
TOTAL	81377

8.3 PHYSICAL STANDARDS TEST (PST) / PHYSICAL ENDURANCE TEST (PET) / MEDICAL EXAMINATION (ME)

Physical Standards Test, Physical Endurance Test and Medical Examination are mandatory for posts in the Central Armed Police Forces while the actual conduct of PST/PET and Medical Examination is done by the Central Armed Police Forces. Enormous efforts and coordination is required on the part of the Commission for their successful conduct. During the year, 88796 candidates were subjected to PST/PET/ME:

Activity	SI+ASI in CAPF & IO in NCB Exam	
	2014	2015
PST/PET	31517	15450
ME	26379	15450
Total	57896	30900

CHAPTER-IX

PROGRESSIVE USE OF HINDI IN OFFICIAL WORK IN STAFF SELECTION COMMISSION

9.1 The Commission makes sincere efforts to implement various provisions of the Official Languages Act, 1963 and Official Language Rules, 1976 in letter and spirit.

9.2 ARRANGEMENTS AND MACHINERY FOR IMPLEMENTATION

Commission has a full-fledged Hindi Section under the charge of Deputy Director (OL) with an Assistant Director (OL), Sr. Translators, one Jr. Translator, one Steno and a Typist. Apart from implementation of the Official Language Policy and Annual Programme, this Section is also engaged in translation work. It also monitors the implementation of Official Language Policy in SSC (HQs.) as well as its Regional/Sub-Regional Offices.

9.3 OFFICIAL LANGUAGE IMPLEMENTATION COMMITTEE

Meeting of the Official Language Implementation Committee is held every quarter under the Chairmanship of Chairman, SSC to review the implementation of the Official Language Act and the Rules made thereunder. The decisions taken in these meetings were communicated to all concerned and follow up action taken.

9.4 CORRESPONDENCE IN HINDI

The Commission made every possible effort in making progressive use of Hindi by way of undertaking correspondence in Hindi with Central Govt. offices located in A, B and C Regions and the members of public. As a result of these efforts the percentage of original correspondence has increased considerably. Documents mentioned under Section 3(3) of the Official Language Act such as Resolutions, Notifications, Notices, Press-releases, Rules & Regulations etc. were issued bilingually. All Notices of Examinations are issued bilingually in Hindi and English. The Commission's website is maintained bilingually in English and Hindi.

9.5 TRAINING IN HINDI

During the year 2014-15, out of 111 Officers and Staff of the Commission 83 officers/officials have proficiency/ working knowledge of Hindi. Out of the 15 Stenographers 02 stenographers are left for Hindi training and 01 Typist in Hindi, who is already trained.

9.6 INCENTIVE SCHEMES AND HINDI FORTNIGHT (PAKHWARA)

The Officers and Staff having working knowledge of Hindi were encouraged to participate in the cash award scheme for original Hindi noting/drafting in official work. During the year, three cash awards were awarded to 1 officer and 2 employees under the scheme of Hindi dictation and original work in Hindi.

In order to create awareness about Hindi and creation of conducive atmosphere for its progressive use among Officers and Staff of the Commission, Hindi Fortnight was organized as Annual Feature during

1st Sept. 2014 to 15th Sept. 2014. During the fortnight 10 different competitions like two Essay Writing, Typing Test, Noting and Drafting, Poem Recitation, Debate competition, Stenography competition, Translation, painting and drawing, filmy quiz and Hindi dictation were organized.

101 participants participated in these competitions and 53 participants received Cash award and certificates for securing first, second, third and consolation positions respectively. Hon'ble Member, SSC distributed the awards to winners in the concluding session. In addition to this Official Language shield for 'A', 'B' & 'C' regions was given to Regional Office, Allahabad, Regional Office, Mumbai and Regional Office, Kolkata respectively.

Two, one day Hindi workshop was also organised on 16th April, 2014 and 10th September, 2014 on 'Noting and Drafting'. Twenty four and twenty two participants were trained in these workshops. Besides this SSC has taken an unique initiative to start a new quarterly literary house magazine "Jharokha" to showcase the versatile literary talent of the officials of SSC. Four editions of this magazine has been published so far.

9.7 OFFICIAL LANGUAGE INSPECTIONS

To ensure proper compliance of the Official Language Policy and Programme, Regional Offices Mumbai(WR), Delhi (NR) and Raipur (MPR) were inspected and in addition four sections of the Commission e.g. Estt-I, Estt-II, Accounts and General were also inspected during the period. Appropriate guidelines were issued to remove the shortcomings found during the inspection.

To facilitate working in Hindi, Mangal font with Unicode compliance has been installed on all computers in the Commission. All the Regional/Sub – Regional offices of Commission too are using this Hindi software.

All skill tests for Data Entry Operator, LDC, Stenographer Grade 'C' and 'D' exams are conducted on computers. For this, Commission developed a Hindi Software with the support of NIC and in consultation with Department of Official Language, 'Mangal Font' is being used. Candidates are now also being given the choice of using 'Remington or Inscript' key board.

APPENDICES

**TEXT OF THE RESOLUTION CONSTITUTING THE
STAFF SELECTION COMMISSION**

No. 46/1(S)/74-Ests.B

Government of India/Bharat Sarkar

Cabinet Secretariat/Mantrimandal Sachivalaya

Department of Personnel & Admn. Reforms

(Karmik Aur Prashasnik Sudhar Vibhag)

New Delhi – 110001, Dated 4 Nov. 1975.

1. RESOLUTION

On a careful consideration of the recommendations of the Administrative Reforms Commission in its Report on Personnel Administration, the Government of India have decided to set up a “Subordinate Services Commission”.

2. CONSTITUTION OF THE SUBORDINATE SERVICES COMMISSION.

The Commission will be an attached office of the Department of Personnel and Administrative Reforms (Cabinet Secretariat) and will comprise of a Chairman, a Member and a Secretary-cum-Controller of Examinations to be appointed on such terms and conditions as may be prescribed by the Govt. from time to time. The Commission will be provided such supporting staff as may be considered necessary by Government.

3. FUNCTIONS

The Subordinate Services Commission will make recruitment to non-technical Class III posts in the Departments of the Govt. of India and in the subordinate offices except those posts for which recruitment is made by the Railway Service Commissions, Staff in the offices of the Comptroller and Auditor General and the Accountants General and industrial establishments. The Commission will among other things conduct examinations whenever required for recruitment to the posts within their purview and for ensuring that as far as possible the actual recruitment is made on a zonal basis so as to enable candidates from different regions to be absorbed in the vacancies arising within the respective regions, the examinations would be held as far as possible on different centres and successful candidates posted, to the extent possible to their home States/Regions.

The Commission will, in particular

- (1) Conduct the Clerks Grade competitive examinations for recruitment of Lower Division Clerks in respect of the following:-

- (i) Indian Foreign Service (B) Grade – IV;
 - (ii) Railway Board Secretariat Clerical Service – Grade II
 - (iii) Central Secretariat Clerical Service – Lower Division Grade;
 - (iv) Armed Forces Headquarters Clerical Service – Lower Division Grade;
 - (v) Posts of Lower Division Clerks in the Department of Parliamentary Affairs, Delhi;
 - (vi) Posts of Lower Division Clerks in the Directorate General, Research Designs and Standards Organisation, Lucknow.
 - (vii) Posts of Lower Division Clerks in other Departments and Attached Offices of the Government of India not participating in the I.F.S. (B)/Railway Board Secretariat Clerical Service/Central Secretariat Clerical Service/Armed Forces Headquarters Clerical Service.
- (2) Hold competitive examination for recruitment to Grade III of the Central Secretariat Stenographers Service.
 - (3) Hold Department Examination For :
 - (i) Promotion from Class IV to Class III of the Central Secretariat Clerks Grade;
 - (ii) Promotion from LDCs Grade to UDCs Grade of the C.S.C.S. for the Ministries/Departments of the Government of India;
 - (iii) Promotion from Grade III to Grade II of the Central Secretariat Stenographers Service.
 - (4) Conduct Quarterly and monthly Typewriting Test in English and Hindi.
 - (5) Prepare schemes for recruitment to Class III non-technical posts in the Subordinates Offices of the Government of India in consultation with the Departments concerned.
 - (6) Conduct examinations for recruitment to non-technical Class III posts in the subordinate services in the Ministries/Departments of the Govt. of India and their Attached and Subordinate Offices as may be specified by the Govt. from time to time.

The term 'Subordinate Services' will include all Class III posts sanctioned in the Ministries/Departments, their Attached and Subordinate Offices in the Govt. of India, recruitment to which is to be made through the Subordinate Services Commission, but will not include posts recruitment to which is made by the Rly. Service Commission, the C.A.G. and the offices of the Accountant General.

However, in order to facilitate the smooth take over of work relating to recruitment by the Subordinate Services Commission, in the first phase the Commission will take over the existing functions of the Examination Wing of the Institute of Secretariat Training and Management. In the second phase, the Commission will take over recruitment to Class III non-technical posts in subordinate offices and

Departments located in Delhi, excluding posts recruitment to which is made by the Railway Service Commission, staff in the offices of the Comptroller & Auditor General and the Accountants General and industrial establishment, in consultation with the Ministries/Department concerned. In subsequent phases, the Commission will take over recruitment to Class III non-technical posts in the subordinate and other offices located outside Delhi, in consultation with the Ministries/Departments concerned, but excluding posts recruitment to which is made by the Railway Service Commissions, staff in the offices of the Comptroller & Auditor General and the Accountants General and industrial establishments.

**4. DUTIES AND RESPONSIBILITES OF THE CHAIRMAN AND MEMBER :
CHAIRMAN :**

The Chairman, as administrative head of the S.S.C will be responsible for :

- (1) Ascertaining from the Departments the number of non-technical Class III posts for which recruitment is to be made from time to time.(2)Inviting applications by means of advertisement.
- (3) Scrutinising applications by means of advertisements.
- (4) Selection of candidates either by competitive examinations or interviews of candidates.
- (5) Submission to the Department concerned the names of selected candidates.
- (6) Taking steps to ensure that in making recommendations the Departments will be able to discharge their obligations in respect of the recruitment of members of the Scheduled Castes and Scheduled Tribes.
- (7) Maintaining records of appointments made by the S.S.C.
- (8) Submitting an annual report of the activities of the S.S.C. to Department of Personnel and A.R.
- (9) Any other duty entrusted by the Department of Personnel and Administrative Reforms later on.

MEMBER:

- (1) Assisting the Chairman in conducting examinations and interviews of candidates where necessary.
- (2) Any other duty to be assigned by the Chairman.

5. DELEGATION OF POWERS.

The Chairman of the Subordinate Services Commission will exercise the Administrative and financial powers of the “Head of Department” and Secretary that of “Head of Office”.

6. LOCATION OF OFFICE

The headquarters of the Subordinate Services Commission will be at Delhi, Regional offices of the Commission may also be opened later at places like Bombay, Calcutta, Madras and Allahabad as and when the necessity for opening such offices arises.

7. The expenditure in the setting up of the Commission and working of the Commission will be met entirely by the Govt. of India. The Commission is, however, entitled to raise funds for purposes of conduct of the Examinations by levying fees for various examinations conducted by the Commission. The details regarding such fees will be fixed the Commission in consultation with the Government of India.

Ordered that a copy of this Resolution be communicated to all State Governments, all Ministries of the Government of India, etc. and also that the resolution be published in the Gazette of India.

Sd/-
(P.S. Mahadevan)
Joint Secretary to the Govt. of India

No. 46/1(S)/74-Ests.B

Dated, 4 Nov. 75

Copy forwarded to :-

1. All Ministries/Departments of the Government of India.
2. All State Governments/Administrations in Union Territories.
3. Prime Minister's Secretariat, President's Secretariat, Vice President's Secretariat, Lok Sabha/Rajya Sabha Sectt., Supreme Court; U.P.S.C.; C.V.C., C& A.G., Commissioner for S.C. & S.T., Commissioner for Linguistic Minorities; All Zonal Councils; Election Commission.
4. All Attached/Subordinate Offices of Department of Personnel and A.T.
5. CS. I/CS.II/IES/ISS/AVD.I/AVD.II/AVD.III/AVD.IV/AISI/Ad. I Section of Department of Personnel and A.R. A.R. Wing.
6. Director (Examination Wing), I.S.T.C.

Sd/-
(R.C. Gupta)
Under Secretary to the Govt. of India

NOTE:

- i) Subordinate Service Commission was renamed as the Staff Selection Commission w.e.f. 26.9.1977.
- ii) Those in charge of Regional Offices were known initially as Controller of Examinations. They were subsequently re-designated as Regional Directors.
- iii) The original Resolution No. 46(1-(S). 74-Estts.B dated 4.11.1975) has so far been amended six times.
 - (a) Resolution NO. 24012/42/78-Estt. (B) dated 17.3.79.
 - (b) Resolution No. 24012/31/85-Estt. (B) dated 7.9.89
 - (c) Resolution No. 39018/1/98-Estt (B) dt. 21.05.1999
 - (d) Resolution No. 24012/8-A/2003-Estt (B) dt. 13.11.2003
 - (e) Resolution No. 24012/8-A/2003-Estt (B) dt. 29.09.2005
 - (f) Resolution No.39018/01/1998-Estt.(B)-Vol.II dated 14.1.2011

No.39018/1/98-Estt(B)
GOVERNMENT OF INDIA
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCE AND PENSIONS
DEPARTMENT OF PERSONNEL AND TRAINING

New Delhi, the 21st May, 1999.

OFFICE MEMORANDUM

Subject: Consultation with UPSC

1. The Fifth Central Pay Commission in Chapter 17 of its Report has recommended a reduction in the workload of UPSC to enable the Commission to concentrate on more important issues and has given certain specific suggestions in this regard. Earlier, the Standing Parliamentary Committee on Home Affairs in their XX Report on the working of UPSC presented in 1994 has also asked the Government to identify more areas where consultation with UPSC can be dispensed with so as to reduce its workload. The Commission in the past has also impressed upon the Government to amend the relevant recruitment rules so that recruitment to Group 'B' non-gazetted posts can be handled by agencies other than UPSC.
2. In this background, the provisions of UPSC (Exemption from consultation) Regulations, 1958 and other relevant orders have been reviewed so as to identify areas where consultation with UPSC can be dispensed with. Based on such a review, it has been decided with the approval of the competent authority that:
 - (a) UPSC need not be consulted while making direct recruitment to Group 'B' service or post which is in the scale of pay the maximum of which is below Rs. 10,500 the direct recruitment to these posts will however, be made through SSC.
 - (b) Procedure of vetting by UPSC of the minutes of DPC making substantive appointment of confirmation to any Group 'A' and 'B' service or post of any person recruited directly through UPSC to such Group 'A' or Group 'B' service or post may be dispensed with.
 - (c) While making promotion by selection-cum-seniority to any Group 'A' service or post, the maximum of the scale of pay of which is less than Rs. 16,500 of an officer holding any Group 'A' service or posts. UPSC need not be associated. However, consultation with UPSC is necessary while promoting Group 'B' Officer to lowest rank in Group 'A' posts.
3. To give immediate effect to the above decision, an umbrella Notification amending the relevant provisions of the recruitment rules has been issued. Copy of the said Notification is enclosed for information. Amendments to UPSC (Exemption from Consultation) Regulations, 1958 and Resolution dated the 4th November, 1975 laying down the functions of SSC are also being carried out simultaneously.
4. This issues with the concurrence of the Comptroller and Auditor General of India in respect of persons working in the Indian Audit and Accounts Department.

Sd/-
Director

To All Ministries/Departments as per standard list.
Comptroller and Auditor General of India.

(TO BE PUBLISHED IN THE GAZETTEE OF IINDIA IN PART-1 SECTION-1)

No. 39018/1/98-Estt. (B).

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

New Delhi, the 21st May, 1999

RESOLUTION

No.39018/1/98-Estt. (B).—The Government of India, in the Department of Personnel and Administrative Reforms vide its Resolution No. 46/1(S)/74-Estt. (B) dated the 4th "November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group "C") (non-technical) posts in the various Ministries/ Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission have enlarged from time to time and now it has been decided that the Staff Selection Commission will take over the recruitment to all Group "B" Posts in the pay scale the maximum of which is less than Rs. 10,500 from the Union Public Service Commission. Accordingly and in view of the directions of the Supreme Court in Radhey Shyam Versus Union of India and Others., the constitution and the functions of the Staff Selection Commission shall with effect from 1st June, 1999, be as under :-

1. Constitution of the Staff Selection Commission

- (i) In supercession of the Government of India in the erstwhile Department of Personnel and Administrative Reforms Resolution No.46/1(S)/74-Estt(B) dated the 4th November, 1975 and exact as respect things done or omitted to be done before such supercession the Central Government hereby established a Commission called the Staff Selection Commission which will be an attached office of the Department of Personnel and Training and will comprise of a Chairman, two Members and a Secretary-cum-Controller of Examinations to be appointed on such terms and conditions as may be prescribed by the Central Government from time to time.
- (ii) The Commission will be provided such supporting staff as may be considered necessary by the Central Government.

2. Functions

(1) The Staff Selection Commission shall –

- (a) make recruitment to (i) all Group "B" Posts in the various Ministries /Departments of the Government of India and their attached and Subordinate Offices' which are in the pay scales the maximum of which is below Rs.10,500; and (ii) all non-technical Group "C" posts in the various Ministries/Departments of the Government of India and their attached and Subordinate Offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission.

- (b) Conduct examinations and/or interviews, whenever required, for recruitment to the posts within its purview. The examinations would be held as far as possible at different centres and successful candidates posted, to the extent possible, to their home State/Region.

The Commission shall in particular:-

(a) hold Competitive Examinations for recruitment to

- (i) the posts of Lower Division Clerks in the various Ministries /Departments, Attached and Subordinate Offices, of the Government of India including those participating in the Central Secretariat Clerical Service/ Indian Foreign Service (B)/Railway Board Secretariat Clerical Service and the Armed Forces Head Quarters Clerical Service;
- (ii) the posts of Grade "C" and Grade "D" Stenographers of the Central . Secretariat Stenographers Service and equivalent Grades of Indian Foreign Service (B)/Railway Board Secretariat Stenographers Service/Armed Forces Head-Quarters Stenographers Service and to the posts of Stenographers in other Departments including Attached and Subordinate Offices of the Government of India not participating in the aforesaid Services.
- (iii) the posts of Assistants in the various Ministries/Departments including Attached and Subordinate Offices of the Government of India including those participating in the Central Secretariat Service/IFS(B)/Railway Board Secretariat Service/Armed Forces Head-Quarters Civil Service.
- (iv) the posts of Inspectors of Central Excise in different Collectorates of Central Excise, Inspectors of Income-Tax in different charges of the Commissioners of Income-Tax, Preventive Officers and Examiners in different Custom Houses, Assistant Enforcement Officers in Directorate of Enforcement, Grade II of Delhi Administration Subordinate Services.
- (v) the posts of Sub-Inspectors in Delhi Police, Central Bureau of Investigation and Central Police Organisations;
- (vi) the posts of Divisional Accountants, Auditors and Accountants under the Office of Comptroller and Auditor General of India and other Accounts Departments and Upper Divisional Clerks in Attached/Subordinate Offices of the Government of India.

(b) hold Departmental Examination for

- (i) promotion from Group "D" to Lower Divisional Clerk Grade of the Central Secretariat Clerical Service and equivalent grades in Indian Foreign Service (B)/Railway Board Secretariat Clerical Service/Armed Forces Head-Quarters Clerical Service.
- (ii) promotion from Lower Divisional Clerks to Upper Divisional Clerks Grade of the Central Secretariat Clerical Service and equivalent Indian Foreign Service (B)/Railway Board Secretariat Clerical Service/Armed Forces Head-Quarters Clerical Service.
- (iii) promotion from Stenographers Grade "D" to Stenographers Grade "C" of the Central Secretariat Stenographers Service and equivalent grades in Indian Foreign Service (B)/Railway Board Secretariat Stenographers Service/Armed Forces Head-Quarters Stenographers Service.

- (c) conduct periodical Typewriting Test in English and Hindi;
- (d) prepare schemes for recruitment to all Group "B" Posts which are in the pay scales the maximum of which is below Rs. 10500 and Group "C" nontechnical posts in the Ministries/Departments of the Government of India including its attached and Subordinate Offices in consultation with the Departments concerned;
- (e) conduct examinations/selections for recruitment to all Group "B" Posts which are in the pay scales the maximum of which is below Rs. 10500 and all Group "C" non-technical posts in the Ministries/Departments of the Government of India and their attached and subordinate Offices as may be specified by the Government from time to time;
- (f) perform such other functions as may be entrusted to it by the Central Government from time to time.

3. Powers, functions and responsibilities of the Chairman and Members

(a) Chairman –

The Chairman, as administrative Head of the Staff Selection Commission shall be responsible for:-

- 1) ascertaining from the Departments the number of vacancies including those reserved for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, etc. in Group "B" posts which are in the pay scales the maximum of which is less than Rs. 10,500 and all Group "C" non-technical posts, for which recruitment has to be made, selecting suitable candidates through competitive examinations/ interviews, recommending selected candidates for appointment against the reported vacancies and maintaining records of "appointment made by it;
- 2) submitting an Annual Report of the activities of the Staff Selection Commission to the Department of the Personnel and Training.
- 3) performing such other duties as may be entrusted to him by the Department of Personnel and Training.

Members:

The Members shall-

- 1) assist the Chairman in conducting examinations and interviews of candidates, wherever necessary.
- 2) perform such other duties as may be assigned to him by the Chairman.

4. **Delegation of Powers:-** In carrying out the functions of the Staff Selection Commission, the Chairman may exercise all administrative and financial powers of the "Head of the Department" and Secretary that of "Head of Office".

5. **Location of Office:-** The Headquarters of the Staff Selection Commission shall be at Delhi. Regional or Sub-Regional Offices of the Commission which are operating at present is at Appendix-I. The Commission may, with the approval of the Department of Personnel and Training, open more

Regional/Sub-Regional Offices of the Commission at such other places as may it may consider necessary.

6. The expenditure in the setting up of any Regional/Sub-Regional Offices of the Commission and working of the Commission will be met entirely by the Government of India. The Commission is, however, entitled to collect from the candidates fees for the various examinations /selections conducted by it. The details regarding such fees will be fixed by the Commission in consultation with the Government of India.

SMT. BHAVANI THYAGARAJAN,
Director

ORDER

Ordered that a copy of this Resolution be communicated to all State Governments, All Ministries/Departments of the Government of India etc. and also that the Resolution be published in the Gazette of India.

Sd/-

Director

To,

The Manger,
Government of India Press,
Mayapuri, Ring Road,
New Delhi.

No. 39018/1/98-Estt.(B)

New Delhi, the 21st May, 1999

Copy forwarded to:

1. All Ministries/Departments of the Government of India.
2. All State Governments/Union Territories.
3. Prime Minister's Office/President's Secretariat/Vice-President's Secretariat/Lok Sabha, Rajya Sabha Secretariats/Supreme Court/ CVC/ C&AG/ Commissioner for SC/ST/ Commissioner for Linguistic Minorities/All Zonal Councils/Election Commission/All Central Administrative Tribunals.
4. Secretary, UPSC, New Delhi.
5. Secretary, SSC, New Delhi.
6. All Attached/Subordinate offices and all sections of the Ministry of Personnel, Public Grievances & Pensions.

(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)

Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel and Training

New Delhi, 13th November, 2003

RESOLUTION

No. 24012/8.A/2003-Estt.(B).. Government of India, in the department of Personnel and Administrative Reforms vide its Resolution No. 46/1(s)/74-Estt.(B) dated the 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission were enlarged from time to time and also keeping in view the direction of the Supreme Court in Radhey Shyam Vs Union of India and Others, the constitution and functions of the Staff Selection Commission were modified further vide resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 w.e.f. 1st June, 1999.

2. It has now been decided to make the following additions to the Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 with immediate effect, namely :-
- (a) In para 2(1) of the Resolution dated 21.5.99, the following shall be added after sub-para (b) namely:
- (c) make recruitment to the post of Section Officer (Commercial/Audit) and also all non-gazetted posts carrying the pay scale of Rs. 6500-10,500.”

Sd/-
Director

Foot Note:- The Principal Resolution was published vide No. 39019/1/98-Estt.(B) in the Extraordinary Gazette Part 1 Section 1 dated 24th May, 1999.

To,

The Manager,
Government of India Press,
Mayapuri, New Delhi.

(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)

Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel and Training

New Delhi the 29th September, 2005

RESOLUTION

No. 24012/8-A/2003-Estt. (B) Government of India, in the department of Personnel and Administrative Reforms vide its Resolution No. 46/1(s)/74-Estt.(B) dated the 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group "C") (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission were enlarged from time to time and also keeping in view the directions of the Supreme Court in Radhey Shyam Vs Union of India and others, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 w.e.f. 1st June, 1999.

2. It has now been decided to make the following amendments to the Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 with immediate effect, namely:-
- (b) In para 2(1) of the Resolution dated 21.5.99 and further amended vide Resolution dated 13.11.2003, the existing entry after sub-para (b) shall be substituted by the following namely:-
- (c) Make direct recruitment to all non-gazetted posts the post carrying the pay scale of Rs. 6500 10,500."

(Smt. Shubha Thakur)

Under Secretary to the Government of India

Foot Note:- The Principal Resolution was published vide No. 39018/1/98-Estt.(B) in the Extraordinary Gazette Part 1 Section 1 dated 24th May, 1999 and amended vide No. 24012/8-A/2003-Estt (B) dated 22.11.2003.

No. 24012/8-A/2003 Estt. (B)

Dated 29th September, 2005

To,

The Manger,
Government of India Press,
Mayapuri, Ring Road,
New Delhi.

Copy forwarded to:

- a. All Ministries/Departments of the Government of India.
- b. Legislative Department, Shastri Bhavan, New Delhi.
- c. Legislative Department (OL Wing), Bhagawan Das Road, New Delhi
- d. The Secretary, Union Public Service Commission, Dholpur House, New Delhi.
- e. The Secretary, Staff Selection Commission, CGO Complex, New Delhi.
- f. All Sections/Officers of the Department of Personnel and Training, North Block, New Delhi.
- g. Website Room, NIC, Department of Personnel and Training, North Block, New Delhi.
- h. Facilitation Centre, Department of Personnel and Training, North Block, New Delhi-20 spare copies.
- i. Guard file.
- j. 50 spare copies.

(Smt. Shubha Thakur)
Under Secretary to the Government of India

(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)

Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

RESOLUTION

New Delhi, dated the 14 January, 2011

No. 39018/01/1998-Estt. (B)-Vol.II – Government of India, in the Department of Personnel & Administrative Reforms vide its Resolution No.46/1(S)/74-Estt.(B) dated 14th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission with effect from 26th September, 1977 to make recruitment to various Class III (now Group 'C') non-technical posts in the various Ministries/Departments of the Government of India and its subordinate offices. The functions of the Commission were enlarged from time to time to include recruitment to Group 'B' (Non-Gazetted) posts upto the pay scale of Rs. 6500-10500/-. Consequent to revision of Pay Scales w.e.f. 1.1.2006 and reclassification of all civil posts under Government vide Order No. S.O. 946(E) dated 9th April, 2009, it has become necessary to redefine the functions and role of the Commission. Therefore, in supersession of Resolution No. 46/I(S)/74-Estt.(B) dated 4th November, 1975 and subsequent Resolutions on the subject, the constitution and functions of the Staff Selection Commission will be as under with immediate effect.

1. Constitution of the Staff Selection Commission

- (i) Except as respect things done or omitted to be done before such supersession, the Central Government hereby establish a Commission called Staff Selection Commission which will comprise of a Chairman and two Members. The Commission will be serviced by a Secretariat headed by a Secretary, who will also be the Controller of Examination with other supporting office's and staff as may be considered necessary by the Central Government from time to time.
- (ii) The Commission will be an attached office of the Department of Personnel and Training and will function subject to directions, advice and policies of the Government.

2. Functions

The Staff Selection Commission shall-

- A. (i) make Recruitment to Group 'B' (Non-Gazetted) posts and Group 'C' of (Non-Technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of Staff Selection Commission in Pay Band-2 and Pay Band-1 carrying Grade pay upto Rs. 4600/- through conduct of competitive examinations.
- (ii) Make recruitment to such posts under Government of India by selection through interviews, in

Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs. 4600/- which may, at the discretion of the Commission, be preceded by a short listing or skill test.

- (iii) Conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical / Stenographers Services and such other Services as have been or may be entrusted to the Commission.
- (iv) Conduct periodical Skill Tests in English/Hindi and such other skill tests as may be assigned by the Government from time to time.

(B) Perform such other functions as may be entrusted to it by the Central Government from time to time.

3. Powers, functions and responsibilities of the Chairman and Members

(A) Chairman

The Chairman, as administrative Head of the Staff Selection Commission, shall be responsible for causing:-

- (I) Determination of vacancies including those reserved for Scheduled Castes, Scheduled Tribes, Other Backward Classes, etc, in each category of posts for which the Commission is mandated to make recruitment, selecting suitable candidates through competitive examinations/Interviews, recommending selected candidates for appointment against reported vacancies and maintaining records of appointment made.
- (ii) Submitting an Annual Report of the activities of the Commission to the Department of Personnel and Training.
- (iii) Performing such other functions as may be assigned to him by the Department of Personnel and Training.

(B) Members

The Members shall

- (i) assist the Chairman in conduct of examinations and interviews of candidates wherever necessary
- (ii) perform such other duties as may be assigned to them by the Chairman.

4. Delegation of Powers

In carrying out the functions of the Commission, the Chairman shall exercise all administrative and financial powers of the Head of Department and appoint one or more officers in the Commission as Head of Office.

5. Location of Office

The Headquarters of the Staff Selection Commission shall be at Delhi with Regional and sub-regional offices of the Commission which are already operative. The Commission may, with the approval of Department of Personnel & Training open more Regional/Sub-regional offices of the Commission at such other places as it may consider necessary, with prior approval of the Central Government.

6. The expenditure in setting up any regional/sub-regional offices of the Commission and working of the Commission will be met entirely by Government of India. The Commission shall collect fee from the candidates for various examinations / selections, as may be fixed by the Commission in consultation with the Government of India.

(Ms. Mamta Kundra)
Joint Secretary to the Government of India

ORDER

Ordered that a copy of this Resolution be communicated to all State Governments, all Ministries / Departments of the Government of India, etc. and also that the Resolution be published in the Gazette of India.

(Ms. Mamta Kundra)
Joint Secretary to the Government of India

To

The Manager,
Government of India Press,
Mayapuri, Ring Road,
New Delhi

(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)

**Government of India
Ministry of Personnel, Public Grievance and Pensions
(Department of Personnel and Training)**

New Delhi, the 24 July, 2012

RESOLUTION

No. 24012/29/2011-Estt.(B) --- Government of India in the Department of Personnel & Administrative Reforms vide its Resolution No. 46/1(s)/74-Estt.(B) dated 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from 26th November, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate offices. The functions of the Staff Selection Commission was enlarged from time to time and, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/01/1998-Estt.(B)-Vol.II dated 14.1.2011.

2. It has now been decided to make following amendments to the Resolution No.39018/1/98- Estt.(B) Vol.II dated 14.1.2011 with immediate effect, namely –

(a) In para 2A.(i) of the Resolution dated 14.1.2011, the existing entry shall be submitted as:

“Para 2A .(i) --- make recruitment to Group 'B' (Non-gazetted) and Group 'C' (Non-technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission, in Pay Band-2 and Pay Band-1 carrying Grade pay upto Rs.4800/- through conduct of competitive examinations”.

(b) In para 2A.(ii) of the Resolution dated 14.1.2011, the existing entry shall be submitted as:

“Para 2A.(ii) --- make recruitment to such non-gazetted posts under Government of India selection through interviews, in Pay Band-2 and Pay Band-I carrying grade pay upto Rs.4800/- ,which may, at the discretion of the Commission, be preceded by a shortlisting or skill test”.

Sd/-

(U.S. Chattopadhyay)

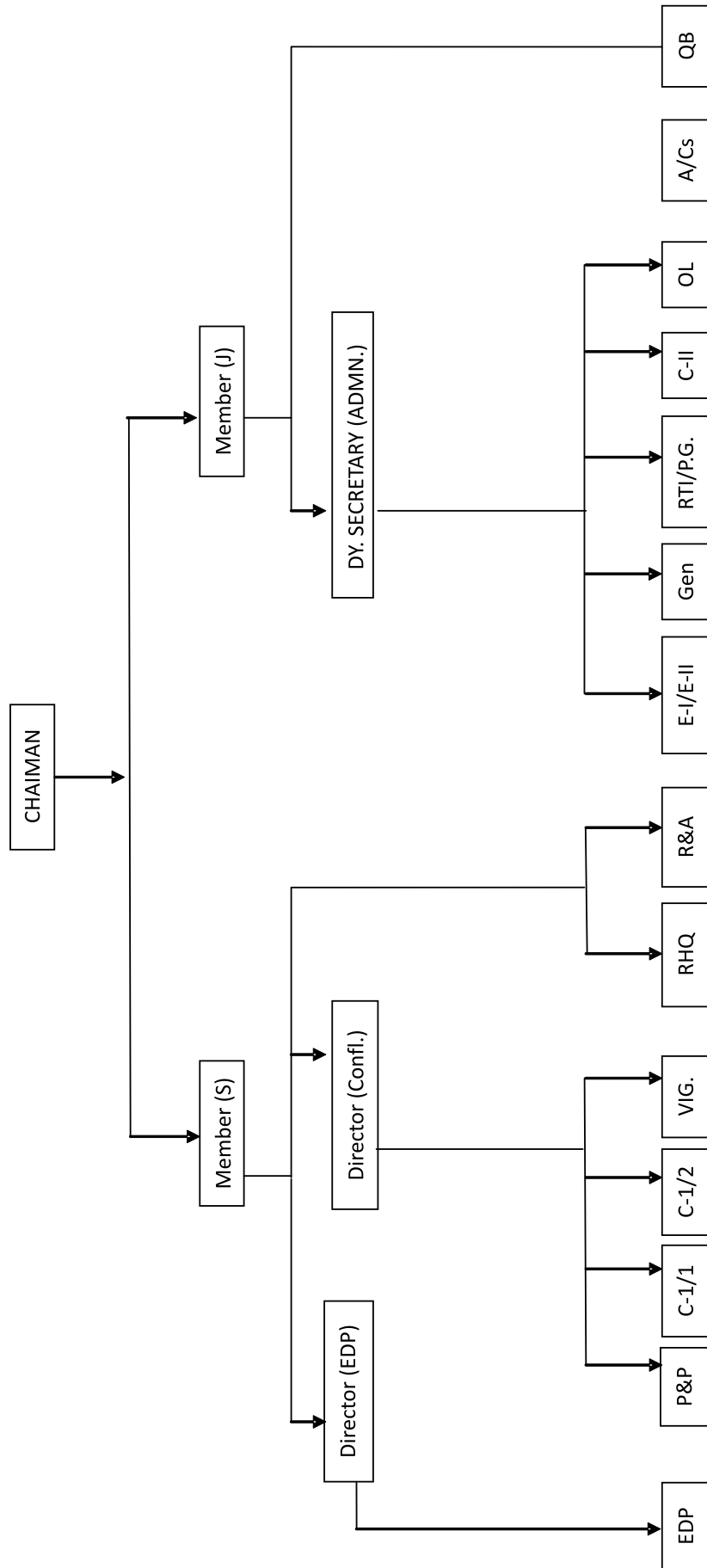
Under Secretary to the Government of India

Note :- The Principal Resolution was published vide No.39018/01/98-Estt.(B) Vol. II in the Extra Ordinary Gazette of India Part I, Section 1 dated 17th January, 2011.

To
The Manager,
Government of India Press,
Mayapuri, Ring Road,
New Delhi.

Appendix-B

ORGANISATIONAL CHART OF STAFF SELECTION COMMISSION AS ON 31.03.2015



**REGIONAL / SUB-REGIONAL OFFICES OF
STAFF SELECTION COMMISSION**

REGION / SUB-REGION	DATE OF ESTABLISHMENT
Northern Region (New Delhi)	01.07.1976 (26.09.1979)*
Southern Region (Chennai)	14.11.1977
Eastern Region (Kolkata)	27.12.1977
Central Region (Allahabad)	31.12.1977
Western Region (Mumbai)	10.01.1978
Madhya Pradesh Region (Raipur)	01.01.1980
North Eastern Region (Guwahati)	07.02.1981
Kerala Karnataka Region (Bangalore)	01.03.1990
North Western Region (Chandigarh)	16.11.1996

* Separate Regional Office carved out on 26.09.1979

THEIR OPERATIVE JURISDICTION

Region	Regional Head-quarters.	Address	States/ Territories Constituting the Region	Telephone No. of Regional Offices / Regional Directors
Regional Offices				
Northern Region	Delhi	Block No. 12, Kendriya Karyalaya Parisar, Lodhi Road, New Delhi – 110003	Rajasthan, Delhi and Uttarakhand	011-24360944/24364802 011-24360944 (Fax)
Central Region	Allahabad	21-23, Lawther Road, Allahabad – 211 002.	Bihar and Uttar Pradesh	Helpline No. 0532-2460511/ 9452424060 0532 -2460511 (Fax)
Eastern Region	Kolkata	Nizam Palace, Ist M.S.O. Building, (8th Floor), 234/4, A.J.C. Bose Road, Kolkata - 700020	Odisha, West Bengal, Sikkim, Jharkhand and Union Territory of Andaman & Nicobar Islands,	033-22904424/22904422/ 22902230 033-22904424 (Fax)
North Eastern Region	Guwahati	Beltola-Bashistha Road, Dispur, Guwahati – 781006.	Arunachal Pradesh, Assam, Manipur, Mizoram, Meghalaya, Nagaland & Tripura	0361-2235649/ 2611449, 0361-2224779 (Fax) Helpline No. 9085015252, 9085073593
Western Region	Mumbai	1st Floor, South Wing, Prathistha Bhavan (Old C.G.O.Building) 101, M.K. Road, Mumbai - 400020	Goa, Gujarat, Maharashtra and Union Territories of Daman, Diu, Dadar & Nagar Haveli	022-22019117/22019118 /22018866 022-22018527 (Fax)
Southern Region	Chennai	(Tamilnadu Text Book Society Building) EVK Sampath Building, 2nd Floor, College Road, Chennai - 600006	Andhra Pradesh, Tamil Nadu and Union Territory of Puducherry	044-28275568/ 28235021 /28251138 044-28270561 (Tele/Fax) Helpline No. 044-28251139/ 9445195946
Kerala & Karnataka Region	Bengaluru	Kendriya Sadan, 1st Floor, E-Wing, 2nd Block, Koramangala,	Karnataka, Kerala and Union Territory of Lakshadweep	080-25527342 - AD Bengaluru - 560034 080- 25520653 - RD 080-25520653 (Tele/Fax) Helpline No. 080- 25502520(Kanada) 09453862020(Malyalam)
Sub-Regional Offices				
Madhya Pradesh Region	Raipur	J-5, Anupam Nagar, Raipur(C.G.)-492007.	Madhya Pradesh and Chhatisgarh	0771-2282678/ 2282507 0771-2282678 (Fax)
North Western Region	Chandigarh	Block No. 3, Ground Floor, Kendriya Sadan, Sector - 9, Chandigarh – 160017	Himachal Pradesh, Haryana, Punjab, Jammu & Kashmir and UT of Chandigarh	0172-2742144/ 2749378 0172-2742144 (Fax) 0172-2741060-RD 0172-2744366 (Helpline No.)

NAME / PAY SCALE OF VARIOUS POSTS

Sl. No.	NAME OF THE POST	PAY SCALE Grade Pay
1.	Chairman (Eqv. Secretary)	80000/- (FIXED)
2.	Member	PB- 4-37400-67000/-+10000
3.	Secretary-cum-Controller of Examination	PB-4-37400-67000/-+ 8700
4.	Director	Pb-4-37400 – 67000/- + 8700
5.	Deputy Secretary	PB-3-15600-39100/-+ 7600
6.	Regional Director	PB-3-15600-39100/-+7600
7.	Under Secretary / Deputy Director	PB-3-15600-39100/-+6600
8.	Principal Private Secretary	PB-3-15600-39100/-+6600
9.	Assistant Director (OL)	PB-3-15600-39100/-+5400
10.	Accounts Officer	PB-2- 9300-34800/-+4800
11.	Programmer	PB-2- 9300-34800/-+ 4600
12.	Section Officer/Assistant Director	PB-2-9300-34800/- + 4800
13.	Private Secretary/Stenographer Grade A +B	PB-2-9300-34800/-+4800
14.	Data Processing Assistant (Grade B)	PB-2-9300-34800/-+4600
15.	Senior Hindi Translator	PB-2-9300-34800/-+4600
16.	Assistant	PB-2-9300-34800/-+4600
17.	Steno Grade 'C'	PB-2-9300-34800/-+4600
18.	Accountant	PB-2-9300-34800/-+4200
19.	Research Assistant Gr. I	PB-2-9300-34800/-+4200
20.	Junior Hindi Translator	PB-2-9300-34800/-+4200
21.	Data Processing Assistant (Grade A)	PB-2-9300-34800/-+4200
22.	D.E.O. Grade 'C'/ Manager (Canteen)	PB-2-9300-34800/-+4200
23.	Research Assistant Grade II	PB-1-5200-20200/-+2800
24.	Librarian Grade II	PB-1-5200-20200/-+2800
25.	D.E.O. Grade 'B'	PB-1-5200-20200/-+2800
26.	Caretaker	PB-1-5200-20200/-+2800
27.	U.D.C./Steno Grade 'D'	PB-1-5200-20200/-+2400
28.	D.E.O. Gr. 'A' / Asstt. Manager-cum-Storekeeper	PB-1-5200-20200/-+2400

29.	Halwai-cum- Cook	PB-1-5200-20200/-+2000
30.	L.D.C./Clerk (Canteen)	PB-1-5200-20200/-+1900
31.	Staff Car Driver/Asstt. Halwai-cum-Cook	PB-1-5200-20200/-+1900
32.	Senior Gestetner Operator	PB-1-5200-20200/-+1800
33.	Junior Gestetner Operator	PB-1-5200-20200/-+1800
34.	Daftary	PB-1-5200-20200/-+1800
35.	Daftary- Cum- Messenger	PB-1-5200-20200/-+1800
36.	Library Attendant /Tea Maker /Bearer/	PB-1-5200-20200/-+1800
37.	Jamadar	PB-1-5200-20200/-+1800
38.	Examination Work Attendant (EWA) / Wash Boy	PB-1-5200-20200/-+1800
39.	Peon / Chowkidar / Farash / Safai Karamchari	PB-1-5200-20200/-+1800

NOTE: The posts of Jt. Director (ER), Jt. Director (R&A), Dy. Director (HQ), Finance and Budget Officer and Research Officer Gr. II have been excluded from the statement as these posts have been lying vacant in the Commission for the last 7-10 years.

STAFF SELECTION COMMISSION

SANCTIONED STRENGTH OF HQRS./ REGIONAL/ SUB-REGIONAL OFFICES OF STAFF SELECTION COMMISSION AS ON 31.03.2015

Group 'A'

S. NO.	NAME OF THE POST	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
1.	Chairman	1	-	-	-	-	-	-	-	-	-	1
2.	Member	2	-	-	-	-	-	-	-	-	-	2
3.	Secretary	1	-	-	-	-	-	-	-	-	-	1
4.	Director	1	-	-	-	-	-	-	-	-	-	1
5.	Deputy Secretary	2	-	-	-	-	-	-	-	-	-	2
6.	Regional Director	-	1	1	1	1	1	1	-	1	-	7
7.	Deputy Director	-	-	3	1	2	1	1	1	-	1	10
8.	Deputy Director(R&A)	1	-	-	-	-	-	-	-	-	-	1
9.	Deputy Director(OL)	1	-	-	-	-	-	-	-	-	-	1
10.	Under Secretary	12	2	-	-	-	-	-	-	-	-	14
11.	Deputy Director (EDP)	2	-	-	-	-	-	-	-	-	-	2
12.	Principal Private Secretary	1	-	-	-	-	-	-	-	-	-	1
	TOTAL	24	3	4	2	3	2	2	1	1	1	43

Group 'B'

S. NO.	NAME OF THE POST	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
13.	Accounts Officer	-	1	1	1	1	1	-	-	-	-	5
14.	Section Officer/A.D.	24	6	6	4	5	2	3	2	2	2	56
15.	Hindi Officer/AD (OL)	1	-	-	-	-	-	-	-	-	-	1
16.	Private Secretary (Steno Gr. 'A'+ 'B' merged)	5	1	-	-	-	-	-	-	-	-	6
17.	Programmer	1	-	-	-	-	-	-	-	-	-	1
18.	D.P.A. Gr. 'B'	4	-	-	-	-	-	-	-	-	-	4
19.	Accountant	1	-	1	1	1	1	1	1	1	1	9
20.	Assistant	40	10	9	8	7	3	7	3	5	3	95
21.	Steno Grade 'C'	5	-	-	1	-	1	1	1	1	1	11
22.	Sr. Hindi Translator	2	-	-	-	-	-	-	-	-	-	2
23.	Research Assistant Gr.I	2	-	-	-	-	-	-	-	-	-	2
	TOTAL	85	18	17	15	14	8	12	7	9	7	192

Group 'C'

S.NO.	NAME OF THE POST	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NW R	TOTAL
24.	Research Assistant Gr. II	3	-	-	-	-	-	-	-	-	-	3
25.	D.P.A. Grade 'A'	8	3	-	-	-	-	-	-	-	-	11
26.	Jr. Hindi Translator	1	1	1	1	1	1	1	-	1	-	8
27.	Librarian Gr. II	1	-	-	-	-	-	-	-	-	-	1
28.	D.E.O. Grade 'C'	3	3	-	-	1	-	-	-	-	-	7
29.	D.E.O. Grade 'B'	7	-	-	-	-	-	-	-	-	-	7
30.	Caretaker	1	-	-	-	-	-	-	-	-	-	1
31.	U.D.C.	24	1	3	2	4	2	4	1	2	2	45
32.	Steno Grade 'D'	5	1	2	1	2	1	1	1	1	1	16
33.	D.E.O. Grade 'A'	9	1	2	3	1	1	2	1	-	1	21
34.	L.D.C.	6	2	2	2	3	3	2	2	2	2	26
35.	Staff Car Driver	2	1	1	1	1	1	1	1	1	-	10
	TOTAL	70	13	11	10	13	9	11	6	7	6	156

Group 'D'

S. No.	NAME OF THE POST	HQ	N R	C R	WR	ER	NE R	SR	MP R	KK R	NW R	TOTAL
36.	Sr. Gestetner Operator	1	-	-	-	-	-	-	-	-	-	1
37.	Daftary	7	2	-	-	-	-	-	-	-	-	9
38.	Library Attendant	1	-	-	-	-	-	-	-	-	-	1
39.	Messenger-cum-Daftary	-	-	1	1	1	1	1	1	-	-	6
40.	Jamadar (Sr. Peon)	3	-	-	-	-	-	-	-	-	-	3
41.	Peon	7	1	-	1	1	-	1	-	2	1	14
42.	Examination Work Attendant(EWA)	17	6	5	6	10	3	8	4	5	4	68
43.	Chowkidar	-	-	1	1	1	1	1	-	-	-	5
44.	Farash	1	-	-	-	-	-	1	-	-	-	2
45.	Safai Karamachari	3	-	-	-	-	-	-	-	-	-	3
	TOTAL	40	9	7	9	13	5	12	5	7	5	112

GROUP/CATEGORY-WISE SANCTIONED STRENGTH

Group	HQ	NR	TOTAL	Other Regional/Sub-Regional Offices	Grand Total
Group 'A'	24	3	27	16	43
Group 'B'	85	18	103	89	192
Group 'C'	70	13	83	73	156
Group 'D'	40	9	49	63	112
TOTAL	219	43	262	241	503

NOTE : The posts of Jt. Director(ER), Jt. Director(R&A), Dy. Director(HQ), Finance and Budget Officer and Research Officer Gr.II have been excluded from the statement as these posts have been lying vacant in the Commission for the last 7-10 years.

**Recruitment to Group "B" posts from 01.04.2014 to 31.03.2015
Category-wise and Region-wise Details of Selection Posts.**

Name of Region	Vacancies advertised						No. of applications						No. of candidates Selected.								
	UR	SC	ST	OBC	EXS	PH	Total	UR	SC	ST	OBC	EXS	PH	Total	UR	SC	ST	OBC	EXS	PH	Total
CR	25	03	04	05	-	-	37	3535	2213	319	3698	35*	176*	9765	07	01	-	06	-	-	14
ER	15	02	-	03	-	09*	20	1195	386	54	621	31*	21*	2256	15	06	03	07	01*	-	31
KKR	69	18	06	40	-	-	133	9847	3703	912	7646	-	-	22108	70	13	08	33	-	-	124
MPR	08	01	01	03	-	-	13	25068	911	126	887	47*	375*	26992	07	01	01	01	-	-	10
NIR	197	44	19	74	-	04	338	30063	12358	2490	20654	-	-	65565	52	09	06	14	-	-	81
NER	03	-	-	-	-	-	03	156	28	24	66	-	-	274	01	-	-	-	-	-	01
NWR	32	04	02	10	-	-	48	5908	2741	550	3712	-	-	12911	33	08	04	15	-	-	60
SR	18	03	01	06	-	-	28	2146	838	171	1669	54*	29*	4824	15	02	01	06	-	-	24
WR	56	12	08	30	-	-	106	4382	2245	828	4657	-	-	12112	21	02	01	04	-	-	28
Total	423	87	41	171	-	04	726	82300	25423	5474	43610	-	-	156807	221	42	24	86	-	-	373

* EXS & PH Included in the main category

**Recruitment to Group "C" posts from 01.04.2013 to 31.03.2014
Category-wise and Region-wise Details of Selection Posts.**

Name of Region	Vacancies advertised							No. of applications							No. of candidates Selected.							
	UR	SC	ST	OBC	EXS	PH	Total	UR	SC	ST	OBC	EXS	PH	Total	UR	SC	ST	OBC	EXS	PH	Total	
CR	10	02	-	04	-	-	16	7760	9249	1070	13899	155*	961*	31978	07	-	01	01	-	-	-	09
ER	06	02	01	05	-	07*	14	395	211	49	294	07*	15*	949	04	02	07	26	-	02*	39	
KKR	10	04	01	03	-	-	18	5060	4851	1062	6297	-	-	17270	09	03	-	05	-	-	17	
MPR	05	-	-	03	-	-	08	670	245	56	4778	06*	07*	5749	05	-	-	02	-	-	07	
NR	14	01	-	03	-	-	18	5759	5491	893	6738	-	-	18881	09	03	-	02	-	-	14	
NER	-	-	-	01	-	-	01	05	-	02	18	-	-	25	-	-	-	01	-	-	01	
NWR	03	02	-	-	-	-	05	2371	1058	142	1659	-	02*	5230	16	02	01	06	-	-	25	
SR	06	-	01	03	-	-	10	2078	2059	268	2853	27*	13*	7258	02	01	-	01	-	-	04	
WR	09	-	-	03	-	-	12	5224	6073	1060	6812	-	-	19169	21	03	-	11	-	-	35	
Total	63	11	03	25	-	-	102	29322	29237	4602	43348	-	-	106509	73	14	09	55	-	-	151	

* EXS & PH Included in the main category



STAFF SELECTION COMMISSION

Department of Personnel & Training
Ministry of Personnel, Public Grievances & Pension
Block No. 12, Kendriya Karyalay Parisar, Lodhi Road, New Delhi