

EVALUATION OF TYPE / DEST SCRIPTS (ENGLISH / HINDI)

NATURE OF MISTAKES

- A. **Full Mistakes** : The following errors are treated as full mistakes :--
- For every omission of word/ figure.
 - For every substitution of a wrong word /figure.
 - For every addition of a word / figure not found in the passage.
- B. **Half Mistakes** : The following errors are treated as half mistakes :--
- (i) **Spacing Errors** : Where no space is provided between two words, e.g. 'Ihope' or undesired space is provided between the words or letters of a word e.g. hope I have, 'I hxxave'.
 - (ii) For every spelling error committed by way of repetition, or addition or transposition or omission or substitution of a letter/letters, e.g. the word 'spelling' typed as 'seeplings' etc.
 - (iii) **Wrong Capitalisation** : Wrong use of capital letter for small letter and vice-versa. (This does not apply to Hindi typewriting scripts).

NOTE-1 : Any corrections made by pen or pencil are ignored and no credit is given to such corrections.
