



सत्यमेव जयते

ANNUAL REPORT 2012-13



STAFF SELECTION COMMISSION

Government of India

Ministry of Personnel, Public Grievances & Pensions



ANNUAL REPORT 2012-13



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Government of India
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ABBREVIATIONS USED

AC	Admission Certificate/Acknowledgement Card
AFHQ	Armed Forces Headquarters
ARC	Administrative Reforms Commission
ASSTT	Assistant
BSF	Border Security Force
CAG	Comptroller & Auditor General
CBI	Central Bureau of Investigation
CE	Central Excise
CGE	Clerks Grade Examination
CGL	Combined Graduate Level
CISF	Central Industrial Security Force
CML	Combined Matric Level
CONF	Confidential
CPOs	Central Police Organizations
CR	Central Region
CRFS	Central Recruitment Fee Stamp
CRPF	Central Reserve Police Force
CSCS	Central Secretariat Clerical Service
CSSS	Central Secretariat Stenographers Service
DAVP	Directorate of Advertising & Visual Publicity
DD	Deputy Director
DOPT	Department of Personnel & Training
DS	Deputy Secretary
EDP	Electronic Data Processing
ER	Eastern Region / Examination Reform
EHQ	Examination Headquarters
EXS	Ex-Servicemen
FC	Facilitation Counter
HH	Hearing Handicapped
HQs.	Headquarters
IFS	Indian Foreign Service
INV	Investigator
IPOs	Indian Postal Orders
ISTM	Institute of Secretariat Training & Management
IT	Income Tax
ITBP	Indo-Tibetan Border Police

JD	Joint Director
JE	Junior Engineer
JT	Junior Translator
KKR	Kerala Karnataka Region
LDC	Lower Division Clerk
MC	Medical Certificate
MPR	Madhya Pradesh Region
NER	North Eastern Region
NOC	No Objection Certificate
NQ	Not Qualified
NR	Northern Region
NWR	North Western Region
OBC	Other Backward Classes
OH	Orthopedically Handicapped
OMR	Optical Marks Reader
PET	Physical Endurance / Efficiency Test
PH	Physically Handicapped
P&P	Policy & Publicity
PT	Preliminary Test/Personality Test/Proficiency Test
QPT	Qualified for Personality Test
R&A	Research & Analysis
RD	Regional Director
RHQ	Recruitment Headquarters
R&I	Receipt & Issue
SC	Scheduled Caste
SICPO	Sub-Inspector in Central Police Organization
SO	Section Officer
SO (A)	Section Officer (Audit)
SO (CA)	Section Officer (Commercial Audit)
SR	Southern Region
ST	Scheduled Tribe
TREX	Transmission Executive
UDC	Upper Division Clerk
UR	Unreserved
US	Under Secretary
VH	Visually Handicapped
WR	Western Region

STAFF SELECTION COMMISSION

HEADQUARTERS OFFICE

- a) CHAIRMAN SHRI A. BHATTACHARYA*
MEMBER SHRI SANJAY VIKRAM SINGH
MEMBER DR DEO DUTT SHARMA

b) **REGIONAL OFFICES (REGIONAL DIRECTORS)**

- CENTRAL REGION SHRI JAI PRAKASH GARG
EASTERN REGION SHRI B BANDYOPADHYAY
KERALA KARNATAKA REGION SHRI S. GOPALAN
NORTHERN REGION Ms. MONALI P. DHAKATE
NORTH EASTERN REGION Ms. DEBOLINA THAKUR
SOUTHERN REGION SHRI A. MURUGAIYAN
WESTERN REGION SHRI K.B. JAGTAP

SUB-REGIONAL OFFICES (DEPUTY DIRECTORS)

- MADHYA PRADESH REGION SHRI V. M. PATWA
NORTH-WESTERN REGION SHRI S.K. RANJAN

* w.e.f. 20.03.2013

**LIST OF CHAIRPERSONS OF THE STAFF
SELECTION COMMISSION
(SINCE 01.07.1976)**

Sl.No.	NAME	FROM	TO
1.	Shri Saiyid Hamid	01.07.1976	16.06.1980
2.	Smt. Inderjit Kaur	10.07.1980	10.07.1985
3.	Shri S.C. Mittal	23.07.1985	23.07.1990
4.	Shri S.N. Bajpe	23.07.1990	12.07.1994
5.	Shri B. Sankaran	28.11.1994	09.11.1998
6.	Shri K.M. Lal	11.01.1999	21.06.2002
7.	Shri B.K. Misra	24.06.2002	19.10.2004
8.	Shri Prakash Chander*	20.12.2004	23.11.2005
9.	Shri I.M.G. Khan**	28.11.2005	12.01.2006
10.	Shri Brahm Dutt**	13.01.2006	30.10.2006
11.	Dr. (Smt.) C T Misra	30.10.2006	27.10.2008
12.	Smt. Vibha Puri Das**	29.10.2008	23.04.2009
13.	Shri N.K. Raghupathy	24.04.2009	02.03.2013
14.	Shri Amitabh Bhattacharya	20.03.2013	continuing

* Acting Chairman

** Additional Charge

**LIST OF MEMBERS OF THE STAFF SELECTION COMMISSION
(Since 01.07.1976)**

Sl. No.	NAME	FROM	TO
1.	SHRI H.N. TRIVEDI	01.11.1976	31.12.1979
2.	SHRI AMAR SINGH	07.01.1980	19.12.1982
3.	SHRI B.R.R. IYENGER	08.03.1983	07.03.1988
4.	SHRI N.K. AGGARWAL	17.07.1986	16.07.1991
5.	SHRI S.N. BAJPE	11.01.1989	22.07.1990
6.	SHRI A. JAYARAMAN	10.10.1990	09.10.1995
7.	SHRI A.K. SINGHAL	01.12.1991	11.01.1993
8.	SHRI GURBACHAN SINGH	05.01.1996	04.01.2001
9.	SHRI S.S. ROY	16.03.1998	04.08.1998
10.	SHRI D.S. MUKHOPADHYAY	25.02.1999	15.11.2000
11.	SHRI R.K. TANDON	30.03.2001	24.01.2004
12.	SHRI PRAKASH CHANDER	16.08.2001	15.08.2006
13.	SMT PRATIBHA MOHAN	08.10.2004	07.10.2009
14.	SHRI V. KANNAN	05.05.2008	20.07.2011
15.	SHRI S.K.LOHANI	12.10.2009	11.10.2010
16.	SHRI SANJAY VIKRAM SINGH	20.06.2011	Continuing
17.	DR. DEO DUTT SHARMA	25.01.2012	Continuing

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CHAPTER-I

EXECUTIVE SUMMARY

1. The Staff Selection Commission has been entrusted with the function of making recruitment to Group 'B' non-gazetted and Group 'C' non-technical posts in various Ministries/ Departments of Government of India and their attached and subordinate offices except those for which recruitment is made by the Railway Recruitment Board and Industrial Establishments.

(Chapter II)

2. The task of conducting Departmental Examinations for (i) promotion from Group 'D' to LDC Grade, (ii) promotion from LDC to UDC Grade and (iii) promotion from Stenographer grade 'D' to Stenographer grade 'C' has been entrusted to Staff Selection Commission. The Commission also holds periodical typewriting tests in English and Hindi.

(Chapter-II)

3. The Staff Selection Commission has a nationwide network of nine Regional / Sub-Regional Offices. Regional Offices are located at Allahabad, Bengaluru, Chennai, Guwahati, Kolkata, Mumbai, New Delhi, and Sub-Regional Offices are located at Chandigarh and Raipur.

The Regional/Sub-Regional Offices implement the policies and programmes of the Staff Selection Commission which include holding of Examinations at various centres all over the country with the help of the State Government Authorities and conducting Interviews of candidates.

(Chapter-II)

4. Seventeen all India Open Examinations and five Departmental Examinations were conducted by the Commission during the year 2012-13 in addition to the selections made through interview for certain categories of posts, the details of which are given in Chapter V.

(Chapter – IV)

5. A total No. of 16400962 candidates applied for the 17 All India Open Examinations. While the number of candidates who applied for Selection Posts was 49335, the number of candidates for Departmental Examination during the year 2012-13 was 1972.

(Chapter-IV& V)

6. The Commission organized its major examinations through a network of 111 examination centres and 3614 examination venues in morning shift and 3601 examination venues in evening shift.

(Chapter-VI)

7. The Commission selected 62938 candidates for appointment to various posts through All India Open Examinations and 463 candidates against Selection Posts during the year 2012-13.

(Chapter-III & IV)

8. In compliance of various provisions of the Official Language Act, 1963 and Official Language Rules, 1976, the Commission continued to make efforts for increasing the use of Hindi in official work during the year under report.

(Chapter-VIII)

CHAPTER – II

FUNCTIONS AND ORGANISATIONAL STRUCTURE OF STAFF SELECTION COMMISSION

2.1 FUNCTIONS

As per Article 320 of the Constitution, the examinations for recruitment to all posts and services of the Central Government are required to be conducted by the UPSC. The Estimates Committee of Parliament in its 47th Report (1967-68) recommended setting up of a Service Selection Commission for taking over examinations for recruitment to lower categories of posts from UPSC. Pursuant to this, and as an interim measure, an Examination Wing was added to the Institute of Secretariat Training and Management of Government of India.

2.1(A) The Administrative Reforms Commission (ARC), in their Report on Personnel Administration, drew attention to the fact that the bulk of the staff of the Government at the Centre and in the States belonged to Class III and Class IV categories. Referring to the identical nature of qualifications stipulated for entry into such posts in various offices, the ARC advocated pooling of the requirements of the non-technical posts by different departments and selection of personnel either by joint recruitment or through a recruitment board. After a careful consideration of this recommendation, the Government of India decided to constitute the Subordinate Services Commission vide Resolution No. 46/1/(B)/74-Estt. 'B', dated the 4th November, 1975 (Appendix-A) of Department of Personnel and Administrative Reforms.

2.1(B) A Commission called Subordinate Services Commission was constituted which was subsequently re-designated as Staff Selection Commission (SSC) on 26th September, 1977 to make recruitment to Class III (now Group 'C') non-technical posts in the various Ministries/Departments of the Government of India and their subordinate / attached offices. The functions of the Staff Selection Commission have been enlarged from time to time. From May, 1999, this Commission took over recruitment to all Group 'B' posts (non-gazetted) in pay scales the maximum of which was less than Rs.9300-34800 (Grade Pay Rs.4600) from the Union Public Service Commission. From November 2003, the Central Government further authorized the Commission to make recruitment upto all Group 'B' non-gazetted posts carrying scale of pay of Rs 9300-34800 (Grade Pay Rs.4600)

2.1(C) The functions of the Staff Selection Commission as per Resolution No. 39018/1/98-Estt (B) dated 21.05.1999 and its subsequent amendments vide Resolution No. 24012/8-A/2003-Estt (B) dated 13.11.2003, 29.09.2005, 14th January 2011 and 24th July, 2012 are given as under :-

- (a) (i) To make recruitment to Group 'B' (non-gazetted) posts and Group 'C' (non-technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of Staff Selection Commission in Pay Band-2 and Pay Band-1 carrying Grade Pay of Rs.4800/- through conduct of competitive examinations.
- (ii) To make recruitment to such posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs.4800/- which may, at the discretion of the Commission, be preceded by short listing or skill test.
- (iii) To conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical/Stenographers Services and such other Services as have been or may be entrusted to the Commission.
- (iv) To conduct periodical skill tests in English/Hindi and such other skill tests as may be assigned by the Government from time to time.
- (v) To perform such other functions as may be entrusted to it by the Central Government from time to time.
- (b) To conduct examinations and/or interviews, whenever required, for recruitment to the posts within its purview.
- 2.1 (D) Commission has been assisting in the entire process of recruitment including vetting of notices, fixing up the date(s) of the examination, confirmation of contents and scheme of syllabus, preparation of question papers, conducting of examinations, evaluation of answer sheets and preparation of final results of the above mentioned examinations.
- The Commission also provided assistance to CAPFs for conducting the written examination for recruitment to the post of Constable (GD) which was held on 12.05.2013. This was done as per the request of the Ministry of Home Affairs for assisting in recruitment of Constable (GD) in the Central Armed Police Forces. The Recruitments, advertised in December, 2012 elicited response from 28.44 lakhs candidates.
- 2.1 (E) Under a special dispensation given by the Government, the Commission agreed to assist the Food Corporation of India, a statutory body, for three years, for the recruitment of Assistant Grade II & Assistant Grade III posts, in the interest of food security of the country. The recruitment advertised in August, 2012 elicited response from 1098688 candidates.
- 2.1 (F) Ministry of Home Affairs initiated a proposal during 2012-13 for recruitment of Sub-Inspectors in Delhi Police through the Commission. The proposal was accepted by the Commission in national interest, despite burgeoning volumes of its own work. The recruitment advertised in June, 2012 elicited response from 204037 candidates
- 2.1 (G) During the year 2012-13 the Commission conducted open exam on consultancy basis for recruiting Programme Executive and Transmission Executive in Prasar Bharti. The recruitment was advertised in March, 2013 and elicited response from 136482 Candidates.
- 2.1 (H) The Commission also conducted open exam during the year 2012-13 on consultancy basis in recruitment to the post of Engineering Assistant and Technician in Prasar Bharati Examination. The recruitment was advertised in February, 2013 and elicited response from 374068 candidates.

- 2.1 (I) Apart from the above, the Commission conducted open examination on consultancy basis for recruitment for the posts of Research Officer (Economics), Deputy Field Officer (Tele), Deputy Field Officer (GD), Personal Assistant and Stenographer Group 'C' in the Cabinet Secretariat. The recruitment was advertised in March, 2013 and elicited response from 370750 candidates.

2.2 ORGANISATIONAL STRUCTURE OF STAFF SELECTION COMMISSION

A Chairman, of the rank and status of Secretary to Government of India, headed the Commission with two Members. The sanctioned strength of Commission's staff in its Headquarters at New Delhi and Regional and Sub-Regional offices as on 31.03.2013 was 508. The sanctioned strength consisted of 240 Gazetted Officers (Group A - 47 posts, Group B - 193 post), 156 Group C and 112 Group D. Out of the total strength of 508 persons, 223 (43.89 percent) are at the Headquarters.

Distribution of sanctioned posts amongst Regional/Sub-Regional offices is 39 in Central Region, 45 in Eastern Region, 25 in Karnataka and Kerala Region, 42 in Northern Region, 24 in North Eastern Region, 36 in Southern Region, 35 in Western Region, 20 in Madhya Pradesh Sub-Region and 18 in North- Western Sub-Region.

Details regarding the posts and their scale of pay, and staff strength in Headquarters and Regional offices are at Appendix D. The Organisational Chart of the Commission is given at Appendix-B

A proposal was mooted for organizational restructuring keeping in view manpower requirements vis-à-vis its mandate. The proposal broadly envisaged upgradation of several posts and infusion of much needed professional expertise.

2.3 REGIONAL NETWORK

- 2.3 (A) Unlike other Public Service Commissions, **the Staff Selection Commission has a regional network of its own.** This is a unique feature aimed at providing effective links between the Commission, State Governments and Central Government Offices located in the states. The regional network has been of particular relevance in conduct of the Commission's examinations at different centres.

- 2.3 (B) The Staff Selection Commission has nine Regional / Sub-Regional Offices in different parts of the country. These Regional / Sub-Regional Offices are responsible for smooth and peaceful conduct of the examinations. They provide administrative support to the Headquarters for performing various activities involved in the smooth conduct of examinations, like receipt of applications from the candidates, Electronic Data processing of applications, issue of Admit Cards (ACs) to the candidates, booking of venues at various centres within their jurisdiction in consultation with the District Authorities, sending non-confidential examination material to the Centre Supervisors and appointment of Invigilators and Inspecting Officers at various examination centres. Further, Regional Offices are also responsible for holding interviews / Physical Endurance / Physical Efficiency Test (PET) / Medical Examination, wherever required.

The Regional Offices are also responsible for contacting various Government of India offices located in the States within their jurisdiction and to collect vacancies for

consolidation and communication to Headquarters.

After declaration of the result by the Headquarters, the Regional Offices are required to nominate the candidates to the user departments as per their requirement in accordance with objective and transparent criteria and after thorough scrutiny of their eligibility. Policy decisions taken by the Hqrs. are required to be implemented by the Regional Offices in letter and spirit.

Operational problems and other related issues, if any, are referred to Hqrs. by the Regional / Sub-Regional Offices. Prompt, smooth and continuous communication between Regional / Sub-Regional Offices and Headquarters has been ensured to facilitate timely resolution of the problems and issues.

Details regarding setting up of Regional offices, their location / address and jurisdiction are available at Appendices C and C-I.

2.4 EXPENDITURE INCURRED AND FEE CHARGED FROM CANDIDATES

The Commission has its Budget allocation under Major Head "2051" "Public Service Commission; Minor Head 00.103 - Staff Selection Commission". The expenditure in the setting up of any Regional / Sub Regional Offices of the Commission and working of the Commission is met entirely by the Government of India. The Commission is, however, entitled to collect examination fee for the various examinations / selections conducted by it. Candidates belonging to SC, ST, PH, EXS and all women candidates are exempted from payment of the fee. The Commission, in consultation with the Government of India, determines the fee structure. The mode of collection of fee is through Central Recruitment Fee Stamps (CRFS). These stamps are available at all Post Offices of the country. Candidates are required to affix these stamps in the space earmarked for the purpose in the Application Form.

The Commission introduced online applications in January, 2010 with provision for payment of the fee through challan in branches of State Bank of India or online payment through the SBI portal. In the case of off-line applicants, collection of fee continues through CRFS. The Commission's proposal to allow payment through credit cards/debit cards in the case of online applications, without any financial loss to the exchequer, is pending. Online applications, which are currently in the range of 60-70% of total applications, are cost-effective for the Commission and also the candidates besides reducing the time required for application processing.

The statement of income and expenditure of the Commission since its inception is presented at Appendices-F and F-I.

CHAPTER-III

THE YEAR 2012-2013 IN RETROSPECT

- 3.1 While the year 2009-10 saw implementation of a number of far reaching steps towards examination reforms and the years 2010-11 and 2011-12 saw considerably large number of candidates applying for the examinations and getting selected through All India Open Examinations and Selection method, the year 2012-13 saw the Commission scaling new heights. 2012-13 was an year of outstanding performance which may be hard to surpass. In all 63401, through open recruitment and selection posts, candidates were selected. The total number of applications received during the year was 164.00 lakhs.
- 3.2 Due to excellent performance of the Commission during 2009-12 and the trust applicants have in the Commission, a number of organizations like FCI, Prasar Bharti and Cabinet Secretariat approached the Commission to undertake their recruitment so that vacancies in their organizations could be filled up quickly with objectivity. With the consent of the government, the Commission has been successfully undertaking recruitments for such organisations. Despite handling volume of work which has been a record, the entire examination process was completed during the year as per the targets set in Result Framework Document (RFD).
- 3.3 As in the last year, this year too, the Commission saved data processing time, efforts and costs considerably by encouraging submission of online applications by the candidates for its various examinations. It was also decided to issue admission certificates online and accept only online applications and a proposal in this regard had been sent to Department of Personnel. The matter is under examination in the Government. During the year, the Commission received 106.26 lakhs (approx.) on line applications.
- 3.4 Ministry of Home Affairs once again approached the Commission for conducting recruitment for Constable (GD) in Central Armed Police Forces and Rifleman (GD) in Assam Rifles during 2013. About 28.44 lakhs candidates applied for the examination. Physical Efficiency Test (PET) and Medical Examinations of candidates were efficiently conducted in association with Central Armed Police Forces.
- 3.5 One of the major steps initiated by the Commission in the year was to place the Answer Keys of all the examinations on the Commission's website so that the candidates can compare answers recorded by them in the OMR Sheet against the answer keys of the Question Papers so as to remove doubt, if any. To make the examination process further transparent, the Commission decided to give opportunity to candidates to represent

against the answer keys. Another major initiative was to place all the results and mark lists in PDF form on its website so that candidates can access all marks and results.

- 3.6 The Commission has been very sensitive to the difficulties of the candidates whose medium of education was their mother tongue or the local language. Though the Commission was already providing Question Papers in bi-lingual form i.e. Hindi and English, it was felt that a large number of candidates who applied for the post like Constable (GD), etc. failed to qualify in written examination as they were not well acquainted with Hindi or English but were well-versed in their mother tongue or State or local language. The Commission, therefore, decided to provide tri-lingual Question Papers, which include Hindi, English and one regional language of region / State, in consultation with MHA. This provided level-playing field to candidates and also contributed towards national integration as well as social empowerment.
- 3.7 With the advancement of technology, the chance of misuse of latest technology to vitiate the examination process has also increased. A few unscrupulous candidates may attempt to violate sanctity of the process of the examination. As a deterrent step, the Commission decided that if a candidate was found keeping mobile phone or any such gadget of communication in the examination room, it would be considered as use of unfair means in the examination. In such cases, besides cancelling the candidature of such candidate for that particular examination and debarring him from its examinations for a period of upto five years, the Commission decided to take further action, if necessary. For this purpose, the Commission continued to deploy flying squads from the Commission's HQs to select examination centres. The Commission also conducted post-examination analysis with the help of an expert organization with a view to detecting instances of malpractices. Prevention of efforts to manipulate the examination process will continue to be a priority work in the Commission in the coming years.
- 3.8 The Commission's website continues to remain popular not only with the prospective candidates but also with various educational institutions, training centres and researchers. Efforts are made continuously to make it more and more informative.
- 3.9 The Commission also received feedback from candidates through letters and emails and took action wherever necessary. Helplines in Regional Offices, 18 telephone lines in total, set up in February 2011, proved to be popular and effective and continue to be the major provider of information to candidates.
- 3.10 (i) 16400962 applications were received during 2012-13 for the 17 All India Open Examinations notified during the year.
- 3.10 (ii) Results of 17 open examinations held either in the previous year or during the year were declared and a total of 62938 candidates were recommended for appointment. 463 candidates were recommended for appointments through Selection Posts.

The details of Region-wise and Category-wise candidates recommended for appointment through All India Open Examinations and against the Selection posts during the year 2012-13 are given here as under:

OPEN RECRUITMENTS

Table -I

REGION	UR	SC	ST	OBC	Ex.	PH	Total
CR	7283	2004	399	5149	127	191	14835
ER	5685	1609	1709	2287	100	39	11290
KKR	909	191	73	409	71	45	1582
MPR	2007	522	769	885	14	30	4183
NR	3692	687	250	2860	96	70	7489
NER	1470	753	1687	2308	54	27	6218
NWR	2968	1315	194	948	71	25	5425
SR	3418	811	618	2627	89	29	7474
WR	1337	613	815	1677	106	39	4442
TOTAL	28769	8505	6514	19150	728	495	62938

SELECTION POSTS

Table -2

REGION	UR	SC	ST	OBC	Exs	PH	Total
NR	47	7	3	27	-	1	84
CR	11	2	2	17	0	1	32
ER	39	13@	3	35@	1	-	90#
NER	1	0	2	1	0	0	4
WR	25	9	2	14	-	-	50
KKR	58	12	4	22	-	-	96
SRs SR	51*	10	5	21	01(OBC)	1(UR)	87
MPR	-	1	-	2	-	-	3
NWR	11	3	-	3	-	1	17
TOTAL	243	57	21	142	1	3	463

@ 3 SC and 12 OBC candidates qualified at General Standard.

Includes 12 candidates selected by operating the Reserve List.

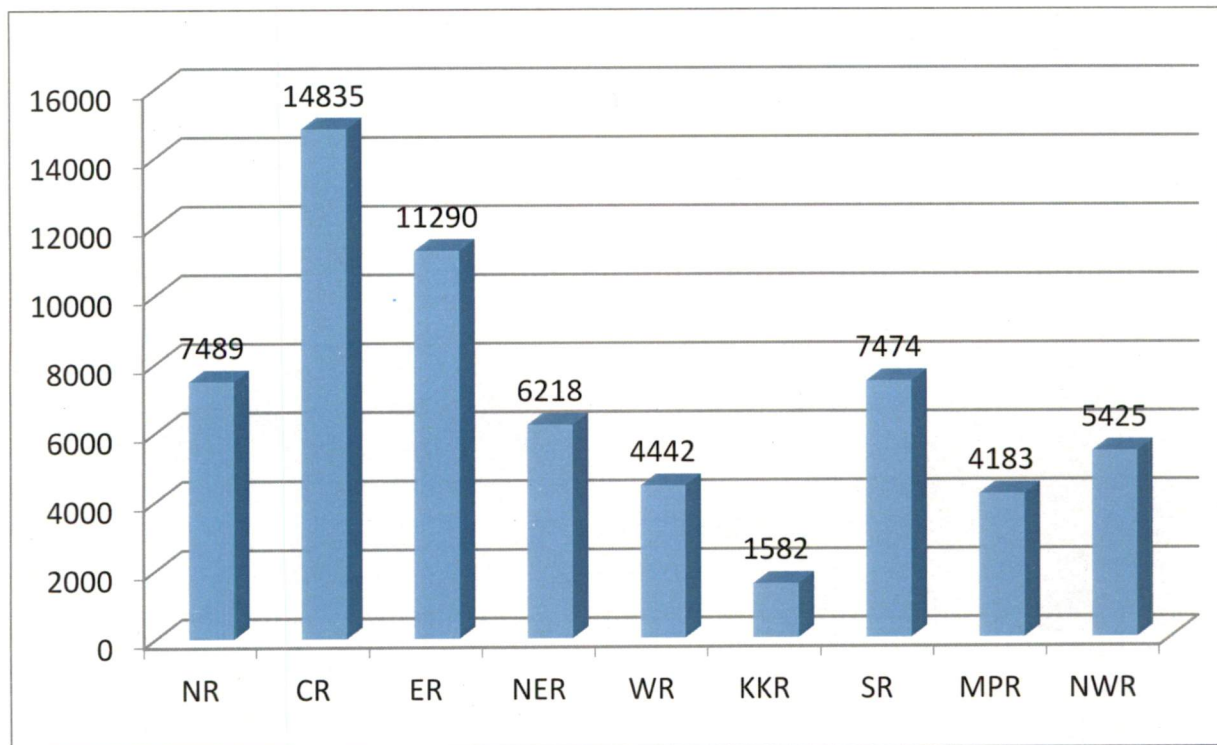
*(includes 12 OBC and 1 SC candidates qualified at UR standards)

Note: UR category candidates also include SC/ST/OBC candidates who qualified at general category standard.

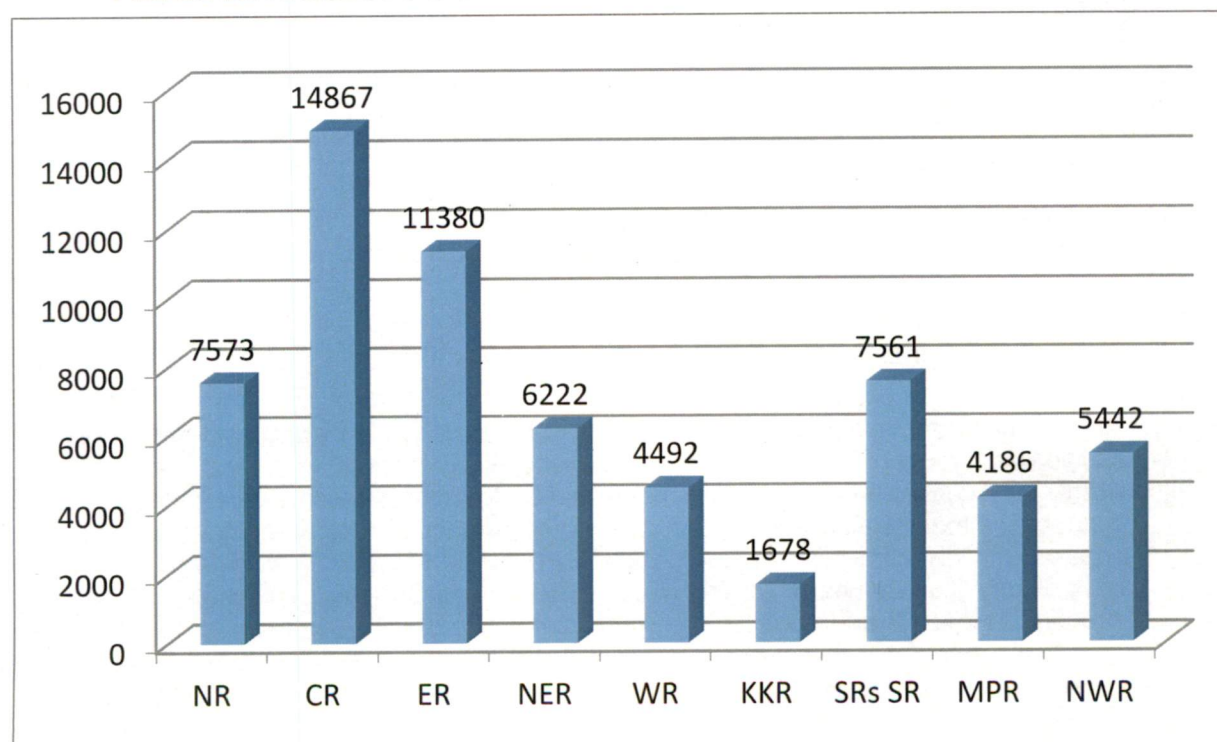
3.12 The Commission takes note of socio-economic milieu of its candidates and tries to reach the candidates by opening centres of examinations easily accessible to the candidates. The examination centres are located at places that have large concentration of candidates and are well connected through Rail / Road so that candidates from far off rural areas have no problems in appearing for the examinations. During 2012-13, a network of 111 examination centres consisting of 3614 examination venues in morning shift and 3601 examination venues in evening shift, spread throughout the length and breadth of the Country, was utilized by the Commission. Having regard to the difficult terrain etc, there are 7 Examination Centres in Jammu and Kashmir and 13 in the North-East beside the centre in Port Blair (A&N Islands). The location of Examination Centres is reviewed continuously and new Centres are added as and when felt necessary.



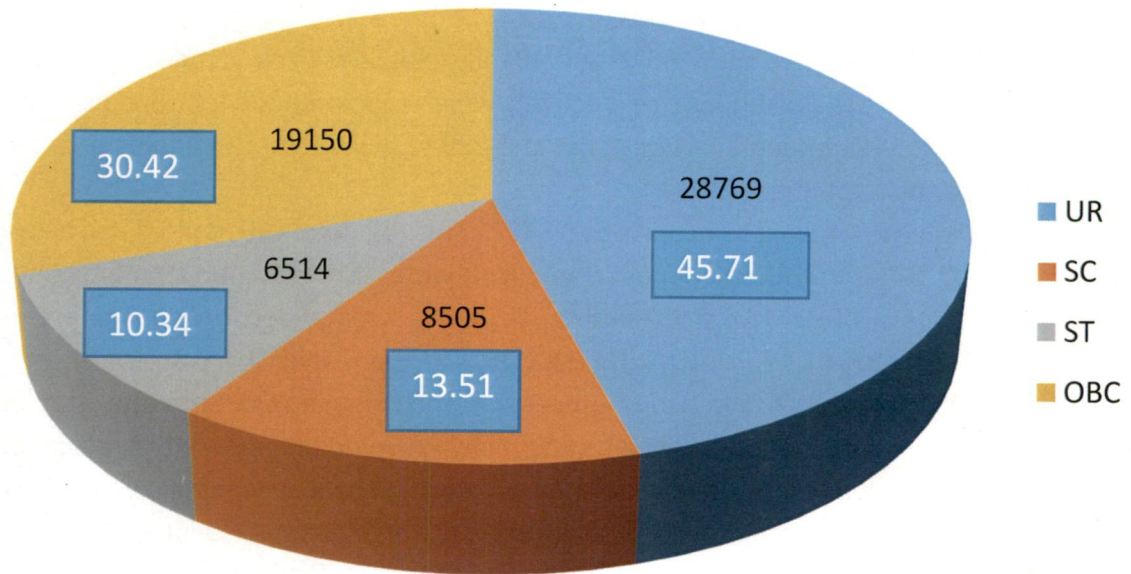
REGION-WISE SELECTION AGAINST OPEN RECRUITMENTS 2012-13



REGION-WISE SELECTION AGAINST OPEN RECRUITMENTS AND SELECTION POSTS 2012-13



SC, ST, OBC AND OTHER CANDIDATES SELECTION IN OPEN EXAMINATIONS IN 2012-13



3.13 The Commission follows a broad-based approach to recruitment, considering that proper evaluation of knowledge, aptitude and skill test are essential for successful performance in each job. In doing so, following are kept in view:-

- i) It is to be ensured that the tools adopted for selection have high degree of reliability and validity;
- ii) The system of recruitment is in conformity with the national policies, socio-cultural and economic objectives, and meeting the organizational needs; and
- iii) The selection system is capable of speedy administration at optimal cost.
- iv) Level playing field is provided to different sections of candidates.

WELFARE OF SC/ST/OBC CANDIDATES

3.14 In order to ensure that the quotas reserved for SC/ST/OBC candidates are filled up to the required extent and SC/ST/OBC candidates take advantage of SSC Examinations, the following steps were taken.

- i) The Commission ensured that there is a wide dissemination of information regarding various recruitments conducted by publishing 42 advertisements in the Employment News and Regional Newspapers with a wide circulation.
- ii) Examination centres are opened in areas having concentration of SC/ST population. A Sub-Regional office of the Commission is also located at Raipur, a belt predominately inhabited by tribal population. These steps were devised to



encourage and assist the reserved category candidates to come forward and compete with others belonging to urban and semi-urban areas. The details of SC, ST and OBC candidates nominated in the open competitive examinations during the year are available in Chapter IV.

- iii) During 2012-13, 8505, 6514 and 19150 (total 34169) candidates belonging to SC, ST and OBC categories respectively were recommended for appointment against open recruitment. This works out to 54.29 % of the total candidates recommended for appointment.

Likewise, against selection posts 57, 21 and 142 (total 220) candidates belonging to SC, ST and OBC categories respectively were recommended for appointment. This works out to 47.51% of the total candidates recommended for appointment.

SELECTION OF PHYSICALLY / VISUALLY HANDICAPPED CANDIDATES

- 3.15 While placing requisition with the Commission, the indenting Departments are required to indicate the number of vacancies exclusively reserved for physically handicapped. In order to ensure that the vacancies reserved for them are filled to the maximum extent, the Commission has decentralized the processing of their applications at regional/sub-regional level and delegated powers to the Regional Directors/Sub-Regional Deputy Directors so that bottlenecks, in getting medical clearance/certificates regarding the extent of physical disability are removed and clearance obtained at the earliest. Furthermore, close monitoring is done by the Commission at the Headquarters to ensure that the eligible candidates are nominated against the vacancies identified/notified for this category, at the earliest and all the posts reserved for physically handicapped are filled to the extent of availability.

3.16 STEPS TAKEN BY THE COMMISSION TO MOTIVATE WOMEN CANDIDATES TO PARTICIPATE IN EXAMINATIONS CONDUCTED BY IT

The Commission allowed fee exemption to women candidates cutting across all the categories with effect from 21.7.2009 to motivate them to participate in examinations conducted by it. 3993585 of total applicants during the year were women candidates.

STRENGTHENING OF EXAMINATION ADMINISTRATION

- 3.17 Due to qualitative change in the nature and composition of the clientele of the Commission, the main concern of the Commission is to conduct the examinations successfully on schedule, free from incidents and malpractices at all the centres. Since the number of posts available is limited, the competition has become fierce leading sometimes to display and use of unfair means by some for personal advantage. The Commission has been making concerted efforts to ensure that such unhealthy practices are nipped in the bud. The system of appointing Invigilators, Supervisors and Inspecting Officers for the venues of the examinations has been strengthened. Each information/complaint received regarding adoption of any unfair means, is promptly looked into, investigated to its logical end and stringent / necessary action taken against

the culprits, wherever required. The Commission not only cancels the candidature of such candidates but also debars them from its future examinations and wherever necessary, the process of criminal prosecution is also initiated. Inspecting officers drawn from other Central Government offices are also positioned in all venues and their reports analyzed for taking corrective action. The number of Inspecting Officers per venue was increased to two during the year, wherever feasible. Placing of scanned photographs and signatures of the candidates on the admission certificates is now required and has been found successful. Left Thumb Impression in the Answer Sheets/scripts, admission certificates and attendance lists serve as further deterrents. As a result of stepping up of vigilance, strengthening supervision, specialized screening of handwriting of doubtful cases by the office of the Examiner of Questioned Documents and requisite help from the State Governments and District Administration, salutary improvements have been noticed towards holding of free and fair examinations. During 2010-11, the Commission started deploying flying squads from its headquarters and also introduced standard seating arrangements and distribution of question papers and OMR answer sheets/booklets with the same serial numbers to each candidate. Post-examination analysis of performance of candidates was also done selectively to assess the extent of conformity with Commission's instructions and follow up action taken on the basis of analysis reports.

STRUCTURED PERSONALITY TEST

- 3.18 For evaluating the personality traits of the candidates appearing for some of the recruitments where the incumbents to the posts are more likely to come into contact with the public or are required to display special characteristics such as integrity and creativity, the Commission have made special efforts to ensure that prejudice and bias do not colour the assessment of the individual's personality traits. Notable among these are posts such as Inspectors of Income Tax/Central Excise and Sub Inspectors of CBI and other Central Police Organisations like CRPF, CISF, BSF, ITBP etc. The candidates called for interview/personality test are informed well in advance through interview call letters about the scope of such interview in broad terms in order to provide them an opportunity to prepare properly. The interview schedule for Open Examinations is also placed on the Commission's website for information of the candidates. Selection of experts and advisors with appropriate and requisite professional qualifications and expertise in the relevant field continues to be emphasized. Uniformity of approach among various interview boards for the same category of posts, objectivity for different categories of posts have been ensured by introducing structured personality test. Moreover, the Commission keeps reviewing these guidelines on regular basis so as to ensure that they meet the test of time and judicial scrutiny. With a view to bring about further uniformity in the appraisal of candidates during the personality test, the Commission refined the guidelines further on award of marks during the year under report and also introduced random allocation of candidates to different boards and shuffling of experts and advisers. The Commission further decided to allow candidates to be interviewed in respective regional languages subject to certain

conditions, as a part of its continuing effort to provide a level playing field to rural and urban candidates.

ADVISORY ROLE OF THE COMMISSION

3.19 Wherever it is noticed that the recruitment rules are rigid and unrealistic or have become redundant due to stipulation of unreasonably high educational qualification, the Commission suggests necessary amendments in the rules so as to attract the best available talent. Commission has also been suggesting amalgamation, rationalization and clubbing of posts which are similar, if not identical, in pay scales and other service conditions. The Commission also suggests to indenting departments to simplify the essential qualification clause in the respective recruitment rules in order to make the selection process more practicable and remove anomalies or unnecessary complication or ambiguity in the essential qualification requirements, vagueness in experience clause, length of service etc. As a result of this exercise, Recruitments Rules for some posts were modified by the cadre controlling authorities. A Committee, constituted by the Commission, made recommendations for Essential Qualifications for the posts of Library and Information Assistant during the year, based on which all user departments have been advised to modify the recruitment rules suitably.

OPTICAL MARK READING (OMR) SYSTEM

3.20 For evaluation of answer scripts of objective type Question Papers, Optical Mark Reading System (OMR) is being used by the Staff Selection Commission in all its examinations. During 2012-13 evaluation of scripts of objective type Question Papers was done on OMR system in all major examinations. In this system, responses to questions are immediately and accurately captured and time taken for processing of results is reduced. Though short of officers qualified to perform such analysis, the Commission initiated the process of item analysis in objective type question papers to provide post validation of individual questions and, therefore, the role of question papers in the entire selection process. During the year, it introduced structured quality check of vendor's work through verification of work done by them on sampling basis, in accordance with statistical principles. 100% accuracy in this work is essential and quality checks have successfully ensured such accuracy.

3.21 QUESTION BANK PROJECT

- (i) The Staff Selection Commission has developed a Question Bank which contains objective type questions for use in Examinations conducted by the Commission. For replenishing the Question Bank and to facilitate selection of good quality and standard questions, the Commission organizes Question Bank Projects/Workshops on different Subjects / Component of testing viz, General Intelligence & Reasoning, General Awareness, Arithmetic abilities & Numerical aptitude, Comprehension & Writing Ability in English and Comprehension & Writing Ability in Hindi Language.
- (ii) In these workshops, organized in different parts of the country, a large number of academicians, scholars, professors & experts on objective testing techniques are invited from various universities/ institutions to participate. Commission also

nominates eminent specialists in the respective fields as resource faculty for such workshops.

- (iii) In the Phase I of the workshop, item writers are introduced to the principles of objective testing and techniques for writing good quality questions. Item-writing exercise is conducted and group discussion held in the light of general guidelines issued by the Commission. Queries raised by the participants are clarified by resource faculty.
- (iv) In the two-day Phase II of the Workshop which follows after two months, group Validation of question items submitted by the item writers takes place. The process includes scrutiny of each question regarding its thematic contents, language, grammar, difficulty level, responses and time taken etc. The resource persons and senior officers of the SSC (HQ) and regional offices of Staff Selection Commission supervise the group exercise and other workshop activities.
- (v) During the year under report the following Question Bank workshops were organized by the Commission:
 - (a) Engineering and Physics at Chennai.
 - (b) General Intelligence and Reasoning at Kolkata.
 - (c) Hindi Language and Literature at Raipur.
 - (d) General Awareness at Bengaluru.
 - (e) General Intelligence and Reasoning at Mumbai.

Workshops held during the year and second half of 2012-13 enabled the Commission to add 35918 pre-validated objective type question items to its well stocked Question Bank.

REGIONAL DIRECTORS' CONFERENCE

- 3.22 A conference of Regional Directors /Deputy Regional Directors is held generally once every year to discuss operational problems and implementations of policy decisions of the Commission. The basic objective of holding the conference is to discuss intensively operation related problems and policy issues governing the recruitment and selection processes adopted by the Staff Selection Commission. Follow up action taken and outcome of the decisions taken in the previous meeting are also discussed and reviewed as a regular feature in such meetings. Such meetings also provide a forum to field level functionaries for exchanging views so as to draw up common strategies.
- 3.23 During the period of this report, the Regional Directors' Conference was held on 4th and 5th January, 2013.

INFORMATION & FACILITATION COUNTER

- 3.24 Staff Selection Commission set up an Information & Facilitation Counter in October, 1999 in its Headquarters for public-interface, transparency in administration, easy and speedy access to information by candidates and others in respect of services and activities of the Commission. Since then, it has been providing the following facilities to the candidates/others:-

- i) General assistance to all visiting candidates regarding various queries on examinations already held and forthcoming apart from providing integral-link between officers of SSC and candidates.
- ii) Receipt of application forms for all examinations for Northern Region and issuing acknowledgements for the same.
- iii) Issue of duplicate admission certificates to candidates within the jurisdiction of Northern Region.
- iv) Information through Telephone No. **24363343** installed at the facilitation counter.
- v) Information relating to declared results across the counter for all examinations of SSC.
- vi) Provision of drop box for applications after office hours/holidays.
- vii) Seating arrangements for candidates waiting for information and for writing applications.
- viii) Receipt of applications/fee under Right to Information Act.

The approximate number of cases handled at the facilitation counter during 2012 –13 are as under:-

- | | |
|---|----------------------|
| 1. Telephone enquiries handled during the year | - 36,500 (approx) |
| 2. Personal enquiries including issue of duplicate Admit Card | - 94,500 (approx) |
| 3. Applications received at counter by the candidates during the year
(application received through Post office has not been included) | - 2244 (application) |

3.25 The Commission's website (<http://ssc.nic.in>) is extensively used by candidates to access information about the Commission's examinations, selections, forms for certificates and result.

3.26 **RTI:** Since the enactment/ introduction of the RTI Act, 2005, Commission is providing information to number of applicants. The facilitation counter at SSC (HQ) receives the applications and appeals from the applicants. Commission is also providing in its website the maximum and minimum marks of successful candidates in each category and individual candidate's marks. The candidate can also know his marks. During the period 1.4.2012 to 31.3.2013, Commission received 12047 applications and 884 appeals.

CHAPTER-IV

RECRUITMENT EXAMINATIONS CONDUCTED AND SELECTIONS
MADE DURING THE YEAR 2012-13

- 4.1 Holding of Examinations on schedule, timely processing of the results and prompt nomination of selected candidates are the most important items of work of the Commission. The process requires elaborate preparatory work and meticulous planning, which takes into consideration the minutest details and careful and periodical monitoring of all the items of work involved in the process.
- 4.2 The Commission held/notified 17 open examinations and 05 departmental examinations during the year and received 16400962 and 1972 applications respectively. Examination was conducted for 16400962 candidates during the year as shown in table below.

ALL INDIA OPEN EXAMINATIONS 2012-13

Sl. No	Name of Examination	Date of Advertisement	Closing Date	Date of Exam.	Total	
					Total No. of Examinees	Total No. of Applicants
1	Combined Graduate Level Examination, 2012	16.05.2012	06.07.2012	15.09.2012 & 16.09.2012	87075	125361
2	Combined Higher Secondary Level Examination, 2012	14.07.2012	10.08.2012	21.10.2012 & 28.10.2012	2197989	4910340
3	Multi-Tasking (Non-Technical) Staff Examination, 2013	10.11.2012	7.12.2012	10.03.2013, 17.03.2013 & 24.03.2013	1186081	2631363
4	Combined Graduate Level Examination, 2013	19.01.2013	15.02.2013	21.04.2013 & 19.05.2013	1226411	2051495
5	Stenographers Gr. "C" & "D" Examination, 2012	28.04.2012	25.05.2012	29.07.2012	230545	405557
6	Junior Grade of Indian Information Service (Group B) Examination, 2012	28.04.2012	25.05.2012	22.07.2012	11450	14854
7	SI in CPOs and ASI in CISF Examination, 2012	18.2.2012	16.03.2012	27.05.2012	148982	324084
8	SI(Exe.) in Delhi Police Examination, 2012	09.06.2012	06.07.2012	19.08.2012	158729	204037



9	Junior Hindi Translators Examination, 2012	08.09.2012	05.10.2012	18.11.2012	3092	6391
10	Junior Engineer (Civil & Electrical) Examination, 2013	23.02.2013	22.03.2013	09.06.2013	200103	335199
11	Recruitment of SI in Delhi Police, CAPFs and ASI in CISF Examination, 2013	16.03.2013	19.04.2013	23.06.2013	366225	560508
12	Junior Hindi Translators in Subordinate Offices Examination, 2013	23.03.2013	19.04.2013	02.06.2013	4376	7705
13	Recruitment of Constable(GD) in CAPFs and Rifleman in Assam Rifles, 2013 (consultancy basis)	15.12.2012	11.01.2013	12.05.2013	1048752	2844080
14	Combined Recruitment for the post Programme Executive and Transmission Executive, 2013(on consultancy Basis)	23.03.2013	19.04.2013	02.06.2013	64338	136482
15	Combined Recruitment of Assistant Gr.III in FCI Examination, 2013(on consultancy Basis)	25.08.2012	21.09.2012	07.04.2013	617782	1098688
16	Combined Recruitment for the Post of Engineering Assistant and Technician in Prasar Bharati Examination, 2013 (on consultancy Basis)	23.02.2013	22.03.2013	21.07.2013	246313	374068
17	Combined Recruitment for the posts in Cabinet Secretariat Examination, 2013 (on consultancy Basis)	16.03.2013	17.04.2013	17.06.2013	267928	370750
TOTAL					8070170	16400962

3 The number of candidates who applied for Commission's examinations since inception is shown in a graph (Appendix-G)

RESULTS DECLARED DURING THE PERIOD 1.4.2012 TO 31.3.2013.

4.4 During the year 2012-13, results in respect of following 13 examinations were declared:-

- 1 Stenographer Grade 'C' & 'D' Examination 2011 (Relaxed Standard)
- 2 Junior Hindi Translator 2011, Hindi Pradyak and Jr. Translator in (Sub Office) 2011
- 3 Combined Higher Secondary Level Examination 2012
- 4 FCI Examination 2012
- 5 Jr. Engg (Civil. Mech) Examination 2012
- 6 Jr. Engg (Civil & Electrical) Examination 2012
- 7 Junior Translator (CSOLs) Examination 2012
- 8 Constable (GD) Examination 2012
- 9 ITBP Constable Examination 2011 conducted by SSC(NWR)
- 10 Steno Gr. C D Examination 2012
- 11 SI in CAPF/ASI in CISF Examination 2012
- 12 SI in (Exe) in Delhi Police Examination 2012
- 13 Jr. Engineer Exam, 2012
- 14 Combined Higher Secondary (10+2) Level Exam, 2012
- 15 Constable (GD) Exam, 2011 (Revised list-2)

4.5 The Commission also declared results of five departmental examinations :

- 1 Upper Division Grade Special - Ltd. Departmental Competitive Exam, 2012
- 2 UD Grade Ltd Departmental Competitive Exam.2012
- 3 Grade 'C' Stenographers Ltd. Departmental Competitive Exam.2012.
- 4 Grade 'C' Stenographers Ltd. Departmental Competitive Exam.2013
- 5 Clerk Grade (for Multi-Tasking Staff Only) Examination, 2013

Details of applicants, numbers finally recommended, etc. are provided in the following Tables:-

1. Stenographer Grade 'C' & 'D' Examination 2011 (Relaxed Standard)

Date of declaration of result : 04.04.2012

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	35211	30929	3906	49646	149	2120	119692
NO. OF CANDIDATES CALLED FOR SKILL TEST	390	484	202	399	20	35	1475
FINALLY RECOMMENDED	155	74	4	258	2	10	491

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	93	54	2	203	0	9	352
ER	-	-	-	-	-	-	0
KKR	-	-	-	-	-	-	0
MPR	23	5	1	12	1	-	41
NR	-	-	-	-	-	-	0
NER	3	1	0	3	0	0	7
NWR	20	5	1	9	0	0	35
SR	6	5	0	20	1	1	31
WR	10	4	-	11	-	-	25
TOTAL	155	74	4	258	2	10	491

* These candidates are not included in total.

2. Junior Hindi Translator 2011, Hindi Pradyak and Jr. Translator in (Sub Office) 2011

Date of declaration of result : 27.03.2012

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	868	564	43	801	33	82	2276
NO. OF CANDIDATES CALLED FOR INTERVIEW	55	13	5	45	3	5	118
FINALLY RECOMMENDED	16	1	0	13	0	3	30

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	10	-	-	9	-	2	19
ER	-	-	-	-	-	-	0
KKR	-	-	-	-	-	-	0
MPR	-	-	-	1	-	-	1
NR	-	-	-	-	-	-	0
NER	1	0	0	1	0	0	2
NWR	5	1	0	2	0	1	8
SR	-	-	-	-	-	-	0
WR	-	-	-	-	-	-	0
TOTAL	16	1	0	13	0	3	30

* These candidates are not included in total.

3. CHSL Examination 2012

Date of declaration of result : **22.05.2013**

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	3686765	387774	57672	778129	2601	26168	4910340
NO. OF CANDIDATES CALLED FOR SKILL TEST	6485	2485	497	12462	293	895	21929
FINALLY RECOMMENDED	516	248	50	853	20	73	1667

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	416	202	15	801	10	71	1434
ER	-	-	-	-	-	-	0
KKR	-	-	-	-	-	-	0
MPR	21	7	3	11	2	1	42
NR	-	-	-	-	-	-	0
NER	2	3	28	3	0	0	36
NWR	55	14	3	24	0	0	96
SR	-	-	-	-	-	-	0
WR	22	22	1	14	8	1	59
TOTAL	516	248	50	853	20	73	1667

* These candidates are not included in total.

4. FCI Examination 2012

Date of declaration of result : **18.08.2012**

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	475205	112533	16409	494541	2953	7270	1098688
NO. OF CANDIDATES CALLED FOR SKILL TEST	19458	5498	948	14558	948	1458	40462
FINALLY RECOMMENDED	1784	616	128	1143	208	119	3671



REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	395	112	8	350	27	37	865
ER	297	98	27	87	51	8	509
KKR	245	45	9	58	7	21	357
MPR	21	18	3	10	3	1	52
NR	558	198	18	487	28	27	1261
NER	10	5	44	16	3	2	75
NWR	110	31	2	11	19	4	154
SR	123	65	12	86	44	13	286
WR	25	44	5	38	26	6	112
TOTAL	1784	616	128	1143	208	119	3671

* These candidates are not included in total.

5. Jr. Engg (Civil. Mech) Examination 2012

Date of declaration of result : 12.07.2012

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	22528	13256	3673	20689	463	846	60146
NO. OF CANDIDATES CALLED FOR SKILL TEST	144	178	71	530	1	31	923
FINALLY RECOMMENDED	254	125	61	214	0	25	654

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	99	46	6	110	0	15	261
ER	54	26	25	31	0	6	136
KKR	-	-	-	-	-	-	0
MPR	25	8	1	13	-	-	47
NR	-	-	-	-	-	-	0
NER	0	2	20	2	0	0	24
NWR	25	7	2	5	0	1	39
SR	13	0	0	6	0	1	19
WR	38	36	7	47	-	2	128
TOTAL	254	125	61	214	0	25	654

* These candidates are not included in total.

6. Jr. Engg (Civil & Electrical) Examination 2012

Date of declaration of result : 12.07.2012

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	7116	2700	367	2471	149	138	12654
NO. OF CANDIDATES CALLED FOR INTERVIEW	56	61	9	146	0	13	272
FINALLY RECOMMENDED	68	35	5	50	0	7	158

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	32	20	2	32	0	4	86
ER	-	-	-	-	-	-	0
KKR	-	-	-	-	-	-	0
MPR	11	8	1	13	-	2	33
NR	-	-	-	-	-	-	0
NER	-	-	-	-	-	-	0
NWR	25	7	2	5	-	1	39
SR	-	-	-	-	-	-	0
WR	-	-	-	-	-	-	0
TOTAL	68	35	5	50	0	7	158

* These candidates are not included in total.

7. Junior Translator (CSOLs) Examination 2012

Date of declaration of result : 24.04.2013

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	1114	788	89	1106	34	63	3097
NO. OF CANDIDATES CALLED FOR INTERVIEW	21	16	10	57	0	1	104
FINALLY RECOMMENDED	7	3	2	7	0	0	19



REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	1	0	0	5	0	0	6
ER	-	-	-	-	-	-	0
KKR	-	-	-	-	-	-	0
MPR	3	1	1	1	0	0	6
NR	-	-	-	-	-	-	0
NER	0	1	0	0	0	0	1
NWR	3	1	1	1	-	-	6
SR	-	-	-	-	-	-	0
WR	-	-	-	-	-	-	0
TOTAL	7	3	2	7	0	0	19

* These candidates are not included in total.

8. Constable (GD) Examination 2012

Date of declaration of result : 12.06.2012

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	159725	378277	146784	159101	1388	0	843887
NO. OF CANDIDATES CALLED FOR SKILL TEST	194825	49568	34845	334	334	0	407883
FINALLY RECOMMENDED	17094	5356	5376	11734	40	0	39560

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	3255	1291	228	2250	12	0	7024
ER	4654	1359	1603	1758	3	0	9374
KKR	154	14	5	48	4	0	221
MPR	1009	302	631	241	1	0	2183
NR	2307	358	156	1664	5	0	4485
NER	1012	581	1447	1927	2	0	4967
NWR	1050	515	43	310	5	0	1918
SR	2790	569	546	2252	7	0	6157
WR	863	367	717	1284	1	0	3231
TOTAL	17094	5356	5376	11734	40	0	39560

* These candidates are not included in total.

9. ITBP Constable Examination 2011 conducted by SSC (NWR)

Date of declaration of result : **02.06.2011**

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	115849	69181	40355	136237	274	0	361622
NO. OF CANDIDATES CALLED FOR SKILL TEST	118837	70156	40461	140349	284	0	369803
FINALLY RECOMMENDED	2938	565	155	884	1	0	4542

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	1630	-	47	457	-	-	2134
ER	-	-	-	-	-	-	0
KKR	-	-	-	-	-	-	0
MPR	308	44	58	150	-	-	560
NR	-	-	-	-	-	-	0
NER	-	-	-	-	-	-	0
NWR	1000	521	50	277	1	0	1848
SR	-	-	-	-	-	-	0
WR	-	-	-	-	-	-	0
TOTAL	2938	565	155	884	1	0	4542

* These candidates are not included in total.

10. Steno Gr. C & D Examination 2012

Date of declaration of result : **07.12.2012**

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	133526	73895	6542	191594	254	6242	405557
NO. OF CANDIDATES CALLED FOR SKILL TEST	5785	1458	624	6925	82	952	14792
FINALLY RECOMMENDED	593	156	105	438	89	48	1292

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	152	42	28	129	14	6	351
ER	47	5	3	26	11	1	81
KKR	48	15	4	48	7	6	115
MPR	68	16	9	67	2	4	160
NR	143	18	14	93	18	10	268
NER	15	11	15	15	15	13	56
NWR	52	8	1	20	0	2	81
SR	42	12	11	26	13	4	91
WR	26	29	20	14	9	2	89
TOTAL	593	156	105	438	89	48	1292

* These candidates are not included in total.

11. SI in CAPF/ASI in CISF Examination 2012

Date of declaration of result : 01.12.2013

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	129954	33618	10597	149915	1067	12	324084
NO. OF CANDIDATES CALLED/QUALIFIED FOR MEDICAL EXAMINATION	79624	22481	1785	48658	224	0	152548
NO. OF CANDIDATES CALLED FOR INTERVIEW	5803	1761	958	3214	26	0	11763
FINALLY RECOMMENDED	829	263	122	414	21	0	1628

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	502	92	3	216	12	0	813
ER	86	40	11	39	2	0	176
KKR	-	-	-	-	-	-	0
MPR	27	25	4	24	1	-	80
NR	-	-	-	-	-	-	0
NER	21	14	80	48	0	0	163
NWR	147	61	16	31	0	0	255
SR	30	17	5	27	3	0	79
WR	16	14	3	29	3	-	62
TOTAL	829	263	122	414	21	0	1628

* These candidates are not included in total.

12. SI in (Exe) in Delhi Police Examination 2012

Date of declaration of result : 01.03.2013

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	89520	16451	2844	95222	1214	0	204037
NO. OF CANDIDATES CALLED/QUALIFIED FOR MEDICAL EXAMINATION	12458	1798	384	11546	209	0	26186
NO. OF CANDIDATES CALLED FOR INTERVIEW	1265	322	91	1024	43	0	2702
FINALLY RECOMMENDED	158	46	13	141	24	4	358

* These candidates are not included in total.

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	19	1	0	1	1	0	21
ER	3	1	1	1	2	0	6
KKR	0	0	0	0	0	0	0
MPR	2	-	2	-	-	-	4
NR	54	4	3	39	4	0	100
NER	1	4	0	0	1	-	5
NWR	0	0	0	0	0	0	0
SR	75	35	7	98	4	0	215
WR	4	1	-	2	16	-	7
TOTAL	158	46	13	141	28	0	358

* These candidates are not included in total.

13. Jr. Engineer Exam, 2012

Date of declaration of result : 30.05.2013

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	58124	15612	1933	74221	251	1458	149890
NO. OF CANDIDATES CALLED FOR INTERVIEW	6578	1251	482	9851	125	329	18162
FINALLY RECOMMENDED	957	226	65	735	59	28	1983

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	207	48	16	156	5	11	427
ER	49	4	5	16	7	-	74
KKR	87	25	15	23	15	-	150
MPR	95	16	7	79	2	2	197
NR	198	25	5	320	1	15	548
NER	29	12	7	25	5	-	73
NWR	158	46	5	54	8	-	263
SR	47	44	1	14	9	-	106
WR	87	6	4	48	7	-	145
TOTAL	957	226	65	735	59	28	1983

* These candidates are not included in total.

14. Combined Higher Secondary (10+2) Level Exam, 2011

Date of declaration of result : 28.04.2012

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	699526	453545	245565	499351	7831	34250	1897987
NO. OF CANDIDATES CALLED FOR SKILL TEST	12385	3752	2799	8524	489	684	27460
FINALLY RECOMMENDED	1377	362	208	775	130	91	2722

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	156	43	16	143	23	18	358
ER	149	27	17	72	12	12	265
KKR	166	46	20	83	19	9	315
MPR	197	35	24	79	1	10	335
NR	143	42	27	119	20	9	331
NER	138	43	23	84	14	6	288
NWR	159	49	34	51	19	8	293
SR	146	32	18	49	4	5	245
WR	123	45	29	95	18	14	292
TOTAL	1377	362	208	775	130	91	2722

* These candidates are not included in total.

15. Constable (GD), 2011 Reserve List-2

Date of declaration of result : 28.04.2012

Details of results are tabulated below:

	GEN	SC	ST	OBC	Exs*	PH*	TOTAL
TOTAL NUMBER OF CANDIDATES WHO APPLIED	699526	453545	245565	499351	7831	34250	1897987
NO. OF CANDIDATES CALLED FOR SKILL TEST	12385	3752	2799	8524	489	684	27460
FINALLY RECOMMENDED	2023	429	220	1491	130	91	4163

REGION WISE DETAILS

REGIONAL DIRECTORATE	UR	SC	ST	OBC	Exs*	PH*	TOTAL
CR	316	53	28	287	23	18	684
ER	346	49	17	257	12	12	669
KKR	209	46	20	149	19	9	424
MPR	197	37	24	184	1	10	442
NR	289	42	27	138	20	9	496
NER	238	76	23	184	14	6	521
NWR	159	49	34	148	19	8	390
SR	146	32	18	49	4	5	245
WR	123	45	29	95	18	14	292
TOTAL	2023	429	220	1491	130	91	4163

DEPARTMENTAL EXAMINATIONS, 2012

S. No.	Name of Examination	Date of Advertisement	Closing Date	Date of Examination	No. of Candidates Applied
1	Upper Division Grade Special - Ltd. Departmental Competitive Exam, 2012	07.04.2012	04.05.2012	15.07.2012	1174
2	Upper Division Grade Special - Ltd. Departmental Competitive Exam, 2012	11.08.2012	07.09.2012	04.11.2012	100
3	Grade 'C' Stenographers Ltd. Departmental Competitive Exam.2012.	28.04.2012	25.05.2012	15.07.2012	180
4	Grade 'C' Stenographers Ltd. Departmental Competitive Exam.2013	09.03.2013	08.04.2013	15.05.2013	134
5	Clerk Grade (for Multi-Tasking Staff Only) Examination, 2013	12.01.2013	11.02.2013	24.03.2013	384
Total					1972

BI-MONTHLY COMPUTER SKILL TEST

4.6. The Commission is also conducting computer skill test on bi-monthly basis in respect of Assistants / Lower Division Clerks (except direct recruit Lower Division Clerks) etc. working in Ministries, attached and subordinate offices of Government of India for the purpose of drawl of increments / quasi-permanency and confirmation in the grade. Bi-monthly computer skill test is held at Delhi centre only. The statement below shows the number of qualified candidates on the basis of results of Bi-monthly skill tests held during the year 2012-13:

BI-MONTHLY COMPUTER SKILLTEST

Months of holding Typing Test	Total No. of candidates Registered	No. of candidates qualified
March, 2012	279	99
April , 2012	52	10
May-July, 2012	488	84
Sep, 2012	260	63
Oct, 2012	56	8
Nov, 2012	229	44
Jan, 2013	300	56
Mar, 2013	173	75

4.7. STENOGRAPHERS GRADE "D" (SIX MONTHLY) DEPARTMENTAL EXAMINATION, 2011.

The Stenographers Grade "D" (Six Monthly) Departmental Examinations were held during the year and a total number of 89 candidates applied and only 05 candidates were declared successful.

4.8. COMMON SCREENING TEST

In view of large number of candidates applying for selection posts, the Commission held Screening Tests for selecting/short listing candidates for interview. During the year, Screening Tests were held for 493335 candidates.

CHAPTER - V

Recruitment to Isolated Posts through Selection

- 5.1. Besides recruitment through All India Open Competitive Examinations, the Staff Selection Commission makes recruitment to Group 'C' Non-Technical and Group 'B' Non-gazetted Posts, which are not covered by any open Examination conducted by the Commission, through the selection method. Such vacancies generally are small in number and qualifications for such posts vary from department to department.
- 5.2. The selection process for recruitment to such isolated posts, known as Selection Posts, is any of the following:
- i) Selection through short-listing of candidates on the basis of percentage of marks obtained in the essential qualification followed by interview.
 - ii) Selection through short-listing of candidates on the basis of a screening test/common screening test followed by interview.
 - iii) Selection through Proficiency Test in the relevant subject/discipline which is essential for the post(s) in question followed by interview.
 - iv) Selection through short-listing on the basis of percentage of marks obtained in the Essential Qualification followed by Skill Test.
 - v) Short Notices for recruitment to Selection Posts are published in vernacular newspaper in addition to English and Hindi. Such notices are also placed on Commission's website.
 - vi) Written Examination is conducted for recruitment to Selection Posts where the number of application received is large with a view to select the best available candidates.
 - vii) Interview for Selection Posts where there are sufficient candidates from different Region are conducted at different Regional Headquarters for the convenience of candidates.
- 5.3. In order to select right candidates for the right job keeping in view job requirements, the Staff Selection Commission had made the interview process more effective by structuring it in such a way that proper and scientific assessment of the candidates is made by judging

academic qualification, knowledge of the subject studied, personality, and aptitude and suitability for the post. The interview procedure was further streamlined during the year with a view to make it more objective. To rule out any bias in interviews, the Commission has decided not to disclose the category of the candidates to the Interview Board. During the year, Common Screening Tests were extensively used to shortlist candidates for interviews in order to reduce processing time and to fill up the vacancies quickly.

5.4. The results of recruitment to Selection Posts are placed on the Region's website by the concerned Regional Director.

5.5 532 candidates were recommended against Selection posts during the year. Details are as under:-

GROUP 'B' SELECTION POST

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
NWR	59	16227	2	22	0	0	1	0	1
NER	3	51	2	7	0	0	2	0	65
NR	219	108809	37	313	0	0	32	14	46
MPR	9	27985	3	36	0	0	1	2	3
SR	9	1342	27	295	0	0	52	12	64
KKR	60	5276	59	592	0	0	65	10	75
CR	11	18020	22	238	0	0	18	3	21
ER	24	6722	83	741	0	0	44	13	57
WR	20	1857	38	286	255	0	16	3	19
TOTAL	414	186289	273	2530	255	0	231	57	351

*Includes vacancies advertised in previous years.

GROUP 'C' SELECTION POST

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
NWR	2	1064	10	128	0	863	14	3	17
NER	2	56	2	23	0	0	2	0	2
NR	46	158364	57	630	37	0	33	6	39
MPR	1	12614	0	0	0	0	0	0	0
SR	26	25772	34	226	0	2383	19	6	25
KKR	106	12968	55	125	1062	0	20	1	21
CR	6	45450	12	70	0	0	11	1	12
ER	21	43830	31	383	0	0	24	10	34
WR	31	6928	56	366	0	6322	19	12	31
TOTAL	241	307046	257	1951	1099	9568	142	39	181

*Includes vacancies advertised in previous years.

* Includes vacancies advertised in previous years

Region-wise details are in Appendices E-1 to E-18

CHAPTER-VI

EXAMINATION CENTRES

There were only 19 Examination Centres when the Commission started functioning in July, 1976. Since then, the number of examination centres has increased considerably. During the year 111 Examination Centres and 3614 examination venues in morning shift and 3601 examination venues in evening shift were utilized. The Commission has an impressive network of centres throughout the length and breadth of the country. Location of these examination centres is guided by a variety of considerations, such as:

- i) Socio-Economic background of the majority of candidates appearing in the Commission's examination.
- ii) Accessibility to examination centres in remote and difficult areas.
- iii) Proximity of offices of sister recruiting agencies and organisations in general and assurances of facilities by State Governments and Public Service Commissions in particular, for the orderly and smooth conduct of Commission's examinations.

It has become increasingly necessary to divert large number of candidates from Centres other than those for which candidates opted, sometimes in other States due to increasing number of applicants and inability of the State Governments to provide adequate avenues.

The number of region-wise centres and shift-wise venues of examinations is given below:

The number of region wise centres and shift-wise venues of examinations is given below:

**REGION-WISE/SUB-REGION-WISE NUMBER OF EXMINATION CENTRES/VENUS
{Based on CHSL Examination, 2012}**

Region/Sub Region	No. of Venues		
	No. of Centres	Morning Shift	Evening Shift
1. NORTHERN REGION			
Almora		6	6
Dehradun		68	68
Haldwani		23	23
Srinagar		3	3
Delhi		438	438
Ajmer		30	30
Alwar		81	81
Bharatpur		63	63
Bikaner		54	54
Jaipur		321	321
Jodhpur		60	60
Kota		44	44
Sriganganagar		30	30
Udaipur		12	12
Sub-Total	14	1233	1233
2. EASTERN REGION			
Gangtok		1	1
Ranchi		65	65
Barasat		14	14
Jalpaiguri		8	8
Maldah		8	8
Midnapore		8	8
Siliguri		9	9
Cuttack		6	6
Sambalpur		8	8
Chinsurah		11	11
Kolkata		90	90
Bhubaneswar		20	20
Berhampore(odisha)		10	10
Port blair		1	1
Keonjhar		3	3
Sub Total	15	262	262

3. MADHYA PRADESH REGION

Bhopal	53	53
Bilashpur	13	13
Gwalior	51	51
Indore	20	20
Jagdapur	2	1
Raipur	30	30
Rewa	8	7
Jabalpur	29	28
Chhatarpur	7	7
Guna	5	4
Khandwa	5	4
Ambikapur	3	2
Mandsaur	9	9
Jhabua	1	1
Chhindwara	11	11
Sub-Total	15	247

4. KARNATAKA & KERALA REGION

(Karnataka)		
Bangalore	8	8
Dharwad	7	7
Gulbarga	4	4
Mangalore	1	1
(Kerala)		
Thiruvananthapuram	27	27
Kochi	20	20
Kozhikode	15	15
Thrissur	14	14
SUB-TOTAL	8	96

5. NORTH-EASTERN REGION

Imphal	10	10
Churachand Pur	2	2
Aizawal	1	1
Itanagar	1	1



Agartala		7	7
Shillong		5	5
Kohima		2	2
Silchar		6	6
Dibrugarh		4	4
Guwahati		22	22
Jorhat		7	7
Goalpara		3	3
Tezpur		2	2
Lakhimpur		3	3
SUB-TOTAL	14	75	75

6. NORTH-WESTERN REGION

Shimla		11	11
Jammu		9	9
Amritsar		25	24
Hamirpur		10	10
Srinagar		6	6
Leh		1	---
Bathinda		19	19
Jalandhar		35	35
Chandigarh		117	117
Sub-Total	9	233	231

7. SOUTHERN REGION

Guntur		10	9
Hyderabad		16	16
Kurnool		5	5
Rajahmundry		7	6
Tirupati		3	3
Visakhapatnam		17	16
Chennai		14	13
Coimbatore		5	4
Madurai		6	6
Tiruchirapalli		3	3
Tirunelveli		8	8
Puducherry		2	2
Sub-Total	12	96	91



8. WESTERN REGION

Mumbai	23	23
Nagpur	45	45
Pune	11	11
Aurangabad	23	23
Amravati	27	27
Nashik	25	25
Kolhapur	5	5
Panaji	1	1
Ahmedabad	106	106
Rajkot	54	54
Vadodara	15	15
Surat	13	13
Sub-Total	12	348

9. CENTRAL REGION

Agra	82	82
Allahabad	128	128
Barilly	49	49
Gorakhpur	91	91
Kanpur	99	99
Lucknow	119	119
Meerut	59	59
Varanasi	101	101
Bhagalpur	76	76
Gaya	11	11
Muzaffarpur	45	45
Patna	164	164
Sub-Total	12	1024
All India Total	111	3614



CHAPTER VII

PERFORMANCE OF WOMEN CANDIATES IN EXAMINATIONS

The Commission scrupulously follows the principles of Impartiality, Objectivity and Suitability in letter and spirit. It is ensured that all candidates irrespective of their caste, creed, social or economic status, or sex are assessed strictly on merit. Accordingly, women candidates applying for various posts advertised by the Commission are treated at par with others. Special efforts are made to ensure that there is no discrimination against them. During the year 2012-2013, 3993585 women candidates applied for Commission's various examinations as may be seen from the table below. Success rate of women candidates in various results declared during the year is also shown in the table presented below.

NUMBER OF WOMEN CANDIDATES APPLIED IN THE EXAMINATIONS CONDUCTED DURING THE PERIOD 1-4-2012 TO 31-3-2013

S. No.	Name of Examination	TOTAL			
		Applied		Total	%age
		Female	Male		Female
1	Combined Graduate Level Examination, 2012	16535	108826	125361	13.19
2	Combined Higher Secondary Level Examination, 2012	1410250	3500090	4910340	28.72
3	Multi-Tasking (Non-Technical) Staff Examination, 2013	694154	1937209	2631363	26.38
4	Combined Graduate Level Examination, 2013	644375	1407120	2051495	31.41
5	Stenographers Gr. "C" & "D" Exam, 2012	117571	287986	405557	28.99
6	Junior Grade of Indian Information Service (Group B) Examination, 2012	4967	9887	14854	33.44
7	SI in CPOs and ASI in CISF Exam, 2012	40899	283185	324084	12.62
8	SI(Exe.) in Delhi Police Examination, 2012	22138	181899	204037	10.85
9	Junior Hindi Translators Examination, 2012	2654	3737	6391	41.53



10	Junior Engineer (Civil & Electrical) Examination, 2013	52358	282841	335199	15.62
11	Recruitment of SI in Delhi Police, CAPFs and ASI in CISF Examination, 2013	83516	476992	560508	14.90
12	Junior Hindi Translators in Subordinate Offices Examination, 2013	3980	3725	7705	51.65
13	Recruitment of Constable(GD) in CAPFs and Rifleman in Assam Rifles, 2013 (consultancy basis)	236059	2608021	2844080	8.30
14	Combined Recruitment for the post Programme Executive and Transmission Executive, 2013(on consultancy Basis)	58291	78191	136482	42.71
15	Combined Recruitment of Assistant Gr.III in FCI Examination, 2013(on consultancy Basis)	395418	703270	1098688	35.99
16	Combined Recruitment for the Post of Engineering Assistant and Technician in PrasarBharati Examination, 2013 (on consultancy Basis)	110799	263269	374068	29.62
17	Combined Recruitment for the posts in Cabinet Secretariat Examination, 2013 (on consultancy Basis)	99621	271129	370750	26.87
TOTAL		3993585	12407377	16400962	24.35

Note: Only All India examinations notified by the Commission during 2012-13 are Included.

As evident from the above table during the year 2012-13 in all open competitive examinations conducted by the Staff Selection Commission, a total of 16400962 candidates had applied, out of which 3993585 were women candidates, which accounted for 24.35 percent.

In the examination for Jr. Hindi Translator held in 2013, there was maximum participation by women candidates. Of the total candidates who applied for this examination, 51.65% were women. This was followed by Programme Executive and Transmission Executive Exam, 2013 where their percentage was 42.71. The lowest participation of women candidates was noticed in the case of Combined Constable(GD) in CPOs and Riflemen in Assam Rifles Exam, 2013 where the figure was 8.30% only due to restricted number of vacancies earmarked for women.

SUCCESS RATE OF WOMEN CANDIDATES IN THE FINAL RESULTS DECLARED DURING THE PERIOD 1.4.2012 TO 31.3.2013

S. No.	Name of Examination	Total		
		No. of Candidates finally		
		Total	Women	%age
1	Stenographer Grade 'C' & 'D' Examination 2011 (Relaxed Standard)	491	178	36.25
2	Junior Hindi Translator 2011, Hindi Pradyak and Jr. Translator in (Sub Office) 2011	30	13	43.33
3	CHSL Examination 2012	1667	154	9.24
4	FCI Examination 2012	3671	429	11.69
5	Jr. Engg (Civil. Mech) Examination 2012	654	49	7.49
6	Jr. Engg (Civil & Electrical) Examination 2012	158	23	14.56
7	Junior Translator (CSOLs) Examination 2012	19	4	21.05
8	Constable (GD) in CAPFs & Rifleman in Assam Rifles Examination, 2012	39560	1392	3.52
9	ITBP Constable Examination 2011 conduct by SSC(NWR)	4542	263	5.79
10	Steno Gr. C D Examination 2012	1292	285	22.06
11	SI in CAPF/ASI in CISF Examination 2012	1628	134	8.23
12	SI in (Exe) in Delhi Police Examination 2012	358	23	6.42
13	Jr. Engineer Exam, 2012	1983	203	10.24
14	Combined Higher Secondary (10+2) Level Exam, 2011	2722	258	9.48
15	Constable (GD), 2011 Reserve List-2	4163	117	2.81
	Total	62938	3525	5.60

Note: Other than Constable (GD) in CAPFs & Rifleman in Assam Rifles Examination, 2012 and ITBP Constable Examination 2011, the success rate of women was 9.91%.

The success rate of women candidates in different open examinations conducted by the Staff Selection Commission was, however, lower as compared to their male counterpart. In Junior Hindi Translators Examination, 2011, the success rate of women candidates was the highest at 43.33% followed by Stenographer Grade 'C' & 'D' Examination 2011 (Relaxed Standard), where it was 36.25%. Success rate of women candidates was lowest in the case of Combined Constable (GD) Exam, 2012, at 3.52%, as there were fewer earmarked for women.

The candidates who qualified on the basis of their performance in written examination for the post of Sub-Inspectors in CPO are required to undergo Physical Efficiency Test (PET), which is prescribed at a relaxed standard for women candidates.

CHAPTER VIII

OTHER IMPORTANT ACTIVITIES OF THE COMMISSION

8.1 Interviews

One of the important steps for selection of candidates is the conduct of Interviews / holding of Skill Tests. For various categories of recruitment, the Commission holds interview / conducts Skill Test in different regions for convenience of candidates. During the year 1075 Interview Boards were constituted and 632 candidates interviewed. The Region-wise details are given in the Statement below:-

REGION	CANDIDATES CALLED FOR INTERVIEW	NO. OF INTERVIEW BOARDS CONSTITUTED
CR	3976	23
ER	1283	77
KKR	1330	101
MPR	504	35
NR	9596	625
NER	404	29
NWR	766	61
SR	963	66
WR	810	58
TOTAL	19632	1075

8.2 SKILL TESTS:

The Commission had allowed use of Computers on optional basis for the candidates for the conduct of Skill Test in respect of Data Entry Operators Examination, 2009 and Tax Assistant Examination, 2009. Earlier only typewriters were in use. From 1.4.2010, the Commission made administration of skill tests on computers mandatory. A total of 76219 candidates took the skill test on computers during 2012-13. The statement below gives region-wise number of candidates who appeared in Skill Test :-



REGION	NUMBER OF CANDIDATES APPEARED IN SKILL TEST
CR	31825
ER	5975
KKR	2297
MPR	1231
NR	25735
NER	364
NWR	4870
SR	2321
WR	1601
TOTAL	76219

8.3 PST/PET/ME

Physical Standards Test, Physical Efficiency Test and Medical Examination are mandatory for posts in the Central Armed Police Forces. Enormous effort and coordination is required for their conduct. During the year, 2927553 candidates were subjected to PST/PET/ME:

ACTIVITY	CONSTABLE (GD)		SI + ASI IN CAPF & IO IN NCB EXAM		SI IN DELHI POLICE		SI(FIRE)	
	2012	2013	2012	2013	2012	2013	2012	2013
PST/PET	3347415	2913367	64795	2157	165	-	701	-
ME	166575	11852	52762	177	13	-	90	-
TOTAL	3513990	2925219	117557	2334	178	0	791	0

*Includes ME



CHAPTER-IX

PROGRESSIVE USE OF HINDI IN THE STAFF SELECTION COMMISSION

The Commission continued to make sincere efforts to implement various provisions of the Official Languages Act, 1963 and Official Language Rules, 1976 leading to enhance the use of Hindi in official work during the year under report.

ARRANGEMENTS AND MACHINERY FOR IMPLEMENTATION

Commission has full-fledged Hindi Section under the charge of Deputy Director (OL), Asst. Director (OL) with two Sr. Translators, one Jr. Translator, one Steno and a Typist. Apart from implementation of the Official Language Policy and Annual Programme, this Section is also engaged in translation work. It also monitors the implementation of Official Language Policy in SSC (Hqrs.) as well as its Regional/Sub-Regional Offices.

OFFICIAL LANGUAGE IMPLEMENTATION COMMITTEE

Three meetings of the Official Language Implementation Committee were held during the year under report. The decisions taken in these meetings were communicated to all concerned and follow up action taken.

CORRESPONDENCE IN HINDI

Despite practical difficulties in discharging its responsibilities of conducting various examinations as per time bound schedule of examinations, the Commission made every possible effort in making progressive use of Hindi by way of originating correspondence in Hindi with Central Govt. offices located in A,B and C Regions and the members of public. As a result of these efforts the percentage of original correspondence has also increased. Documents mentioned under Section 3(3) of the Official Language Act such as Resolutions, Notifications, Notices, Press-releases, Rules & Regulations etc. were issued bilingually.

COMPULSORY TRAINING IN HINDI

During the year 2012-13, out of 110 Officers and Staff of the Commission 111 officers/officials have proficiency/ working knowledge of Hindi. Out of the 10 Stenographers and 01 Typists all are already trained.



INCENTIVE SCHEME

The Officers and Staff having working knowledge of Hindi were encouraged to participate in the Cash award Scheme for original Hindi noting/drafting in official work. During the year under report, 01 employees were given cash reward for doing their maximum official work in Hindi.

TRANSLATION

Staff Selection Commission is a recruiting agency. Every year recruitment is made for different categories of posts through competitive examination. For this purpose notices of the examinations are issued and the translation of the same is done by Hindi Section. Besides translation, work relating to progressive use of Hindi is also done. The Section is also doing the work relating to the translation of documents from English to Hindi and vice versa which are required to be issued bilingually. During the year under report, the translation work of Annual Report of Staff Selection Commission and Employment News notices was also done in addition to the translation work of routine nature.

SPECIAL MEASURES TO ENCOURAGE PROGRESSIVE USE OF HINDI – OBSERVANCE OF HINDI FORTNIGHT (PAKHWARA) AND HINDI WORKSHOP

In order to create awareness about Hindi and creation of conducive atmosphere for its progressive use among Officers and Staff of the Commission, Hindi Fortnight was organized as Annual Feature during 14th Sept. 2012 to 28th Sept. 2012. During the fortnight 08 different competitions like two Essay Writing (one for staffs & one for Officers), Typing Test, Two Noting and Drafting (one for hindi speaking & one for non hindi speaking), Poem Recitation, Debate and Quiz and Hindi writing for Group 'D' staff in Hindi were organized.

86 participants participated in these competitions and 34 participants received Cash award and certificates for securing first, second, third and consolation positions respectively. Chairman, SSC distributed the awards to winners in the concluding session. In addition to this Official Language shield for 'A', 'B' & 'C' regions was given to Regional Office, Raipur, Regional Office, Mumbai and Regional Office, Bangalore respectively during Regional Director's Meeting held on 4th & 5th January, 2013.

OFFICIAL LANGUAGE INSPECTIONS

Inspection of SSC(HQ) was carried out by the officials of DOPT on 13th February, 2013.

To ensure the proper compliance of the Official Language Policy and Programme, Regional Offices Bangalore (KKR) and Chandigarh (NWR) are inspected. Appropriate guidelines were issued to remove the shortcomings found during the inspection.

To provide facility of doing work in bilingual form on all computers of SSC (Hqrs), 'Akshar Naveen' 2.0 supported by Unicode compliance is being used. All the Regional/Sub – Regional offices of Commission too are using this Hindi software.

All skill tests for Data Entry Operator, LDC, Stenographer Grade 'C' and 'D' exams are conducted on computers. For this, Commission had developed a Hindi Software with active cooperation of NIC in which, with the consultation with Department of Official Language, 'Mangal Font' is being used. Candidates are now also being given the choice of using 'Remington or Inscript' key board.

All the materials such as detailed notice, examination results, corrigendum, short notices and all the tender notices are made available in bilingual form on the Hindi version of website of the Commission. The website is updated on regular basis. The website has gained huge popularity among the candidates as well as public and this website had already registered over 24 lakh 23 thousands visits/hits as on 31.03.2013.

Recruitment of Hindi Posts - Action is taken on priority basis by the Commission for the recruitment of Hindi Posts in central government offices. The recruitment process of the Junior Hindi Translator exam, 2012, which was held on 18.11.2012, had been completed by April, 2013 nominating 83 candidates for CSOLS.



APPENDICES

**TEXT OF THE RESOLUTION CONSTITUTING THE
STAFF SELECTION COMMISSION****1. RESOLUTION****(No.46/1(B)/74-Estt.'B' dated 4.11.1975)**

On a careful consideration of the recommendations of the Administrative Reforms Commission in its Report on Personnel Administration, the Government of India has decided to set up a “**Staff Selection Commission**”.

2. CONSTITUTION OF THE STAFF SELECTION COMMISSION

- i) Except as respect things done or omitted to be done before such supersession, the Central Government hereby establish a Commission called Staff Selection Commission which will comprise of a Chairman and two Members. The Commission will be serviced by a Secretariat headed by a Secretary, who will also be the Controller of Examinations with other supporting officers and staff as may be considered necessary by the Central Government from time to time.
- ii) The Commission will be an attached office of the Department of Personnel and Training and will function subject to directions, advice and policies of the Government.

FUNCTIONS

- (a) To make recruitment to
 - (i) Make Recruitment to Group 'B' (Non-Gazetted) posts and Group 'C' (Non-Technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of Staff Selection Commission in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs.4600/- through conduct of competitive examinations.
 - (ii) Make recruitment to such posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs.4600/- which may, at the discretion of the Commission, be preceded by a short listing or skill test.
 - (iii) Conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical/Stenographers Services and such other Services as have been or may be entrusted to the Commission.
 - (iv) Conduct periodical Skill Tests in English/Hindi and such other skill tests as may be assigned by the Government from time to time.

- (b) Perform such other functions as may be entrusted to it by the Central Government from time to time.
 - (c) To conduct examinations and/or interviews, whenever required, for recruitment to the posts within its purview.
3. The Staff Selection Commission will make recruitment to (a) Class II (Group B) posts of Assistant (Grade IV of the Central Secretariat Service) and Stenographers Grade 'C' (of the Central Secretariat Stenographers Service) and (b) all non-technical Class III (Group C) posts in the Departments of the Government of India and in the Subordinate Offices, except those for which recruitment is made by the Railway Service Commissions/Railway Recruitment Boards and Industrial Establishments.

The Commission will among other things conduct examinations, whenever, required for recruitment to the posts within their purview for ensuring that as far as possible the actual recruitment is made on a zonal basis so as to enable candidates from different regions to be absorbed in the vacancies arising within the respective regions. The examinations would be held as far as possible at different centres and successful candidates posted, to the extent possible to their home State/Region.

The Commission will in particular

1. Conduct the Clerks Grade Competitive Examinations for recruitment of Lower Division Clerks in respect of the following:
 - i. Indian Foreign Service Grade IV.
 - ii. Railway Board, Secretariat Clerical Service Grade II.
 - iii. Central Secretariat Clerical Lower Division Grade.
 - iv. Armed Forces Headquarters Clerical Service Lower Division Grade.
 - v. Posts of Lower Division Clerks in the Department of Parliamentary Affairs, Delhi.
 - vi. Posts of Lower Division Clerks in the Directorate General, Research Designs and Standards Organization, Lucknow.
 - vii. Posts of Lower Division Clerks in other departments and attached offices of the Government of India not participating in the IFS(B)/Railway Board Secretariat Clerical Service/Armed Forces Headquarters Clerical Service.
2. Hold competitive examinations for Recruitment to Grade 'C' and Grade 'D' of the Central Secretariat Stenographer Service. \$.
3. Hold Departmental Examinations for:
 - i) Promotion from Class IV to Class III of the Central Secretariat Clerks Grade.
 - ii) Promotion from LDCs Grade to UDCs Grade of the CSCS for the Ministries/ Departments

of the Government of India.

4. Hold Competitive examination for Recruitment of Assistants (Grade IV of the Central Secretariat Service).§
5. Conduct of Typewriting Test in English and Hindi once in every two months.
6. Prepare schemes for recruitment to Class II non-technical posts in the Subordinate Offices of the Government of India in consultation with the Department concerned.
7. Conduct examinations for recruitment to non-technical Class-III posts in the subordinate service in the Ministries/Departments of the Government of India and their Attached and Subordinate Offices as may be specified by the Government from time to time.

The term Subordinate Services will include Group 'B' posts of Assistants (Grade 'IV' of the Central Secretariat Service and Stenographers Grade 'C' of the Central Secretariat Stenographers Service and all Group 'C' posts sanctioned in the Ministries/Departments, their attached and subordinate offices in the Government of India recruitment to which is to be made through the Staff Selection Commission, but will not include posts recruitment to which is made by Railway Service Commission/Railway Recruitment Board. @

However, in order to facilitate the smooth takeover of work relating to recruitment by the Staff Selection Commission, in the first phase, the Commission will take over the existing functions of the Examination Wing of the Institute of Secretariat Training and Management. In the second phase, the posts in subordinate offices and departments located in Delhi, excluding posts recruitment to which is made by the Railway Service Commission, staff in the office of the Comptroller and Auditor General and the Accountant General and Industrial establishment in consultation with the Ministries/Departments concerned. In subsequent phases, the Commission will take over recruitment to Class III Non-technical posts in the subordinate and other offices located outside Delhi, in consultation with the ministry, department concerned, but excluding posts recruitment to which is made by the Railway Service Commission, staff in the office of the Comptroller and Auditor General and the Accountant General and Industrial Establishment.

4 DUTIES AND RESPONSIBILITIES OF THE CHAIRMAN AND MEMBER

(A) CHAIRMAN

The Chairman as, administrative head of the SSC will be responsible for causing :

- i) Determination of vacancies including those reserved for Scheduled Castes, Scheduled Tribes, Other Backward Classes, etc. in each category of posts for which

the Commission is mandated to make recruitment, selecting suitable candidates through competitive examinations/Interviews, recommending selected candidates for appointment against reported vacancies and maintaining records of appointment made.

- ii) Submitting an Annual Report of the activities of the Commission to the Department of Personnel & Training.
- iii) Performing such other functions as may be assigned to him by the Department of Personnel & Training.

(B) MEMBERS

The Members shall

- i) assist the Chairman in conduct of examinations and interviews of candidates wherever necessary.
- ii) Perform such other duties as may be assigned to them by the Chairman.

5. DELEGATION OF POWERS

In carrying out the functions of the Commission, the Chairman shall exercise all administrative and financial powers of the Head of Department and appoint one or more officers in the Commission as Head of Office.

6. LOCATION OF OFFICE

The Headquarters of the Staff Selection Commission will be at Delhi Regional/Sub-Regional Offices of the Commission which are already operative. The Commission may, with the approval of Department of Personnel and Training open more Regional/Sub-regional offices of the Commission at such other places as it may consider necessary, with prior approval of the Central Government.

7. The expenditure in setting up any regional/sub-regional offices of the Commission and working of the Commission will be met entirely by Government of India. The Commission shall collect fee from the candidates for various examinations/selections, as may be fixed by the Commission in consultation with the Government of India.

Inserted vide Resolution No. 24012/31/85-Estt (B) dated 7.9.1989.

- Inserted under Amendment Resolution No. 24012/31/85- Estt. (B) dated 7.9.1989.
- \$ Inserted under Amendment Resolution No. 24012/31/85-Estt. (B) dated 7.9.1989.
- @ Ibid.
- # Inserted vide Amendment Resolution No. 24012/42/78-Estt (B) dated 17.3.1989.

■■ @@ Inserted vide amendment Resolution No. 24012/42/78 dated 17.3.1979

NOTE:

- i) Subordinate Service Commission was renamed as the Staff Selection Commission w.e.f 26.9.1977.
- ii) Those in charge of Regional Offices were known initially as Controller of Examinations. They were subsequently re-designated as Regional Directors.
- iii) The original Resolution No. 46(1-(S). 74-Estts.B dated 4.11.1975) has so far been amended six times.
 - (a) Resolution NO. 24012/42/78-Estt. (B) dated 17.3.79.
 - (b) Resolution No. 24012/31/85-Estt. (B) dated 7.9.89
 - (c) Resolution No. 39018/1/98-Estt (B) dt. 21.05.1999
 - (d) Resolution No. 24012/8-A/2003-Estt (B) dt. 13.11.2003
 - (e) Resolution No. 24012/8-A/2003-Estt (B) dt. 29.09.2005
 - (f) Resolution No.39018/01/1998-Estt.(B)-Vol.II dated 14.1.2011

No.39018/1/98-Estt(B)
GOVERNMENT OF INDIA
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCE AND PENSIONS
DEPARTMENT OF PERSONNEL AND TRAINING

New Delhi, the 21st May, 1999.

OFFICE MEMORANDUM

Subject: Consultation with UPSC

1. The Fifth Central Pay Commission in Chapter 17 of its Report has recommended a reduction in the workload of UPSC to enable the Commission to concentrate on more important issues and has given certain specific suggestions in this regard. Earlier, the Standing Parliamentary Committee on Home Affairs in their XX Report on the working of UPSC presented in 1994 has also asked the Government to identify more areas where consultation with UPSC can be dispensed with so as to reduce its workload. The Commission in the past has also impressed upon the Government to amend the relevant recruitment rules so that recruitment to Group 'B' non-gazetted posts can be handled by agencies other than UPSC.
2. In this background, the provisions of UPSC (Exemption from consultation) Regulations, 1958 and other relevant orders have been reviewed so as to identify areas where consultation with UPSC can be dispensed with. Based on such a review, it has been decided with the approval of the competent authority that:
 - (a) UPSC need not be consulted while making direct recruitment to Group 'B' service or post which is in the scale of pay the maximum of which is below Rs. 10,500 the direct recruitment to these posts will however, be made through SSC.
 - (b) Procedure of vetting by UPSC of the minutes of DPC making substantive appointment of confirmation to any Group 'A' and 'B' service or post of any person recruited directly through UPSC to such Group 'A' or Group 'B' service or post may be dispensed with.
 - (c) While making promotion by selection-cum-seniority to any Group 'A' service or post, the maximum of the scale of pay of which is less than Rs. 16,500 of an officer holding any Group 'A' service or posts. UPSC need not be associated. However, consultation with UPSC is necessary while promoting Group 'B' Officer to lowest rank in Group 'A' posts.

3. To give immediate effect to the above decision, an umbrella Notification amending the relevant provisions of the recruitment rules has been issued. Copy of the said Notification is enclosed for information. Amendments to UPSC (Exemption from Consultation) Regulations, 1958 and Resolution dated the 4th November, 1975 laying down the functions of SSC are also being carried out simultaneously.

4. This issues with the concurrence of the Comptroller and Auditor General of India in respect of persons working in the Indian Audit and Accounts Department.

Sd/-
Director.

To All Ministries/Departments as per standard list.
Comptroller and Auditor General of India.

(To be Published in the Gazette of India in Part -1 Section -1)

No. 39018/1/98-Estt.(B)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

New Delhi, the 21st May, 1999

RESOLUTION

The Government of India, in the department of Personnel and Administrative Reforms vide its Resolution No. 46/1(S)/74-Estt(B) dated the 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently, been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III(Now Group 'C')(non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission have enlarged from time to time and now it has been decided that the Staff Selection Commission will take over the recruitment to all Group 'B' Posts in the pay scale the maximum of which is less than Rs. 10,500 from the Union Public Service Commission. Accordingly, and in view of the directions of the Supreme Court in Radhey Shyam Versus Union of India and Others, the constitution and the functions of the Staff Selection Commission shall with effect from 1st June, 1999, be as under:

1. CONSTITUTION OF THE STAFF SELECTION COMMISSION

- (i) In supersession of the Government of India in the erstwhile Department of Personnel and Administrative Reforms Resolution No. 46/1(S)/74-Estt(B) dated the 4th November, 1975 and except as respect things done or omitted to be done before such supersession the Central Government hereby established a Commission called the Staff Selection Commission which will be an attached Office of the Department of Personnel and Training and will comprise of a Chairman, two Members and a Secretary-cum-Controller of Examinations to be appointed on such terms and conditions as may be prescribed by the Central Government from time to time.
- (ii) The Commission be provided such supporting Staff as may be considered necessary by the Central Government.

2. FUNCTIONS**THE STAFF SELECTION COMMISSION SHALL**

- (a) Make recruitment to (i) all Group 'B' Posts in the various Ministries/Departments of the Government of India and their Attached and Subordinate Offices which are in the pay scale the maximum of which is below Rs. 10,500 and (ii) all non-technical Group 'C' posts in the various Ministries/Departments of the Government of India and their attached and subordinate Offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission.
- (b) Conduct examinations and/or interviews, whenever required for recruitment to the posts within its purview. The examinations would be held as far as possible at different centres and successful candidates posted, to the extent possible, to their home State/Region.

THE COMMISSION SHALL IN PARTICULAR**(A) HOLD COMPETITIVE EXAMINATION FOR RECRUITMENT TO**

- (i) The posts of Lower Division Clerks in the various Ministries/Departments, Attached and Subordinate Offices of the Government of India including those participating in the Central Secretariat Clerical Service/Indian Foreign Service(B), Railway Board Secretariat Clerical Service and the Armed Forces Headquarters Clerical Service.
- (ii) The posts of Grade 'C' and Grade 'D' Stenographers of the Central Secretariat Stenographers Service and equivalent Grades of Indian Foreign Service(B), Railway Board Secretariat Stenographers Service/Armed Forces Headquarters Stenographers Service and to the posts of Stenographers in other Departments including Attached and Subordinate Offices of the Government of India not participating in the aforesaid Services.
- (iii) The posts of Assistants in the various Ministries/Departments including Attached and Subordinate Offices of the Government of India including those participating in the Central Secretariat Service /IFS(B)/Railway Board Secretariat Service/Armed Forces Headquarters Civil Service.
- (iv) The posts of Inspectors of Central Excise in different Collectorates of Central Excise, Inspectors of Income-Tax in different charges of the Commissioners of Income-Tax, Preventive Officers and Examiners in different Custom Houses, Assistant

Enforcement Officers in Directorate of Enforcement, Grade II of the Delhi Administration Subordinate Services.

- (v) The posts of sub inspectors in Delhi Police, Central Bureau of Investigation and Central Police Organisations.
- (vi) The posts of Divisional Accountants, Auditors and Accountants under the Office of Comptroller and Auditor General of India and other Accounts Departments and Upper Division Clerks in Attached and Subordinate Office of the Government of India.

(B) HOLD DEPARTMENTAL EXAMINATION FOR

- (i) Promotion from Group 'D' to Lower Division Clerk Grade of the Central Secretariat Clerical Service and equivalent grades in Indian Foreign Service(B)/Railway Board Secretariat Clerical Service/Armed Forces Headquarters Clerical Service.
 - (ii) Promotion from Lower Division Clerks to Upper Division Clerical Grade of the Central Secretariat Clerical Service and equivalent Indian Foreign Service(B)/ Railway Board Secretariat Clerical Service/Armed Forces Headquarter Clerical Service.
 - (iii) Promotion from Stenographers Grade 'D' to Stenographers Grade 'C' of the Central Secretariat Stenographers Service and equivalent grades in Indian Foreign Service(B)/Railway Board Secretariat Stenographers Service/Armed Forces Headquarters Stenographers Service.
- (C) Conduct periodical Typewriting Test in English and Hindi.
- (D) Prepare Schemes for recruitment to all Group 'B' Posts which are in the Pay scale the maximum of which is below Rs. 10,500/- and Group 'C' non-technical posts in the Ministries/Departments of the Government of India including its Attached and Subordinate Offices in consultation with the Departments concerned.
- (E) Conduct examinations/selections for recruitment to all Group 'B' posts which are in the pay scale the maximum of which is below Rs. 10,500/- and all Group 'C' non-technical posts in the Ministries/Departments of the Government of India and their attached and subordinate offices as may be specified by the Government from time to time.
- (F) Perform such other functions as may be entrusted to it by the Central Government from time to time.

3. POWERS, FUNCTIONS AND RESPONSIBILITIES OF THE CHAIRMAN AND MEMBERS**(A) CHAIRMAN**

The Chairman, as administrative head of the Staff Selection Commission shall be responsible for:

- (i) Ascertaining from the Departments the number of vacancies including those reserved for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, etc. in Group 'B' posts which are in the pay scale the maximum of which is less than Rs. 10,500/- and all Group 'C' non-technical posts, for which recruitment has to be made, selecting suitable candidates through competitive examinations/interviews, recommending selected candidates for appointment against the reported vacancies and maintaining records of appointment made by it.
- (ii) Submitting an Annual Report of the activities of the Staff Selection Commission to the Department of Personnel and Training.
- (iii) Performing such other duties as may be entrusted to him by the Department of Personnel and Training.

(B) MEMBERS:

The Members shall

- (i) Assist the Chairman in conducting examinations and interviews of candidates, wherever necessary.
- (ii) Perform such other duties as may be assigned to him by the Chairman.

4. DELEGATION OF POWERS

In carrying out the functions of the Staff Selection Commission, the Chairman may exercise all administrative and financial powers of the "Head of the Department" and Secretary that of "Head of Office".

5. LOCATION OF OFFICE

The headquarters of the Staff Selection Commission shall be at Delhi, Regional or Sub-Regional Offices of the Commission which are operating at present are given in Appnedix – III. The Commission may, with the approval of the Department of Personnel and Training, open more Regional/Sub-Regional Offices of the Commission at such other places as it may consider necessary.



6. The expenditure in the setting up of any Regional/Sub-Regional Offices of the Commission and working of the Commission will be met entirely by the Government of India. The Commission is, however, entitled to collect from the candidates fees for the various examinations/selections conducted by it. The details regarding such fees will be fixed by the Commission in consultation with the Government of India.

(Sd/-)
Director

ORDER

Ordered that a copy of this Resolution be communicated to all State Governments, All Ministries/Departments of the Government of India etc. and also that the Resolution be published in the Gazette of India.

Sd/-
Director

To,

The Manger,
Government of India Press,
Mayapuri, Ring Road,
New Delhi.
No. 39018/1/98-Estt.(B)

New Delhi, the 21st May, 1999

Copy forwarded to:

1. All Ministries/Departments of the Government of India.
2. All State Governments/Union Territories.
3. Prime Minister's Office/President's Secretariat/Vice- President's Secretariat/Lok Sabha, Rajya Sabha Secretariats/Supreme Court/ CVC/ C&AG/ Commissioner for SC/ST/ Commissioner for Linguistic Minorities/All Zonal Councils/Election Commission/All Central Administrative Tribunals.
4. Secretary, UPSC, New Delhi.
5. Secretary, SSC, New Delhi.
6. All Attached/Subordinate offices and all sections of the Ministry of Personnel, Public Grievances & Pensions.

(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)
Government of India

**Ministry of Personnel, Public Grievances and Pension
Department of Personnel and Training**

New Delhi, 13th November, 2003

RESOLUTION

No. 24012/8.A/2003-Estt.(B).. Government of India, in the department of Personnel and Administrative Reforms vide its Resolution No. 46/1(s)/74-Estt.(B) dated the 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission were enlarged from time to time and also keeping in view the direction of the Supreme Court in Radhey Shyam Vs Union of India and Others, the constitution and functions of the Staff Selection Commission were modified further vide resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 w.e.f. 1st June, 1999.

2. It has now been decided to make the following additions to the Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 with immediate effect, namely :-
- (a) In para 2(1) of the Resolution dated 21.5.99, the following shall be added after sub-para (b) namely: (C) make recruitment to the post of Section Officer (Commercial/Audit) and also all non-gazetted posts carrying the pay scale of Rs. 6500-10,500."

**Sd/-
Director**

Foot Note :- The Principal Resolution was published vide No. 39019/1/98-Estt.(B) in the Extraordinary Gazette Part 1 Section 1 dated 24th May, 1999.

To,

The Manager,
Government of India Press,
Mayapuri, New Delhi.

TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-II SECTION-3 Sub-section (I)

**Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel and Training**

New Delhi the 29th September, 2005

Resolution

No. 24012/8-A/2003-Estt. (B) Government of India, in the department of Personnel and Administrative Reforms vide its Resolution No. 46/1(s)/74-Estt.(B) dated the 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group "C") (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission were enlarged from time to time and also keeping in view the directions of the Supreme Court in Radhey Shyam Vs Union of India and others, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 w.e.f. 1st June, 1999.

2. It has now been decided to make the following amendments to the Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 with immediate effect, namely:-
 - (b) In para 2(1) of the Resolution dated 21.5.99 and further amended vide Resolution dated 13.11.2003, the existing entry after sub-para (b) shall be substituted by the following namely:-

“(c)” Make direct recruitment to all non-gazetted posts the post carrying the pay scale of Rs. 6500-10,500.”

(Smt. Shubha Thakur)

Under Secretary to the Government of India
No. 24012/8-A/2003-Estt (B)

Foot Note:- The Principal Resolution was published vide No. 39018/1/98-Estt.(B) in the Extraordinary Gazette Part 1 Section 1 dated 24th May, 1999 and amended vide No. 24012/8-A/2003-Estt (B) dated 22.11.2003.

No. 24012/8-A/2003 Estt. (B) Dated 29 the September, 2005

To,

The Manger,
Government of India Press,
Mayapuri, Ring Road,
New Delhi.



Copy forwarded to:

- a. All Ministries/Departments of the Government of India.
- b. Legislative Department, Shastri Bhavan, New Delhi.
- c. Legislative Department (OL Wing), Bhagawan Das Road, New Delhi
- d. The Secretary, Union Public Service Commission, Dholpur House, New Delhi.
- e. The Secretary, Staff Selection Commission, CGO Complex, New Delhi.
- f. All Sections/Officers of the Department of Personnel and Training, North Block, New Delhi.
- g. Website Room, NIC, Department of Personnel and Training, North Block, New Delhi.
- h. Facilitation Centre, Department of Personnel and Training, North Block, New Delhi-20 spare copies.
- i. Guard file.
- j. 50 spare copies.

(Smt. Shubha Thakur)

Under Secretary to the Government of India

**Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training**

RESOLUTION

New Delhi, dated the 14 January, 2011

No. 39018/01/1998-Estt. (B)-Vol.II – Government of India, in the Department of Personnel & Administrative Reforms vide its Resolution No.46/1(S)/74-Estt.(B) dated 14th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission with effect from 26th September, 1977 to make recruitment to various Class III (now Group 'C') non-technical posts in the various Ministries/Departments of the Government of India and its subordinate offices. The functions of the Commission were enlarged from time to time to include recruitment to Group 'B' (Non-Gazetted) posts upto the pay scale of Rs. 6500-10500/-. Consequent to revision of Pay Scales w.e.f. 1.1.2006 and reclassification of all civil posts under Government vide Order No. S.O. 946(E) dated 9th April, 2009, it has become necessary to redefine the functions and role of the Commission. Therefore, in supersession of Resolution No. 46/1(S)/74-Estt.(B) dated 4th November, 1975 and subsequent Resolutions on the subject, the constitution and functions of the Staff Selection Commission will be as under with immediate effect.

1. Constitution of the Staff Selection Commission

- (i) Except as respect things done or omitted to be done before such supersession, the Central Government hereby establish a Commission called Staff Selection Commission which will comprise of a Chairman and two Members. The Commission will be serviced by a Secretariat headed by a Secretary, who will also be the Controller of Examination with other supporting office's and staff as may be considered necessary by the Central Government from time to time.
- (ii) The Commission will be an attached office of the Department of Personnel and Training and will function subject to directions, advice and policies of the Government.

2. Functions

The Staff Selection Commission shall-

- A. (i) make Recruitment to Group 'B' (Non-Gazetted) posts and Group 'C' of (Non-Technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of Staff Selection Commission in Pay Band-2 and Pay Band-1 carrying Grade pay upto Rs. 4600/- through conduct of competitive examinations.
- (ii) Make recruitment to such posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs. 4600/- which may, at the discretion of the Commission, be preceded by a short listing or skill test.



- (iii) Conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical / Stenographers Services and such other Services as have been or may be entrusted to the Commission.
- (iv) Conduct periodical Skill Tests in English/Hindi and such other skill tests as may be assigned by the Government from time to time.

(B) Perform such other functions as may be entrusted to it by the Central Government from time to time.

3. Powers, functions and responsibilities of the Chairman and Members

(A) Chairman

The Chairman, as administrative Head of the Staff Selection Commission, shall be responsible for causing :-

- (i) Determination of vacancies including those reserved for Scheduled Castes, Scheduled Tribes, Other Backward Classes, etc, in each category of posts for which the Commission is mandated to make recruitment, selecting suitable candidates through competitive examinations/Interviews, recommending selected candidates for appointment against reported vacancies and maintaining records of appointment made.
- (ii) Submitting an Annual Report of the activities of the Commission to the Department of Personnel and Training.
- (iii) Performing such other functions as may be assigned to him by the Department of Personnel and Training.

(B) Members

The Members shall

- (i) assist the Chairman in conduct of examinations and interviews of candidates wherever necessary
- (ii) perform such other duties as may be assigned to them by the Chairman.

4. Delegation of Powers

In carrying out the functions of the Commission, the Chairman shall exercise all administrative and financial powers of the Head of Department and appoint one or more officers in the Commission as Head of Office.

5. Location of Office

The Headquarters of the Staff Selection Commission shall be at Delhi with Regional and sub-regional offices of the Commission which are already operative. The Commission may, with the approval of Department of Personnel & Training open more Regional/Sub-regional offices of the Commission at such other places as it may

consider necessary, with prior approval of the Central Government.

6. The expenditure in setting up any regional/sub-regional offices of the Commission and working of the Commission will be met entirely by Government of India. The Commission shall collect fee from the candidates for various examinations / selections, as may be fixed by the Commission in consultation with the Government of India.

(Ms. Mamta Kundra)
Joint Secretary to the Government of India
ORDER

Ordered that a copy of this Resolution be communicated to all State Governments, all Ministries/Departments of the Government of India, etc. and also that the Resolution be published in the Gazette of India.

(Ms. Mamta Kundra)
Joint Secretary to the Government of India

To
The Manager,
Government of India Press,
Mayapuri, Ring Road,
New Delhi

Government of India
Ministry of Personnel, Public Grievance and Pensions
(Department of Personnel and Training)

New Delhi, the 24 July, 2012

RESOLUTION

No. 24012/29/2011-Estt.(B) --- Government of India in the Department of Personnel & Administrative Reforms vide its Resolution No. 46/1(s)/74-Estt.(B) dated 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from 26th November, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate offices. The functions of the Staff Selection Commission was enlarged from time to time and, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/01/1998-Estt.(B)-Vol.II dated 14.1.2011.

2. It has now been decided to make following amendments to the Resolution No.39018/1/98-Estt.(B)-Vol.II dated 14.1.2011 with immediate effect, namely –

(a) In para 2A.(i) of the Resolution dated 14.1.2011, the existing entry shall be submitted as:

“Para 2A .(i) --- make recruitment to Group 'B' (Non-gazetted) and Group 'C' (Non-technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission, in Pay Band-2 and Pay Band-1 carrying Grade pay upto Rs.4800/- through conduct of competitive examinations”.

(b) In para 2A.(ii) of the Resolution dated 14.1.2011, the existing entry shall be submitted as:

“Para 2A.(ii) --- make recruitment to such non-gazetted posts under Government of India selection through interviews, in Pay Band-2 and Pay Band-I carrying grade pay upto Rs. 4800/-, which may, at the discretion of the Commission, be preceded by a shortlisting or skill test”.

Sd/-

(U.S. Chattopadhyay)

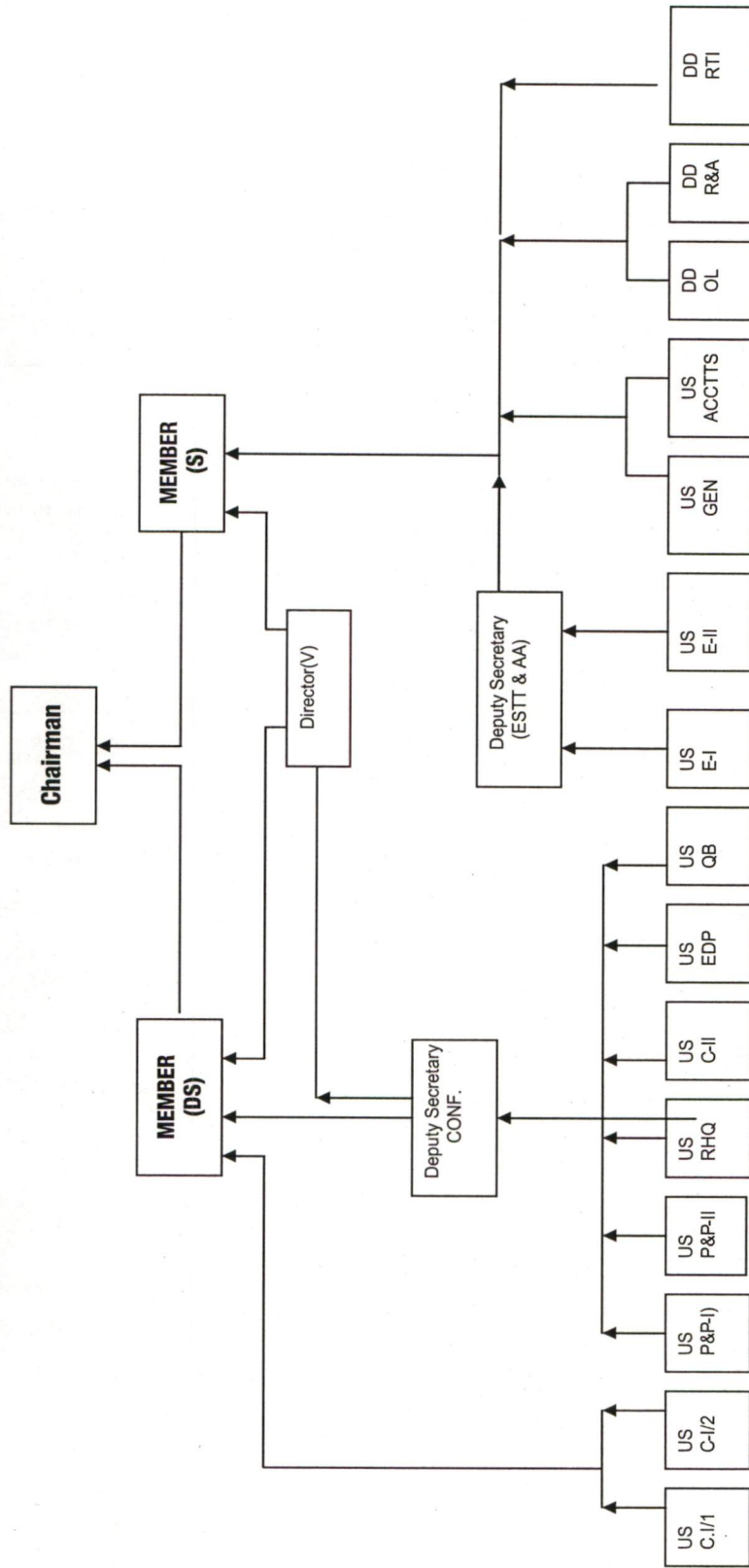
Under Secretary to the Government of India

Note :- The Principal Resolution was published vide No.39018/01/98-Estt.(B) Vol. II in the Extra Ordinary Gazette of India Part I, Section 1 dated 17th January, 2011.

To

The Manager,
Government of India Press,
Mayapuri, Ring Road, New Delhi.

APPENDIX - B
ORGANISATIONAL CHART OF STAFF SELECTION COMMISSION (HQ.)





APPENDIX - C
REGIONAL / SUB-REGIONAL OFFICES OF THE
STAFF SELECTION COMMISSION

REGION / SUBREGION	DATE OF ESTABLISHMENT
Northern Region (New Delhi)	01.07.1976 (26.09.1979)*
Southern Region (Chennai)	14.11.1977
Eastern Region (Kolkata)	27.12.1977
Central Region (Allahabad)	31.12.1977
Western Region (Mumbai)	10.01.1978
Madhya Pradesh Region (Raipur)	01.01.1980
North Eastern Region (Guwahati)	07.02.1981
Kerala Karnataka Region (Bangalore)	01.03.1990
North Western Region (Chandigarh)	16.11.1996

APPENDIX - C (1)

REGIONAL / SUB-REGIONAL OFFICES AND
THEIR OPERATIVE JURISDICTION

Region	Regional Head-quarters.	Address	States/ Territories Constituting the Region	Telephone No. of Regional Offices/Regional Directors
Regional Offices Northern Region	Delhi	Block No. 12, Kendriya Karyalaya Parisar, Lodhi Road, New Delhi – 110003	Rajasthan, Delhi and Uttarakhand	Helpline-64715222/ 65570666 Off : 011/24360944 /24364802 Fax : 011/24360944
Central Region	Allahabad	21-23, Lawther Road, Allahabad – 211 002.	Bihar and Uttar Pradesh	Off : 0532/2250990
Eastern Region	Kolkata	Nizam Palace, Ist M.S.O. Building, (8th Floor), 234/4, A.J.C. Bose Road, Kolkata - 700020	Odisha, West Bengal, Sikkim, Jharkhand and Union Territory of Andaman & Nicobar Islands,	Off: 033/22904424 /22904422 /22902230 Fax: 033/22904424
North Eastern Region	Guwahati	Beltola-Bashistha Road, Dispur, Guwahati – 781006	Arunachal Pradesh, Assam, Manipur, Mizoram, Meghalaya, Nagaland & Tripura	Off : 0361/2235649(O), Fax : 0361/2224779
Western Region	Mumbai	1 st Floor, South Wing, Prathistha Bhavan (Old C.G.O. Building) 101, M.K. Road, Mumbai - 400020	Goa, Gujarat, Maharashtra and Union Territories of Daman, Diu, Dadar & Nagar Haveli	Off : 022/22018521 /22019118 /22018866 Fax : 022/22018527
Southern Region	Chennai	Tamilnadu Text Book Society Building (EVK Sampath Building) 2nd Floor, College Road, Chennai - 600006	Andhra Pradesh , Tamil Nadu and Union Territory of Puducherry	Off : 044/28270561 /28220605 /28235021 Fax : 044/28251138
Kerala & Karnataka Region	Bengaluru	Kendriya Sadan, 1st Floor, E-Wing, 2nd Block, Koramangala, Bengaluru- 560034	Karnataka, Kerala and Union Territory of Lakshadweep	Off : 080/2552494 /25527342 /25502520 Tele Fax : 080/25520653



Region	Regional Hqrs.	Address	States/ Territories Constituting the Region	Telephone No of Regional Offices/Regional Directors
Sub-Regional Offices				
Madhya Pradesh Region	Raipur	J-5, Anupam Nagar, Raipur(C.G.)-492007.	Madhya Pradesh and Chhatisgarh	Off. 0771/2423678 /2422507 Fax 0771/2423678
North Western Region	Chandigarh	Block No. 3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh – 160017	Himachal Pradesh, Haryana, Punjab, Jammu & Kashmir and UT of Chandigarh	Off : 0172/2741060 /2744366 Fax: 0172/2749378

NAME / PAY SCALE OF VARIOUS POSTS

Sl. No.	NAME OF THE POST	PAY SCALE Grade Pay
1.	Chairman (Eqv. Secretary/Addl. Secretary)	PB -4- 80000/ 79000 (FIXED)
2.	Member	PB - 4-37400-67000/-+10000
3.	Secretary	PB -4-37400-67000/-+ 8700
4.	Director	Pb-4-37400 – 67000/- + 8700
5.	Deputy Secretary	PB -3-15600-39100/+ 7600
6.	Joint Director (R&A)	PB -3-15600-39100/+7600
7.	Joint Director (ER)	PB -3-15600-39100/+7600
8.	Regional Director	PB -3-15600-39100/+7600
9.	Under Secretary / Deputy Director	PB -3-15600-39100/+6600
10.	Principal Private Secretary	PB -3-15600-39100/+6600
11.	Finance & Budget Officer	PB -3-15600-39100/+5400
12.	Assistant Director (OL)	PB -3-15600-39100/+5400
13.	Accounts Officer	PB -2- 9300-34800/+4800
14.	Programmer	PB -2- 9300-34800/+4600
15.	Section Officer/Assistant Director	PB -2-9300-34800/- + 4800 + 5400(NFG)
16.	Private Secretary/Stenographer Gr. A+B	PB -2-9300-34800/+4800
17.	Research Officer Gr. II	PB -2-9300-34800/+4800
18.	D.P.A. Gr. 'B'	PB -2-9300-34800/+4600
19.	Senior Hindi Translator	PB -2-9300-34800/+4600
20.	Assistant	PB -2-9300-34800/+4600
21.	Steno Grade 'C'	PB -2-9300-34800/+4600
22.	Accountant	PB -2-9300-34800/+4200

23.	Research Assistant Gr. I	PB -2-9300-34800/-+4200
24.	Junior Hindi Translator	PB -2-9300-34800/-+4200
25.	D.P.A. Grade 'A'	PB -2-9300-34800/-+4200
26.	D.E.O. Grade 'C'/ Manager (Canteen)	PB -2-9300-34800/-+4200
27.	Research Assistant Grade II	PB -1-5200-20200/-+2800
28.	Librarian Grade II	PB -1-5200-20200/-+2800
29.	D.E.O. Grade 'B'	PB -1-5200-20200/-+2800
30.	Caretaker	PB -1-5200-20200/-+2800
31.	U.D.C./Steno Grade 'D'	PB -1-5200-20200/-+2400
32.	D.E.O. Gr. 'A' / Asstt. Manager -cum- Storekeeper	PB -1-5200-20200/-+2400
33.	Halwai -cum- Cook	PB -1-5200-20200/-+2000
34.	L.D.C./Clerk (Canteen)	PB -1-5200-20200/-+1900
35.	Staff Car Driver/Asstt. Halwai -cum-Cook	PB -1-5200-20200/-+1900
36.	Senior Gestetner Operator	PB -1-5200-20200/-+1800
37.	Junior Gestetner Operator	PB -1-5200-20200/-+1800
38.	Daftary	PB -1-5200-20200/-+1800
39.	Daftary- Cum- Messenger	PB -1-5200-20200/-+1800
40.	Library Attendant /Tea Maker/Bearer/	PB -1-5200-20200/-+1800
41.	Jamadar	PB -1-5200-20200/-+1800
42.	E.W.A. / Wash Boy	PB -1-5200-20200/-+1800
43.	Peon / Chowkidar / Farash / Safai Karamchari	PB -1-5200-20200/-+1800

STAFF STRENGTH IN HEADQUARTER OFFICE, REGIONAL AND SUB-REGIONAL OFFICES OF THE STAFF SELECTION COMMISSION (AS ON 21.11..2013)

GROUP 'A'

S. NO.	NAME OF THE POST	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
1.	Chairman	1	-	-	-	-	-	-	-	-	-	1
2.	Member	2		-	-	-	-	-	-	-	-	2
3.	Secretary	1	-	-		-	-	-	-	-	-	1
4.	Director	1	-	-	-	-	-	-	-	-	-	1
5.	Deputy Secretary	2	-	-	-	-	-	-	-	-	-	2
6.	Joint Director (ER)	1	-	-	-	-	-	-	-	-	-	1
7.	Joint Director(R&A)	1	-	-	-	-	-	-	-	-	-	1
8.	Regional Director	-	1	1	1	1	1	1	-	1	-	7
9.	Deputy Director	1	-	3	1	2	1	1	1	-	1	11
10.	Deputy Director (R&A)	1	-	-	-	-	-	-	-	-	-	1
11.	Deputy Director(OL)#	1	-	-	-	-	-	-	-	-	-	1#
12.	Under Secretary	12	2	-	-	-	-	-	-	-	-	14
13.	Deputy Director(EDP)*	2	-	-	-	-	-	-	-	-	-	2
14.	Finance & Budget Officer	1	-	-	-	-	-	-	-	-	-	1
15.	Principal Private Secretary	1	-	-	-	-	-	-	-	-	-	1
	TOTAL	28	3	4	2	3	2	2	1	1	1	47

* Posts of DD(EDP) transferred to NIC on encadrement of the post in the Cadre of NIC. Proposal to withdraw the posts from NIC is under consideration with DOPT.

One post of DD(OL) allocated to SSC, New Delhi vide Deptt. of Official Language letter No.15/3/2005/OL(S) dated 20.1.2012

STAFF SELECTION COMMISSION

GROUP 'B'

S. NO	NAME OF THE POST	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
16.	Accounts Officer	-	1	1	1	1	1	-	-	-	-	5
17.	Section Officer/A.D	24	6	6	4	5	2	3	2	2	2	54
18.	Research Officer Gr.II	1	-	-	-	-	-	-	-	-	-	1
19.	Hindi Officer/ A.D.(OL)	1	-	-	-	-	-	-	-	-	-	1
20.	Private Secretary (Steno Gr. 'A'+ 'B' merged)	5	1	-	-	-	-	-	-	-	-	6
21.	Programmer	1	-	-	-	-	-	-	-	-	-	1
22.	D.P.A. Gr. 'B'	4	-	-	-	-	-	-	-	-	-	4
23.	Accountant	1	-	1	1	1	1	1	1	1	1	9
24.	Assistant	40	10	9	8	8	3	7	3	5	3	95
25.	Steno Gr. 'C'	5	-	-	1	-	1	1	1	1	1	11
26.	Sr. Hindi Translator	2	-	-	-	-	-	-	-	-	-	2
27.	Research Assistant Gr. I	2	-	-	-	-	-	-	-	-	-	2
	TOTAL	86	18	17	15	14	08	12	07	09	07	193

- * One post of S.O. transferred from SSC(HQ) to SSC(ER) vide F.No.12026/4/2005-Estt.II, dated 12.01.2011 and two posts of S.O. transferred from SSC(KKR) to SSC(HQ) vide F.No.A-12026/3/2005-Estt.II dated 30.3.2012.
- * One post of Assistant which was transferred from SSC(KKR) to SSC(CR) has now been transferred to SSC(HQ) w.e.f. 19.09.2011 (F.No.A-12026/1/2009-Estt.II).
- * EDP staff (DPA Gr.'A', DEO Gr.'A', 'B' and 'C') transferred with post from Headquarters to different Regional Offices vide O/o No. 89/2011-Estt.I (F.No. A-22020/5/2011-Estt.I dated 24.8.2011).
- * The overall sanctioned strength in CSSS Cadre of SSC reduced by 3 vide DOPT O.M. No.A-48011/1/2011-Admn.IV(Cadre) dated 01.04.2011 (received in SSC on 04.12.2012).

GROUP 'C'

S. NO.	NAME OF THE POST	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
28.	Research Assistant Grade II	3	-	-	-	-	-	-	-	-	-	3
29.	D.P.A. Grade 'A'	8	3	-	-	-	-	-	-	-	-	11
30.	Junior Hindi Translator	1	1	1	1	1	1	1	-	1	-	8
31.	Librarian Gr. II	1	-	-	-	-	-	-	-	-	-	1
32.	D.E.O. Gr. 'C'	3	3	1	-	1	-	-	-	-	-	7
33.	D.E.O. Gr. 'B'	7	-	1	-	-	-	-	-	-	-	7
34.	Caretaker	1	-	-	-	-	-	-	-	-	-	1
35.	U.D.C.	24	1	3	2	4	2	4	1	2	2	45
36.	Steno Grade 'D'	5	1	2	1	2	1	1	1	1	1	16
37.	D.E.O. Grade 'A'	8	1	1	3	1	1	2	2	-	1	21
38.	L.D.C.	6	2	2	2	3	3	2	2	2	2	26
39.	Staff Car Driver	2	1	1	1	1	1	1	1	1	-	10
	TOTAL	69	13	12	10	13	9	11	6	7	6	156

- 1 post of UDC diverted from SSC(HQ) to SSC(ER) vide F.NO. A-22015/1/2008-E.II, Dt. 07.05.2010, 1 post of UDC diverted from SSC(HQ) to SSC(NWR) vide F. NO. 22015/1/2008-E.II, dt. 27.04.2010 and one post of UDC diverted from SSC(HQ) to SSC(CR) w.e.f. 30.06.2011 vide F. No. A-22020/5/2011-Estt.II.
- # Shri R.B. Bhagat, DEO Grade 'C' transferred alongwith post from SSC(ER) to SSC(NR) vide Office Order No. 102/2012-Estt.I dated 10.07.2012.
- * 3 posts of DEO Grade 'A' diverted from SSC(HQ) to SSC(CR), SSC(NWR) & SSC(SR) and 1 post of DEO Grade 'A' diverted from SSC(ER) to SSC(CR) vide F. No. A-11024/1/2012-E.II dated 23.08.2013.
- * DEO Gr. 'A', 'B' and 'C' transferred alongwith post in between Headquarter and different Regional Offices vide Office Order No. A-22020/5/2011-Estt.I dt. 01.11.2013.

STAFF SELECTION COMMISSION

* Transfer Order dated 01.11.2013 of Shri Sanjay Gurvekar, DEO Gr. 'A' from SSC(WR) to SSC(KKR) cancelled vide Office Order No. A-22020/5/2011-Estt.I dated 19.11.2013.

GROUP 'D'

S. No.	NAME OF THE POST	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
40.	Sr. Gestetner Operator	1	-	-	-	-	-	-	-	-	-	1
41.	Daftary	7	2	-	-	-	-	-	-	-	-	9
42.	Library Attendant	1	-	-	-	-	-	-	-	-	-	1
43.	Messenger-cum-Daftary	-	-	1	1	1	1	1	1	-	-	6
44.	Jamadar (Sr. Peon)	3	-	-	-	-	-	-	-	-	-	3
45.	Peon	7	1	-	1	1	-	1	-	2	1	14
46.	E.W.A.	17	6	5	6	10*	3	8	4	5*	4	68
47.	Chowkidar	-	-	1	1	1	1	1	-	-	-	5
48.	Farash	1	-	-	-	-	-	1	-	-	-	2
49.	Safai Karamachari	3	-	-	-	-	-	-	-	-	-	3
	TOTAL	40	9	7	9	13	5	12	5	7	5	112
	GRAND TOTAL	224	42	39	35	45	24	36	20	25	18	508

GROUP/CATEGORY-WISE SANCTIONED STAFF STRENGTH

Group	HQ	NR	Total	Other Regional / Sub Regional Offices	Grand Total
Group 'A'	28	03	31	16	47
Group 'B'	86	18	104	89	193
Group 'C'	69	13	83	74	156
Group 'D'	40	9	49	63	112
TOTAL	223	43	266	242	508

APPENDIX - E

Appendix E-1

RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)

NORTH WESTERN REGION, CHANDIGARH

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	34	6370	2	18	-	-	1	-	1
SC	6	3419	--	1	-	-	-	-	0
ST	5	547	--	1	-	-	-	-	0
Ex-S	--	80	--	--	-	-	-	-	0
PH	--	151	--	--	-	-	-	-	0
OBC	14	5660	--	2	-	-	-	-	0
TOTAL	59	16227	2	22	0	0	1	0	1

*Includes vacancies advertised in previous years.

Appendix E-2

RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)

NORTH EASTERN REGION, GUWAHATI

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	2	39*	NIL	--	--	--	--	--	2
SC	--	--	--	--	--	--	--	--	0
ST	1	5**	1	4	--	--	1	--	7
Ex-S	--	--	--	--	--	--	--	--	0
PH	--	--	--	--	--	--	--	--	0
OBC	--	7	1#	3	--	--	1	--	11
TOTAL	3	51	2	7	0	0	2	0	20

*Includes vacancies advertised in previous years.

39* =UR-23, SC-6, ST-5, EXS-2, OBC-3. 5** =ST-4, OBC-1.

previous years advertised but residual work carried out during the periods under report

**RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
NORTHERN REGION, NEW DELHI**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	127	46065	21	140	-	-	18	9	27
SC	26	20588	3	56	-	-	2	3	5
ST	10	4981	4	11	-	-	2	-	2
Ex -S	0	481*	0	1	-	-	-	-	0
PH	5	864*	2	6	-	-	-	-	0
OBC	51	35830	7	99	-	-	10	2	12
TOTAL	219	108809	37	313	0	0	32	14	46

*Includes vacancies advertised in previous years.

*Ex -S & PH are not included in the total.

**RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
MADHYA PRADESH REGION, RAIPUR**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	6	8457	1	3	--	--	--	1	1
SC	--	7424	1	10	--	--	--	1	1
ST	1	1513	--	--	--	--	--	--	0
Ex -S	--	53	--	--	--	--	--	--	0
PH	--	770	--	--	--	--	--	--	0
OBC	2	9768	1	23	--	--	1	--	1
TOTAL	9	27985	3	36	0	0	1	2	3

*Includes vacancies advertised in previous years.

**RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
SOUTHERN REGION, CHENNAI**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	4	481	14	87	-	-	32	4	36
SC	2	306	4	77	-	-	5	3	8
ST	0	52	1	4	-	-	2	1	3
Ex -S	0	15	0	0	-	-	0	0	0
PH	0	22	1	3	-	-	1	0	1
OBC	3	466	7	124	-	-	12	4	16
TOTAL	9	1342	27	295	0	0	52	12	64

*Includes vacancies advertised in previous years.

**RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
EASTERN REGION, KOLKATA**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	12	1993	45	259	-	-	18	6	24
SC	1	1326	11	171	-	-	6	3	9
ST	2	562	2	31	-	-	-	-	0
Ex -S	-	20	-	2	-	-	-	-	0
PH	-	93	3	8	-	-	-	-	0
OBC	9	2728	22	270	-	-	20	4	24
TOTAL	24	6722	83	741	0	0	44	13	57

*Includes vacancies advertised in previous years.

@ 2 SC and 8 OBC candidates qualified at General Standard.

Includes 8 candidates selected by operating the Reserve List.

**RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
KARNATAKA KERELA REGION, BENGALURU**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	39	2065	44	231	--	--	43	4	47
SC	8	1048	13	109	--	--	7	3	10
ST	2	224	2	38	--	--	3	--	3
Ex -S	--	22	--	6	--	--	--	--	0
PH	--	29	--	--	--	--	--	--	0
OBC	11	1888	--	208	--	--	12	3	15
TOTAL	60	5276	59	592	0	0	65	10	75

*Includes vacancies advertised in previous years.

**RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
CENTRAL REGION, ALLAHABAD**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	7	4137	10	78	--	--	6	1	7
SC	--	4552	2	44	--	--	1	1	2
ST	--	345	1	11	--	--	1	--	1
Ex -S	--	191	--	--	--	--	--	--	0
PH	--	390	1	7	--	--	1	--	1
OBC	4	8405	8	98	--	--	9	1	10
TOTAL	11	18020	22	238	0	0	18	3	21

*Includes vacancies advertised in previous years.

RECRUITMENT TO GROUP 'B' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
WESTERN REGION, MUMBAI

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	11	714	22	142	109	-	8	2	10
SC	4	470	6	73	48	-	4	1	5
ST	1	46	2	-	13	-	-	-	0
Ex-S	-	18	-	-	17	-	-	-	0
PH	-	16	-	-	-	-	-	-	0
OBC	4	593	8	71	68	-	4	-	4
TOTAL	20	1857	38	286	255	0	16	3	19

*Includes vacancies advertised in previous years.

RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
NORTH WESTERN REGION, CHANDIGARH

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	2	365	6	57	-	349	9	1	10
SC	-	287	1	20	--	120	2	1	3
ST	-	44	1	6	-	65	-	-	0
Ex-S	-	--	-	-	-	-	-	-	0
PH	-	--	-	-	-	-	01 [Horizontal]	-	1
OBC	-	368	2	45	-	329	2	1	3
TOTAL	2	1064	10	128	0	863	13	3	17

*Includes vacancies advertised in previous years.

**RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
NORTH EASTERN REGION, GUWAHATI**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	1	46*	1	18**	-	-	1	-	1
SC	-	-	-	-	-	-	-	-	0
ST	1	10#	1	5			1		1
Ex -S	-	-	-	-	-	-	-	-	0
PH	-	-	-	-	-	-	-	-	0
OBC	-	-	-	-	-	-	-	-	0
TOTAL	2	56	2	23	0	0	2	0	2

*Includes vacancies advertised in previous years.

46* =UR -34, SC -2, ST -4, OBC -6. 18** =UR -14, SC -1, ST -3. 10# ST -7, SC -1, OBC -2.

**RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
NORTHERN REGION, NEW DELHI**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	32	52544	40	268	6	-	17	3	20
SC	5	40653	2	69	-	-	2	-	2
ST	2	8973	2	28	-	-	1	-	1
Ex -S	0	334*	0	5	-	-	-	-	0
PH	1	1982*	1	11	-	-	-	1	1
OBC	6	53878	12	249	31	-	13	2	15
TOTAL	46	158364	57	630	37	0	33	6	39

*Includes vacancies advertised in previous years.

*Ex -S & PH are not included in the total.

Appendix E -13

RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
MADHYA PRADESH REGION, RAIPUR

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	--	3125	--	--	--	--	--	--	0
SC	--	4193	--	--	--	--	--	--	0
ST	--	596	--	--	--	--	--	--	0
Ex -S	--	18	--	--	--	--	--	--	0
PH	--	353	--	--	--	--	--	--	0
OBC	1	4329	--	--	--	--	--	--	0
TOTAL	1	12614	0	0	0	0	0	0	0

*Includes vacancies advertised in previous years.

Appendix E -14

RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
EASTERN REGION, KOLKATA

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	9	11358	17	99	-	-	8	7	15
SC	-	11883	3	76	-	-	4	-	4
ST	2	3756	3	63	-	-	3	-	3
Ex -S	-	126	-	2	-	-	1	-	1
PH	-	708	-	-	-	-	-	-	0
OBC	10	15999	8	143	-	-	8	3	11
TOTAL	21	43830	31	383	0	0	24	10	34

*Includes vacancies advertised in previous years.

@ 1 SC, and 4 OBC candidates qualified at General Standard.

Includes 4 candidates selected by operating the Reserve List.

**RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
KARNATAKA KERELA REGION, BENGALURU**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	60	3827	29	48	367	--	10	1	11
SC	11	3175	5	12	167	--	2	--	2
ST	4	370	4	11	24	--	1	--	1
Ex -S	--	24	--	--	--	--	--	--	0
PH	2	31	--	--	--	--	--	--	0
OBC	29	5541	17	54	504		7	--	7
TOTAL	106	12968	55	125	1062	0	20	1	21

*Includes vacancies advertised in previous years.

**RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
SOUTHERN REGION, CHENNAI**

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	16	7884	24	80	-	394	11	4	15
SC	2	6252	4	45	-	762	1	1	2
ST	1	1021	2	19	-	145	2	0	2
Ex -S	0	52	0	0	-	24	1	0	1
PH	0	410	0	0	-	0	0	0	0
OBC	7	10153	4	82	-	1118	4	1	5
TOTAL	26	25772	34	226	0	2383	19	6	205

*Includes vacancies advertised in previous years.

Appendix E -17

RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
CENTRAL REGION, ALLAHABAD

Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	4	12437	6	38	--	--	3	1	4
SC	1	10941	--	2	--	--	--	--	0
ST	--	1070	1	18	--	--	1	--	1
Ex -S	--	79	--	--	--	--	--	--	0
PH	--	812	--	--	--	--	--	--	0
OBC	1	20111	5	12	--	--	7	--	7
TOTAL	6	45450	12	70	0	0	11	1	12

*Includes vacancies advertised in previous years.

Appendix E -18

RECRUITMENT TO GROUP 'C' SELECTION POSTS (FROM 01.04.2012 TO 31.03.2013)
WESTERN REGION, MUMBAI

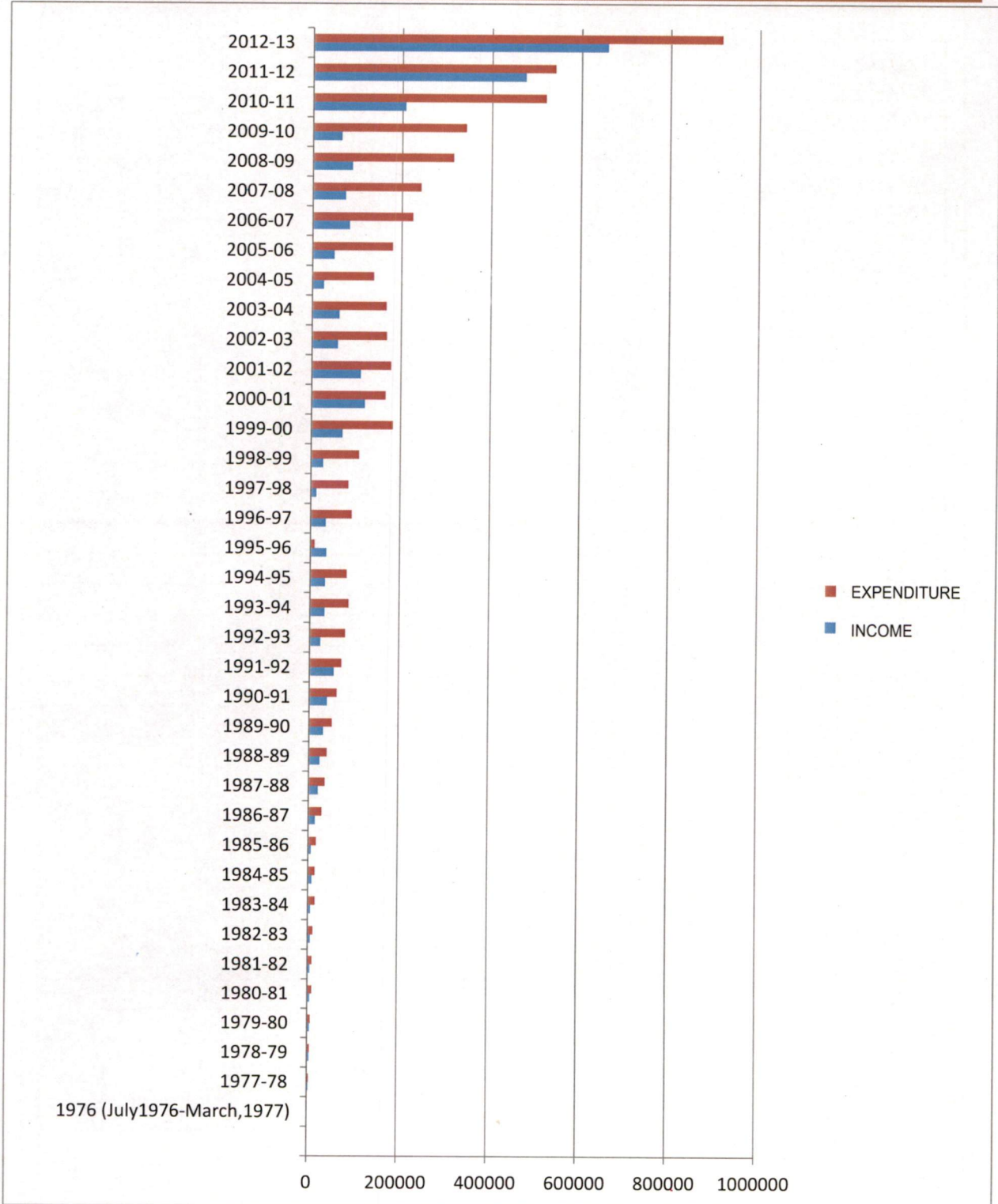
Category	Vacancies Advertised during the year	No. of candidates applied	No. of vacancies for which Interview/skill test conducted during the year*	No. of candidates call for			No. of candidates recommended		
				interview	Skill Test	CST	Male	Female	Total
UR	15	2548	30	178	--	2109	9	6	15
SC	4	1645	7	40	--	1085	3	1	4
ST	2	286	4	14	--	646	--	2	2
Ex -S	--	--	--	--	--	--	--	--	0
PH	--	--	--	--	--	--	--	--	0
OBC	10	2449	15	134	--	2482	7	3	10
TOTAL	31	6928	56	366	0	6322	19	12	31

*Includes vacancies advertised in previous years.

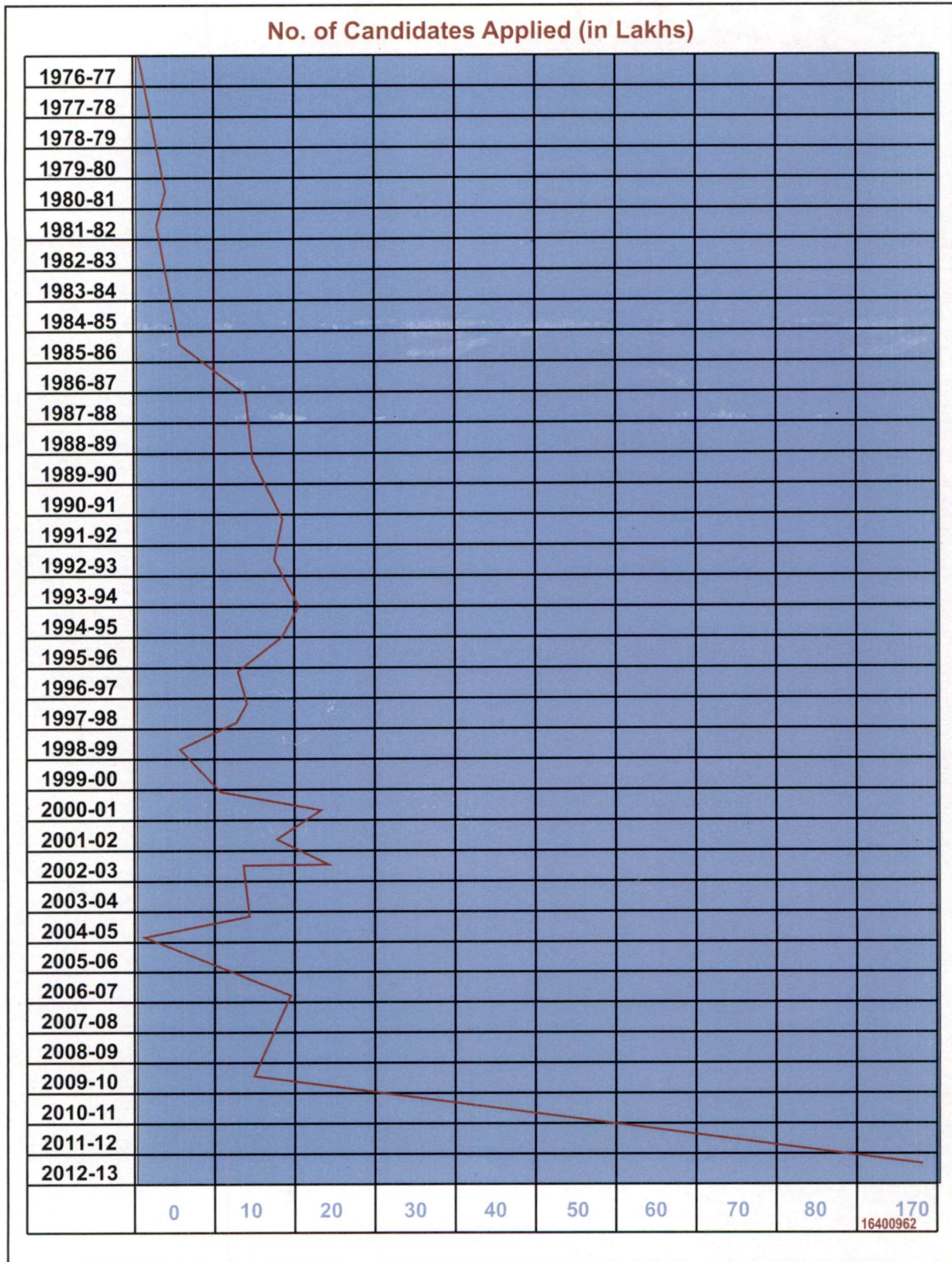
**INCOME AND EXPENDITURE OF STAFF SELECTION COMMISSION
(IN THOUSANDS OF RUPEES)**

YEAR	INCOME (RS.'000')	EXPENDITURE (RS.'000')
1976 (JULY 1976- MARCH 1977)	N.A.	1823
1977-78	3368	4648
1978-79	5121	6210
1979-80	5480	7705
1980-81	5575	10268
1981-82	5741	10489
1982-83	6009	12040
1983-84	5939	16163
1984-85	9067	15719
1985-86	6611	17797
1986-87	15416	30757
1987-88	21445	36789
1988-89	24578	40741
1989-90	32145	51622
1990-91	40000	62172
1991-92	55000	72223
1992-93	24000	79811
1993-94	33400	86908
1994-95	33803	82323
1995-96	36082	10066
1996-97	34464	92041
1997-98	12372	84556
1998-99	27100	107817
1999-00	70000	183196
2000-01	120000	166717
2001-02	110000	178646
2002-03	58000	168900
2003-04	61500	167854
2004-05	26000	139074
2005-06	49750	180500
2006-07	83174	225430
2007-08	74020	243353
2008-09	89161	315412
2009-10	65349	343695
2010-11	208023	521347
2011-12	475566	542674
2012-13	659773	915886

APPENDIX -F-I
INCOME AND EXPENDITURE OF STAFF SELECTIN COMMISSION
(IN THOUSANDS OF RUPEES)



APPENDIX – G



APPENDIX – H

LOCATION OF REGIONAL/SUB-REGIONAL OFFICERS

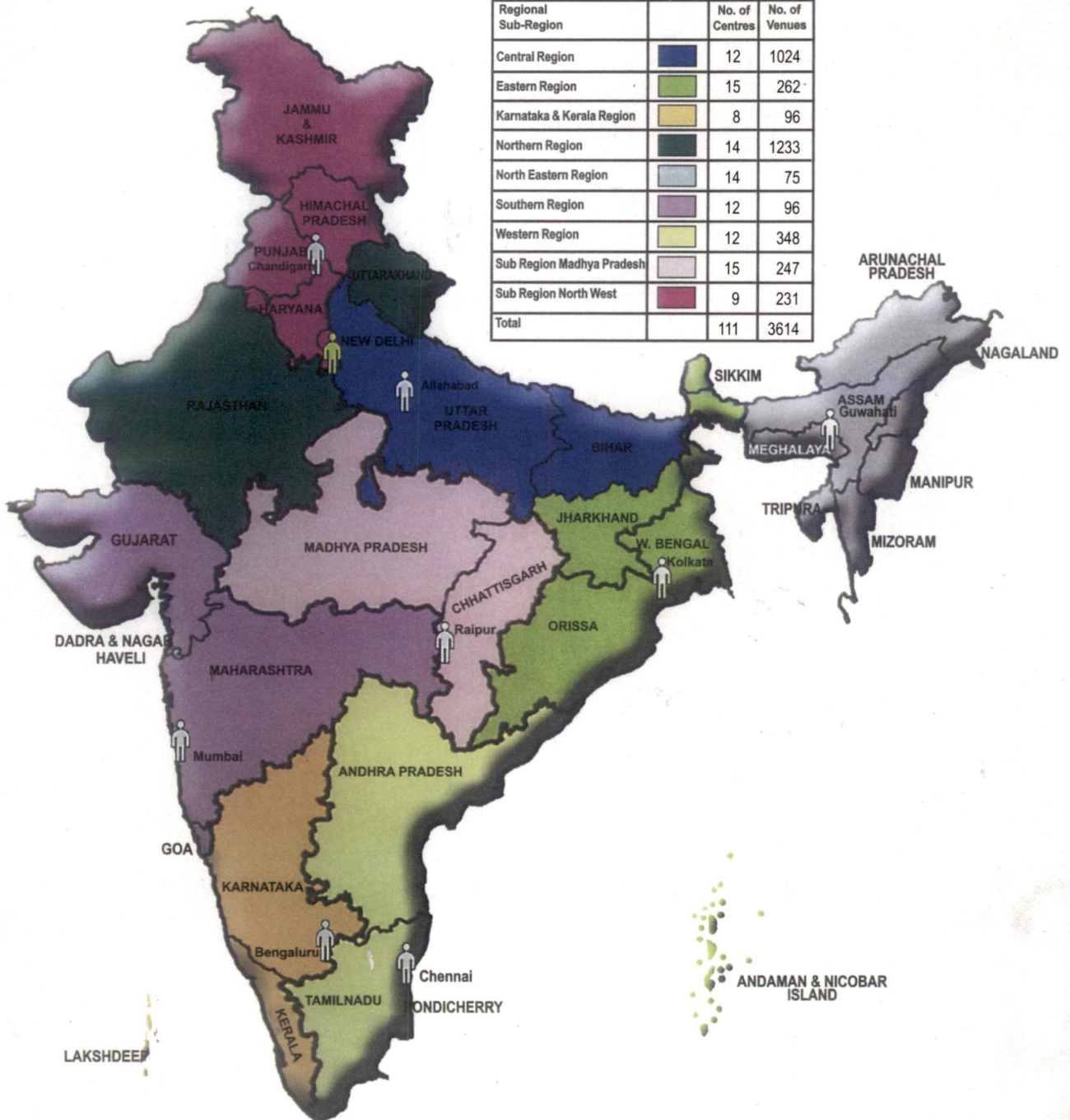


Hqrs, New Delhi



Regional/Sub-Regional Offices

Regional Sub-Region		No. of Centres	No. of Venues
Central Region		12	1024
Eastern Region		15	262
Karnataka & Kerala Region		8	96
Northern Region		14	1233
North Eastern Region		14	75
Southern Region		12	96
Western Region		12	348
Sub Region Madhya Pradesh		15	247
Sub Region North West		9	231
Total		111	3614





STAFF SELECTION COMMISSION

**Department of Personnel & Training
Ministry of Personnel, Public Grievances & Pensions
Block No. 12, Kendriya Karyalay Parisar, Lodhi Road, New Delhi**